

AGENDA
Mobridge City Council - Regular Meeting
Wednesday June 14, 2023 5:30 P.M.
Mobridge City Hall

- 1) **Call to Order & Roll Call**
- 2) **Pledge of Allegiance**
- 3) **Adopt Agenda**
- 4) **Approve Minutes**
 - May 10, 2023 regular meeting and May 19, 2023 special meeting [1]
- 5) **Public Forum and Visitors*****
 - Dean Ulmer – storage shed at the Legion Field [2]
- 6) **Department Heads**
 - Water/Wastewater Department – Superintendent Kurt Schmaltz**
 - Approve pay request no. 10 to Northern Plains Contracting for the screw pump project [3]
 - Fire Dept – Chief Doug Delaroi**
 - Approve participating in out of state wildland fire
 - Zoning – May report** [4]
- 7) **Unfinished Business**
 - Discuss and/or approve grant and funding for 5-year Capital Improvement Plan
- 8) **New Business**
 - Public hearing and approval of temporary on-sale liquor licenses [5]
 - Approve cemetery deeds [6]
 - Approve step increase for dispatcher Mark Kaiser increasing his hrly wage from \$23.46 to \$23.75
 - Approve pay request no. 4 to O’Day Equipment in the amount of \$38,102.35 for Jet A Fuel project [7]
 - Requirement of Community Development Block Grant approve the following:
 - ✓ Excessive Force Statement [8]
 - ✓ Certification Regarding Restrictions on Lobbying [9]
 - ✓ Relocation, Displacement and Acquisition Plan [10]
 - ✓ Resolution 23-03, Equal Opportunity Policy [11]
 - ✓ Resolution 23-04, Assuring Fair Housing [12]
 - ✓ Resolution 23-05, Code of Conduct [13]
 - Approve re-plat, pending zoning board approval [14]
- 9) **Discussion and Information Item**
 - Financial Statement [15]
- 10) **Payment of Bills** [16]
- 11) **Adjournment**

*** The Public Forum and Visitors section offers the opportunity for anyone not listed on the Agenda to speak to the Councilpersons concerning important topics. The time will be limited to 5 minutes in length.

***No action will be taken on items not on the Agenda due to the 24 hour public notice requirement.

***IF YOU WOULD LIKE TO ADDRESS THE COUNCIL YOU MUST COME TO THE PODIUM.

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
May 10, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, May 10, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilors were present: Mound, Cerney, Reichert, Jensen, Kemnitz and Carlson.

AGENDA:

The agenda was approved on a motion by Mound, second by Reichert and carried with the following addition: elect council President and Vice President.

MINUTES:

Moved by Carlson, second by Mound and carried, to approve the minutes from the April 12, 2023 regular meeting.

PUBLIC FORUM & VISITORS:

Haden Merkel, Mobridge CDC – Merkel announced to the Council that the Mobridge CDC was awarded a \$100,000 grant from Wellmark Blue Cross Blue Shield for play ground equipment at East Play Park. It is a 50/50 match, so the CDC has \$100,000 to raise. A portion of it can be in-kind donations.

DEPT HEAD REPORTS:

Water/Wastewater Department – Superintendent Kurt Schmaltz and Jerod Klabunde, Moore Engineering

PAY REQUEST FOR WW PROJECT – Moved by Reichert, second by Carlson and carried, to approve Pay Request No. 9 to Northern Plains Contracting, Inc. for the wastewater treatment plant headworks improvement project in the amount of \$155,680.50. Klabunde explained that \$25,000 in damages were being withheld at this time due to not being finished per the contract.

MEMORANDUM OF UNDERSTANDING – Moved by Reichert, second by Mound and carried, to approve the Memorandum of Understanding with the SD State Historic Preservation Officer and the SD DANR regarding the demolition of the existing water tower. Klabunde told the Council Moore Engineering has \$5,000 budgeted to complete the requirements of the MOU.

WATER PLANT PROJECT – Klabunde requested the Council approve the plans for the water plant project. Moved by Carlson, second by Mound and carried, to approve the final plans for the water plant project and advertise for bids, contingent on approval from the funding agency.

SEWER MAIN REPAIR – Schmaltz requested the repair of a sewer main that continually freezes and has problems. Moved by Carlson, second by Reichert and carried, to approve the repair in the amount of \$26,538.21 from Gregg's Drilling & Excavating for the sewer main on 14th Street West.

Fire Dept – Chief Doug Delaroi

LOAN FOR TRUCK – Moved by Jensen, second by Carlson and carried, to approve a loan to the Mobridge Fire Department for up to \$150,000, zero percent interest for five years. The loan is to pay for a truck refurbishment.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of April 2023: Betty & Wayne Anderson, 200 14th St. West, Repair S. Wall, replace door, 6'x15' deck, 2 windows & siding; Michael Roshau, 502 9th Ave West, New 8'x18' deck; Mike & Kersten Verhulst, 403 10th St. East, 32'x7' porch addition & new door entry & 38' replacement sidewalk; Gregory Allen Mix, 919 1st Ave East, 6' Privacy Fence; Grant Lockner, 724 4th Ave West, 10'x20' shed; Darrell Aas, 716 12th St. West, sheetrock & insulate garage.

OLD BUSINESS:

CAPITAL IMPROVEMENT PLAN – The City was awarded a \$15,000 grant from SD Governor’s Office of Economic Development to pay for a 5 year capital improvement plan. Action was deferred from last meeting in order for the Council to consider the proposal. After some discussion, the Council instructed Beck to consult with the SD GOED to see if by passing on this grant it would affect the City getting future grants from them.

ELECT COUNCIL PRESIDENT & VICE: Moved by Jensen, second by Mound and carried, to elect Randy Carlson as Council President and Brent Kemnitz as Vice-President. Carlson and Kemnitz abstained.

NEW BUSINESS:

MAYOR APPOINTMENTS – Moved by Reichert, second by Carlson and carried, to approve the following Mayor’s Appointments: Mayor – Police, Finance, Rail Authority, Weed and School Board Rep; Reichert – Police, Finance, Library and Water/Sewer; Jensen – Auditorium, Parks, and Airport; Cerney – Park, Auditorium, and Streets; Kemnitz – Fire, Police and Zoning; Carlson – Airport, Zoning and Streets; Mound – Housing, Fire, and Water & Sewer.

Library Board: Amy Cerney, LeeAnn Mack, Danny Merkel, Michele Yellow Boy, and Tom Zerr.

Zoning Board: Tom O’Connell, Liz Ford, Denise Centuro, Ken Rossow, Chad Hintz, Chris Peltier and Lillian Wientjes.

Parks Board: Thomas O’Connell, Dan Richards, DJ Taylor, Chris Fried and Ryan Kemnitz.

Housing Board: Chris Fried, Jade Mound, Misti Helm, Jodi Madison and Amy Cerney.

Appointed Employees and Officers: City Administrator/Finance Officer – Heather Beck; Chief of Police – Shawn Madison; Fire Chief – Doug Delaroi; Asst. Fire Chief – Ryan Ries; Fire Dept Secretary – Colton Hunter; Zoning Officer – Jacque Rawstern; and Health Officer – Dr. Robert Marciano.

MALT BEVERAGE LICENSE RENEWALS - Moved by Carlson, second by Kemnitz and carried, to approve the following malt beverage license renewals:

Mobridge Pit Stop	Lots 1-2 Block 34 Grand Crossing	Retail (On-Off Sale)
LaCabana	Lots 1-3, Block 1, Eklo’s 1 st Add	Retail (On-Off Sale)
Last Chance	Lots 5 & 6 Block 41 NW 3 rd	Retail (On-Off Sale)
Mobridge Gas-n-Goodies	Lots 16A, 16B, 17A, 17B, 18A, 18B, Replat 16-18, Blk 22	Retail (On-Off Sale)
Mobridge Gas-n-Goodies 2	Lots 16A, 16B, 17A, 17B, 18A, 18B, Replat 16-18, Blk 22	Retail (On-Off Sale)
Rick’s Cafe	Lots 2-6 Block 11 Mobridge Original	Retail (On-Off Sale)
The Gas Stop	Lots 10-12 Block 1 Eklos 1 st	Retail (On-Off Sale)
Great Plains Family Rest.	Lot 1 & part of Lots 2, 3 & 9 Blk 43, NWTS 3 rd Add	Retail (On-Off Sale)
Merkel’s Foods	Lots 14-18 Block 21 Milwaukee 1 st	Retail (On-Off Sale)
Payless Foods	Lots 4-15 Block 40 Grand Crossing	Retail (On-Off Sale)
Dollar General	Dollar General Addition	Retail (On-Off Sale)
Donnic’s Pizzeria	Lots 11-12, Block 10, Original	Retail (On-Off Sale)
D&D Mine LLC	Lot 6A, Block 2, Original	Retail (On-Off Sale)
D&D Mine II LLC	Lot 6A, Block 2, Original	Retail (On-Off Sale)
Mobridge Rodeo Assc.	Tr A & B SE ¼ 20-124-79	Retail (On-Off Sale)
Family Dollar	N 250’ Lot B, Shor Acres	Retail (On-Off Sale)

TRANSFER OF LIQUOR AND MALT BEVERAGE LICENSE – A public hearing was held to consider a request to transfer a liquor and malt beverage license from one location to another. Hearing no opinion for or against, moved by Mound, second by Carlson and carried, to approve the transfer of a retail on-sale liquor license from the location of Lots 1-4, Milwaukee Land Co’s 1st Addn to Lots 16A, 16B, 17A, 17B, 18A, 18B, Replat of Lots 16, 17, 18, Block 22, Milwaukee Land Co’s 1st Addn, Mobridge owned by Kramer Inc., dba Gas N Goodies. Hearing no opinion for or against, moved by Mound, second by Carlson and carried, to approve the transfer of a retail on-off sale malt beverage license from the location of Lots 1-4, Milwaukee Land Co’s 1st Addn to Lots 16A, 16B, 17A, 17B, 18A, 18B, Replat of Lots 16, 17, 18, Block 22, Milwaukee Land Co’s 1st Addn, Mobridge owned by Kramer Inc., dba Gas N Goodies.

SPECIAL EVENT PERMIT – A public hearing was held to consider a special event permit. Hearing no opinion for or against, moved by Mound, second by Cerney and carried, to approve a special event on-sale beverage permit for current license holders to Current Bar on June 10, 2023 at the Scherr Howe Event Center for a wedding reception.

TEMPORARY ON-SALE BEVERAGE PERMIT – A public hearing was held to consider two temporary on-sale beverage permits. Hearing no opinion for or against, moved by Mound, second by Cerney and carried, to approve two temporary beverage permits to the Mobridge Rodeo Inc. for June 24, 2023 and September 23, 2023 at the Scherr Howe Event Center for wedding receptions.

2023 SEASONAL STAFF – Moved by Reichert, second by Carlson and carried, to approve the following seasonal staff for 2023: Parks – Gordon Hintz, Lyle Walth, Jeff Anderson, Otto Oster, Bob Meiers, Dale Oster. Streets – Taylor Madden; all at \$16.00 per hour.

CHAMBER ALLOCATION – Moved by Jensen, second by Carlson and carried, to approve the 2023 budgeted allocation to the Mobridge Chamber of Commerce in the amount of \$18,000.

PLAT – Moved by Carlson, second by Kemnitz and carried, to approve a plat of Tract 2 of Lot A2 in the SW1/4 of 4-124-79, Walworth County, South Dakota.

STEP INCREASE – Moved by Cerney, second by Reichert and carried, to approve a step increase for Staci Wilson, library, increasing her hourly wage from \$15.15 to \$15.60 effective May 22, 2023.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

LEASE OF PUBLIC PROPERTY – The City Council continued the discussion on leasing a space to a tow company. The Council discussed various options. No action was taken.

2022 ANNUAL REPORT – Per SDCL 9-22-21, Beck presented the 2022 Annual Report to the Council.

UPDATE ON STREET REPAIRS – The Mayor gave an update on the street repairs. They will start next week.

POOL – The pool's opening day will be June 1st weather pending.

SPRING CLEAN UP – Spring Clean Up will be held May 15-20th. Code Enforcement Specialist were out and 91 notices were sent out.

PAYMENT OF BILLS:

Moved by Carlson, second by Cerney and carried, to approve the following bills for payment:
Accounts Management Inc., garnishment 227.40; Aflac, insurance 691.26; Aqua-Pure Inc., chemicals 2,544.00; Avera Occupational Medicine, prof. services 96.00; Badger Meter, prof. services 106.86; Bantz, Gosch & Cremer, attorney 220.00; Bridge City Small Engine, repair & maintenance 68.99; Bridgemark Insurance Solutions, liability insurance 5,905.00; Cam Wal Electric, street lights/utilities 612.68; Cardmember Services, prof. services/other services 166.75; CDW Government, computer software & hardware 4,167.03; Center Point Large Print, books 49.14; Central Diesel, truck maintenance 81.88; Chamber of Commerce, other 9,890.87; Charles Bo Kaiser, travel & conference 136.00; Clubhouse Hotel & Suites, travel & conference 157.52; CNA Surety, liability insurance 126.00; Credit Collections Bureau, garnishment 520.04; Dady Drug, office supplies/supplies 66.28; Dakota Glass & Alignment, repair & maintenance/vehicle maintenance 595.14; Dash Medical Gloves, supplies 260.70; Davis Martin, contract labor 1,960.00; Delta Dental of SD, dental 237.50; Deputy Finance, postage 12.20; Dish TV, utilities 53.34; Faehnrich Construction, prof. services/repair & maintenance 2,100.00; First Interstate Bank, HSA contributions/payroll taxes 34,694.96; Fleet Services, gasoline 2,087.59; Gas N Goodies, gasoline 68.02; Gienger Sales & Services, supplies 135.00; Grand Central, repair & maintenance/vehicle maintenance 447.50; Great Northern Environmental, supplies 656.30; Gregg's Drilling & Excavating, repair & maintenance 3,192.24; GTC Auto Parts, equipment maintenance/repair & maintenance 892.37; Hach Company, chemicals 615.48; Hawkins, chemical 7,500.65; Heartland Waste, prof services 20,989.00; Heiman, uniform & equipment 82.41; High Point Networks, computer software & hardware 427.25; Hub City Roofing, buildings 360.00; Ingram, books 276.38; Interstate All Battery Center, repair & maintenance 232.50; Intoximeters, supplies 380.00; ISC Companies, repair & maintenance 382.01; Jensen Rentals, other

services 60.00; Jensen Rock & Sand, gravel & oil 1,000.22; Jesse Konold, refund 100.00; KCL, insurance 459.98; Language Services, prof. services 96.00; Larry's Lock & Key, prof. services 75.00; Lucky's Pit Stop, diesel 57.80; Marco, copier lease 351.28; Mastercard, office supplies/other services/prof. services/supplies/travel & conference 357.13; Matheson, supplies 69.84; MDU, utilities/street lights 17,684.89; Metering & Technology, water meters 81.26; Michael Todd Industrial Supply, snow removal 2,585.39; Michelle Pratt, refund 13.41; Midco, utilities 185.39; Milbank Winwater Works, supplies 76.60; Minnesota Valley Testing, prof. services 81.12; Mobridge Climate Control, repair & maintenance 113.32; Mobridge Economic Development Corporation, other service 5,000.00; Mobridge Garden Club, garden club 500.00; Mobridge Gas, lp gas 24.00; Mobridge Hardware, office supplies/repair & maintenance/supplies/sup. for inhouse repairs 981.82; Mobridge Regional Hospital, prof. services 42.00; Mobridge Tribune, publishing 579.62; Moore Engineering, other capital/prof. services 6,247.52; Northwestern Power Equipment, sup. In-house repairs 2,888.49; Oahe Vet, prof. services 430.00; ODP Business Solutions, computer software & hardware/supplies 753.82; Office of Fire Marshall, prof. services 80.00; Open Canvas, uniforms & equipment 88.50; Paylessfoods, supplies 159.24; Payment Service Networks, credit card fees 54.95; PowerPhone, computer software & hardware 5,783.00; Premier Equipment, equipment maintenance/repair & maintenance 313.81; River's Edge Repair, refund 22.51; Runnings Supply, repair & maintenance/office supplies/supplies/equipment maintenance 1,141.46; Sanitation Products, equipment maintenance 2,589.86; SD Assn. of Rural Water Systems, membership 865.00; SD Child Support Payment Center, garnishment 559.38; SD Dept. of Health, water samples 364.00; SD Magazine, other services 29.00; SD One Call, prof. services 17.85; SD Retirement System, retirement 15,872.58; SD State Treasurer, sales tax 1,830.35; SDRS Supplemental Retirement, retirement 300.00; Selby Record, other services 38.00; Servall, supplies 101.32; Shawn Madison, travel & conference 406.40; Slater Oil & LP Gas, diesel/gasoline/lp gas 21,565.06; Sunset Law Enforcement, supplies 356.60; Tom O'Connell, refund 500.00; Tri-State Waters, supplies 10.85; Two Way Solutions, communications & radio/radio maintenance 937.50; Uniform Center, uniform & equipment 896.87; US Bank, loan payment 20,488.75; US Postal Service, postage 747.81; USA BlueBook, chemicals 1,411.13; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 814.16; Venture Communications, utilities 424.09; Verizon, telephone/utilities 250.62; Voyager, diesel/gasoline 89.34; Wellmark, insurance 13,474.55; West River Telecommunications, utilities 3,534.67.

Salaries: Administration – 8910.40; City Administrator – 2093.88; Police Dept – 64673.05; Fire Dept – 700.00; Street Dept- 11562.80; Zoning – 1005.86; Library -6113.60; 24/7 -1343.34; Water Department – 21417.72; Sewer Department -14200.61; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 6:41 PM on a motion by Carlson, second by Cerney and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL
SPECIAL MEETING
May 19, 2023**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held at the City Hall in said City on Friday May 19, 2023 at 12:00 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck, and the following councilpersons were present: Mound (by phone), Cerney (by phone), Reichert (by phone), and Jensen. Kemnitz and Carlson were absent.

CHANGE ORDER NO. 2 – A change order was presented by Moore Engineering for the wastewater screw pump project for electrical issues in the amount of \$10,285.76. Jerod, with Moore, suggested the Council approve up to \$15,000 in case there are additional issues that arise so the project doesn't get delayed. Moved by Mound, second by Reichert and carried, to approve change order no. 2 in the amount of \$15,000 with anything above \$10,285.76 to be pre-approved by Beck.

There being no further business to come before Council, moved by Reichert, second by Jensen and carried to adjourn the meeting at 12:14 PM.

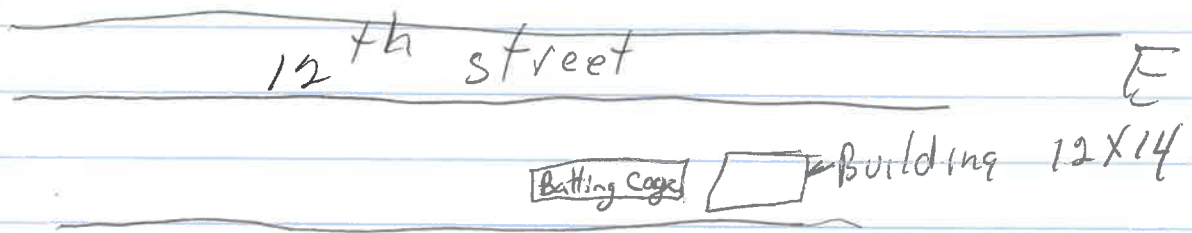
Heather Beck, Finance Officer

Gene Cox, Mayor

Published once at the total approximate cost of \$

Legion Storage Building

W



Dean Ulmer 6-5-23

Contractor's Application for Payment

Owner:	<u>City of Mobridge</u>	Owner's Project No.:	<u>21108</u>
Engineer:	<u>Moore Engineering, Inc.</u>	Engineer's Project No.:	<u>21108</u>
Contractor:	<u>Northern Plains Contracting, Inc.</u>	Contractor's Project No.:	<u>22-980</u>
Project:	<u>Wastewater Treatment Plant Headworks Improvements</u>		
Contract:	<u>Wastewater Treatment Plant Headworks Improvements</u>		
Application No.:	<u>10</u>	Application Date:	<u>6/2/2023</u>
Application Period:	From <u>5/1/2023</u>	to <u>5/31/2023</u>	

1. Original Contract Price	\$1,679,800.00
2. Net change by Change Orders	\$ 17,159.78
3. Current Contract Price (Line 1 + Line 2)	\$ 1,696,959.78
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total)	\$ 1,598,206.04
5. Retainage	
a. 2% X \$ 1,598,206.04 Work Completed	\$ 31,964.12
b. 2% X \$ - Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 31,964.12
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 1,566,241.92
7. Less previous payments (Line 6 from prior application)	\$ 1,378,371.52
8. Amount due this application	\$ 187,870.40
9. Balance to finish, including retainage (Line 3 - Line 6)	\$ 130,717.86
 Payment Recommended By Engineer	 \$ 187,870.40
	<small>(Line 8 or other - attach explanation of the other amount)</small>
 Payment Approved by Owner	 \$ _____
	<small>(Line 8 or other - attach explanation of the other amount)</small>

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Northern Plains Contracting

Signature: [Signature] **Date:** 6/6/23

Recommended by Engineer		Approved by Owner	
By:	<u>[Signature]</u>	By:	_____
Title:	<u>Sr. Project Manager, Moore Eng.</u>	Title:	_____
Date:	<u>June 7, 2023</u>	Date:	_____
Approved by Funding Agency			
By:	_____	By:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____

Stored Materials Summary

Owner: City of Moberge
Engineer: Moore Engineering, Inc.
Contractor: Northern Plains Contracting, Inc.
Project: Wastewater Treatment Plant Headworks Improvements
Contract: Wastewater Treatment Plant Headworks Improvements

Contractor's Application for Payment

Owner's Project No.: 21108
Engineer's Project No.: 22-980
Contractor's Project No.:

Application No.:		10		Application Period:		From 05/01/23 to 05/31/23		Application Date:		06/02/23		
A	B	C	D	E	F	G	H	I	J	K	L	M
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Previous Amount Stored (\$)	Materials Stored Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)	Materials Remaining in Storage (L-M) (\$)
Electrical - Miller	101891950.00	7.1	DSG	Job Site	2	23,934.08	23,934.08	23,934.08	-	23,934.08	23,934.08	-
Electrical - Miller	101891949.00	7.1	DSG	Job Site	2	559.27	559.27	559.27	-	559.27	559.27	-
Electrical - Miller	101891949.00	7.1	DSG	Job Site	2	308.87	308.87	308.87	-	308.87	308.87	-
Piping (Material and Labor)	296200	5	CORE & MAIN	Job Site	3	2,447.84	2,447.84	2,447.84	2,447.84	2,447.84	2,447.84	-
Piping (Material and Labor)	348283	3 & 4	CORE & MAIN	Job Site	3	4,516.92	4,516.92	4,516.92	4,516.92	4,516.92	4,516.92	-
Pumps (Labor and Material)	3113	13	EPIC INTERNATIONAL	Job Site	3	8,830.00	8,830.00	8,830.00	8,830.00	8,830.00	8,830.00	-
Pumps (Labor and Material)	3113	13	EPIC INTERNATIONAL	Job Site	3	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00	-
Pumps (Labor and Material)	RH7456.1	22	Rodney Hunt	Job Site	4	36,500.00	36,500.00	36,500.00	36,500.00	36,500.00	36,500.00	-
Pumps (Labor and Material)	3134	13	EPIC INTERNATIONAL	Job Site	5	128,000.00	128,000.00	128,000.00	128,000.00	128,000.00	128,000.00	-
VAC/Plumbing - Fa	129863	10 & 12	O'CONNOR COMPANY	Job Site	5	5,356.95	5,356.95	5,356.95	5,356.95	5,356.95	5,356.95	-
VAC/Plumbing - Fa	130446	11	O'CONNOR COMPANY	Job Site	5	8,583.90	8,583.90	8,583.90	8,583.90	8,583.90	8,583.90	-
VAC/Plumbing - Fa	129585	10	O'CONNOR COMPANY	Job Site	5	1,815.83	1,815.83	1,815.83	1,815.83	1,815.83	1,815.83	-
VAC/Plumbing - Fa	130917	9.1	O'CONNOR COMPANY	Job Site	5	3,810.57	3,810.57	3,810.57	3,810.57	3,810.57	3,810.57	-
VAC/Plumbing - Fa	131167	11	O'CONNOR COMPANY	Job Site	5	187,588.04	187,588.04	187,588.04	187,588.04	187,588.04	187,588.04	-
Misc Metals	20716	17	Mid America Steel, Inc	Job Site	6	12,853.50	12,853.50	12,853.50	12,853.50	12,853.50	12,853.50	-
Misc Metals	20686	18&19	Mid America Steel, Inc	Job Site	6	11,077.00	11,077.00	11,077.00	11,077.00	11,077.00	11,077.00	-
Vesco (Vulcan) Mater	22121-17466	15	Vulcan Industries, Inc	Job Site	6	129,643.75	129,643.75	129,643.75	129,643.75	129,643.75	129,643.75	-
Piping (Material and Labor)	Q616008	1,3,4	CORE & MAIN	Job Site	6	21,082.69	21,082.69	21,082.69	21,082.69	21,082.69	21,082.69	-
Piping (Material and Labor)	S096329	4	CORE & MAIN	Job Site	6	17,550.29	17,550.29	17,550.29	17,550.29	17,550.29	17,550.29	-
Piping (Material and Labor)	S258834	4	CORE & MAIN	Job Site	6	72.48	72.48	72.48	72.48	72.48	72.48	-
Piping (Material and Labor)	S258834	32	CORE & MAIN	Job Site	6	647.98	647.98	647.98	647.98	647.98	647.98	-
Smith and Lovelless	C/V12042	16	Smith and Lovelless	Job Site	7	107,707.71	107,707.71	107,707.71	107,707.71	107,707.71	107,707.71	-
Classifying/washin	089954	14	Vesco	Job Site	7	114,223.73	114,223.73	114,223.73	114,223.73	114,223.73	114,223.73	-
Project Management	089954	N/A	Vesco	Job Site	7	36,575.00	36,575.00	36,575.00	18,575.00	18,000.00	36,575.00	-
Totals						\$ 889,686.40	\$ -	\$ 889,686.40	\$ 632,598.39	\$ 257,088.01	\$ 889,686.40	\$ -

PAYMENT ADJUSTMENT WORKSHEET
ATTACHMENT TO CONTRACTOR'S APPLICATION FOR PAYMENT 2
ENGINEER'S RECOMMENDATION OF PAYMENT

For (Contract):	Wastewater Treatment Plant Headworks Improvements Wastewater Treatment Plant Headworks Improvements	Project Number:	21108
Application Period:	From 5/1/23 To 5/31/23	Application Date:	6/2/23

<i>DESCRIPTION OF ENGINEER RECOMMENDED ADJUSTMENTS TO PAYMENT</i> (per General Conditions of the Construction Contract)	DECREASE in Payment
Defective or damaged Work:	\$ -
Work which has not progressed to the point indicated on the Contractor's Application for Payment:	\$ -
Work subject to evaluation or testing to determine if the quality of the Work is generally in accordance with the Contract Documents:	\$ -
Work where the conditions precedent to the Contractor's being entitled to payment do not appear to have been met:	\$ -
Other reductions allowed in the Contract Documents:	\$ -
Amount Due per Line 8. of Contractor's Application for Payment	\$ 187,870.40
Net Engineer Recommended Payment Adjustments	\$ -
RECOMMENDED PAYMENT TO CONTRACTOR	\$ 187,870.40

Justification (attach supporting documents if necessary):



OWNER'S ADJUSTMENT OF PAYMENT

<i>DESCRIPTION OF OWNER REDUCTION OF PAYMENT</i> (per General Conditions of the Construction Contract)	DECREASE in Payment
Claims against Owner on account of Contractor's performance or furnishing of the Work:	\$ -
Liens against Owner, where bonds satisfactory to the Owner have not been delivered to secure the satisfaction and discharge of such Liens:	\$ -
Liquidated Damages withheld as follows:	
Milestone No. 1 @ \$1,250.00 per day X 56 days =	\$70,000.00
Milestone No. 2 @ \$0.00 per day X 0 days =	\$0.00
Substantial Completion @ \$0.00 per day X 0 days =	\$0.00
Final Completion @ \$0.00 per day X 0 days =	\$0.00
Other items entitling the Owner to a set-off against the amount recommended, as allowed in the Contract Documents:	\$ -
Engineer's Recommended Payment:	\$ 187,870.40
Owner's adjustment to Engineer's Recommendation of Payment:	\$ - (increase-positive, or decrease-negative amount)
Owner's Total Payment Withheld:	\$ (70,000.00)
TOTAL DUE TO CONTRACTOR THIS APPLICATION:	\$ 117,870.40

Justification (attach supporting documents if necessary):

Milestone 1 required that all work necessary for operation of headworks be substantially completed within 150 Calendar Days after beginning bypass pumping. As the bypass pumping started on 11/09/22, 150 days expired on 04/07/23.

May Building Permits

Name	Location	Project	Cost
Sharon Salum	1315 N. Main Street	Privacy Fency	\$4,000.00
Joe Roshau	1008 5th Ave East	24'x28' Garage	\$15,000.00
Brady Kuhn	615 Cresent	Sidewalk/Vinyl Privacy Fence/Egress Window	\$17,000.00
Roger Krone	1121 5th Ave West	16x12 Deck Repair	\$1,800.00
Kelly Fischer	707 1st Ave West	32'x16' Fenced in Area	\$1,000.00
Jensen Rock & Sand \$100,000.00	306 17th Ave East	4 new units 60x48 Modular living space on a concrete pad	
Loren Yates	510 2nd Ave East	Demolition of House	\$8,750.00
Brian Luckhurst	420 7th St West	32'x48' Concrete Pad for Future Garage	\$22,000.00
City of Mobridge	Legion Memorial Complex	40'x60' playground equipment	\$72,000.00
Brian Luckhurst	420 7th St West	Concrete Driveway approaches & gutter	\$23,000.00
Todd Wientjes	513 5th Ave West	48"X36" Egress Window	\$1,500.00
Brian Luckhurst	420 7th St West	32'x48' Garage	\$50,000.00
			\$316,050.00

11 Total Permits

PAID

MAY 10 2023

OK# 2041

CITY OF MOBRIDGE City of Mobridge
APPLICATION FOR TEMPORARY ON-SALE / BEER/WINE PERMIT

Under SDCL 35-4 any municipality may issue a special malt beverage retailers' license, a special retail on-sale wine dealers' license and a special on-sale license to any civic, charitable, educational, or fraternal organization and to any other person who is licensed pursuant to SDCL 35-4-2 (4) (on-sale) 35-4-2 (12) (wine) 35-4-2(16) (malt beverage) in conjunction with a special event within the municipality. Educational does not include any elementary, secondary, or higher educational institution in the public school system of this state. Any license cannot exceed fifteen consecutive days. If there is a street dance, qualified security personnel must be provided to maintain order during the street dance. A fee in the sum of \$75.00 per day of the event must accompany this application. (2010)

Name of Applicant: Mobridge Youth Orgin.
Organization, club, corporation, individual

Name of Person Completing Application: Dan Mersel

Address of Applicant: 308 13st W Mobridge, SD
Street address, city, state, zip

Telephone # of Applicant: 845-7560 850-3606 850-3606
Day Evening Cell

Name of Event Chairperson (in case of emergency): Chad Jagers

Telephone Numbers: 605-850-3606 SAME 850-3606
Day Evening Cell

Name of Event: MYO Soft Ball tour.

Purpose of Event: MYO Fundraiser

Date(s) of Event: From: July 28, 29 To and Including: 29

Event Times: Start Time: 6pm 28 End Time: 6pm 29
7-28 6pm 7-28 10pm

Alcohol Served: Start Time: 7-29 8am End Time: 7-29 10pm

Type of Alcohol to be served: Beer Wine Liquor

Location of Event (describe location and attach diagram of enclosed area with egress(s) clearly marked where the alcohol is to be possessed or consumed):

South Soft Ball fields

Approximate number of persons expected to attend: up to 200

Describe Security to be Provided and Name of Security: Black Road WAST
End check coolers etc. separate BEER tent
to check I.D.'s and sell BEER separate,
2/3 security people All tournament,

PAID
APR 20 2023

City of Mobridge
Thank you!

CKA 4225

CITY OF MOBRIDGE
APPLICATION FOR TEMPORARY ON-SALE / BEER / WINE PERMIT

Under SDCL 35-4 any municipality may issue a special malt beverage retailers' license, a special retail on-sale wine dealers' license and a special on-sale license to any civic, charitable, educational, or fraternal organization and to any other person who is licensed pursuant to SDCL 35-4-2 (4) (on -sale) 35-4-2 (12) (wine) 35-4-2(16) (malt beverage) in conjunction with a special event within the municipality. Educational does not include any elementary, secondary, or higher educational institution in the public school system of this state. Any license cannot exceed fifteen consecutive days. If there is a street dance, qualified security personnel must be provided to maintain order during the street dance. A fee in the sum of \$75.00 per day of the event must accompany this application. (2010)

Name of Applicant: Mobridge Rodeo Inc
Organization, club, corporation, individual

Name of Person Completing Application: Michele Harrison

Address of Applicant: POB# 952 Mobridge SD 57601
Street address, city, state, zip

Telephone # of Applicant: 605 850-9989
Day Evening Cell

Name of Event Chairperson (in case of emergency): Jason Frazier

Telephone Numbers: 605 230-0909
Day Evening Cell

Name of Event: Sitting Bull Stampede

Purpose of Event: rodeo

Date(s) of Event: From: 7/1/23 To and Including: 7/4/23

Event Times: Start Time: 9:00 am End Time: 1:00 am

Alcohol Served: Start Time: 9:00 am End Time: 1:00 am

Type of Alcohol to be served: Beer Wine Liquor

Location of Event (describe location and attach diagram of enclosed area with egress(s) clearly marked where the alcohol is to be possessed or consumed):

concession stands and tent

Approximate number of persons expected to attend: 4000

Describe Security to be Provided and Name of Security: rodeo board
and Mobridge Police

THIS DOCUMENT PREPARED BY:
City of Mobridge
114 1ST Ave. E
Mobridge, SD 57601
605-845-3509

GREENWOOD CEMETERY DEED

THIS INDENTURE made this 14th day of June 2023, by and between City of Mobridge, a municipal corporation, of the county of Walworth and the State of South Dakota, Grantor, and Willis Wientjes and Arlyce Wientjes, married, 11703 299th Avenue, Mound City, SD 57646.

WITNESSETH:

That the Grantor, in consideration of the sum of \$800.00 and other valuable consideration in hand paid by the Grantees, the receipt whereof is hereby acknowledged, does hereby Grant, Bargain, Sell and Convey unto said Grantee, her heirs and assigns, forever, the exclusive and entire right of interment or sepulture in Grave Number 5 & 6, in Lot 35, in Block P as shown and numbered on the plat of the Greenwood Cemetery 1st Addition, now owned by the City of Mobridge, South Dakota, which is on file and of record in the office of the Register of Deeds of Walworth County, South Dakota, and recorded on page 44, Plat Book No. 4 of said Walworth County, South Dakota on November 8, 1961, together with all the ways, rights and privileges and appurtenances thereunto belonging or in anywise appertaining.

TO HAVE AND TO HOLD, the said burial lot unto the said Grantee, her heirs and assigns forever for the purpose of Sepulture alone. AND UPON THIS CONDITION, that no sale or transfer of said burial lot of right of Interment shall be valid until the same shall be duly approved by the City Council and noticed and entered upon the books of said City kept for that purpose. AND UPON CONDITION ALSO, that the said burial lot shall at all times hereafter, and the owners thereof, be subject to the rules, regulations, conditions, restrictions, ordinances and provisions made at this time, or created hereafter, by the City Council of the City of Mobridge, for the government of lot holders, and visitors to the said cemetery.

IN WITNESS WHEREOF this indenture is the act and deed of the said City of Mobridge for the uses and purposes therein mentioned, the Mayor of the City, and the City Finance Officer of Mobridge, South Dakota, have hereunto subscribed their names in accordance with the provisions of the Ordinances of the City of Mobridge to Establish, Maintain and Regulate a Municipal Cemetery, and the Finance Officer has affixed hereto the Corporate Seal of the said City of Mobridge.

ATTEST:

City Finance Officer

City Mayor

Seal

State of South Dakota) ss
County of Walworth)

On this ____ day of June, A.D. 2023, before me a Notary Public in and for said county and State, personally appeared Gene Cox and Heather Beck known to me to be the Mayor and City Finance Officer respectively, of the City of Mobridge, South Dakota, who executed the annexed instrument as such Mayor and City Finance Officer, and acknowledged to me that they executed the same, and affixed thereto the Corporate Seal of the City of Mobridge.

Notary Public

Periodical Estimate for Partial Payment No. 4
For the Period 01/01/2023 through 05/23/2023



Airport Name Mobridge Municipal Airport
Location Mobridge, South Dakota
Project Name Install New Jet A Fuel System
AIP Project # 3-46-0038-018-2022
KLJ Project # 2105-01709

Owner
City of Mobridge
114 1st Ave. E
Mobridge, SD 57601

Contractor
O'Day Equipment, LLC
1301 40th Street N.
Fargo, ND 58102

Engineer
KLJ
330 Knollwood Drive
Rapid City, SD 57701

Cost \$ 766,845.87 (Unit price per Contract and Change Order #1)

	AIP	Non-AIP	Total
Total Work Done to Date	\$ 736,869.78	\$ -	\$ 736,869.78
Material on Hand	-	-	-
Subtotal	736,869.78	-	736,869.78
Retainage 10%	73,686.98	-	73,686.98
Subtotal (less retained percentage)	663,182.80	-	663,182.80
Amount Previously Paid	625,080.45	-	625,080.45
Total Amount Due This Estimate	\$ 38,102.35	\$ -	\$ 38,102.35
Make payment directly to Contractor		TOTAL \$	38,102.35

	AIP	Non-AIP	Total
Estimate No. 1	\$ 255,672.07	\$ -	\$ 255,672.07
Estimate No. 2	189,991.37	-	189,991.37
Estimate No. 3	179,417.01	-	179,417.01
Estimate No. 4	-	-	-
Estimate No. 5	-	-	-
Total	\$ 625,080.45	\$ -	\$ 625,080.45

I hereby certify that I have prepared this Periodical Estimate and that to the best of my knowledge and belief it is a true and correct statement of work performed and materials supplied by the Contractor. All work and materials included in the estimate have been performed and supplied in full in accordance with the terms and conditions of the corresponding construction contract documents and authorized changes thereto.

06/05/2023
Date

5/31/2023
Date

Date

Charles J Baker
KLJ
J. O'Day
O'Day Equipment, LLC
City of Mobridge

Airport Name Mobridge Municipal Airport
 Location Mobridge, South Dakota
 AIP Project # 3-46-0038-018-2022
 KLJ Project # 2105-01709
 Contractor O'Day Equipment, LLC

Periodical Estimate No. 4

Item #	Spec #	Item	Quantities			Unit	Unit Price	Total Price
			Planned	Current	Total			
Base Bid - Jet A Fuel System and Dispensers								
1	C-105	Mobilization	1.00	0.10	1.00	L.S.	\$ 26,015.00	\$ 26,015.00
2	C-105	Contractor Staging / Storage Area	1.00		1.00	L.S.	-	-
3	P-101	Pavement Removal	207		110	S.Y.	30.46	3,350.60
4	P-152	Unclassified Excavation	1.00		1.00	L.S.	13,009.00	13,009.00
5	Plan Notes	Pavement Restoration	207		110	S.Y.	218.26	24,008.60
6	P-603	Emulsified Asphalt Tack Coat	104		54	Gal.	7.27	392.58
7	SDDOT 462	Concrete Work	1.00		1.00	L.S.	57,106.00	57,106.00
8	T-901	Seeding	1.00	1.00	1.00	L.S.	3,423.00	3,423.00
9	T-905	Topsoiling	1.00		1.00	L.S.	3,423.00	3,423.00
10	T-908	Mulching	1.00	1.00	1.00	L.S.	3,423.00	3,423.00
11	C-102	Biorolls	75.00		-	L.F.	25.69	-
12	220192	Jet A Above Ground Storage Tank, Piping and Accessories	1.00		1.00	L.S.	263,962.00	263,962.00
13	220192	Jet A Dispensing Equipment and Accessories	1.00		1.00	L.S.	74,676.00	74,676.00
14	275317	Fuel Management System	1.00		1.00	L.S.	38,508.00	38,508.00
15	Division 26	Electrical Work	1.00	0.15	1.00	L.S.	215,443.00	215,443.00
16	L & S	Contractor Material Testing	1.00		1.00	L.S.	-	-
17	L & S	Airside Traffic Control	1.00	0.10	1.00	L.S.	5,720.00	5,720.00
18	L & S	Contractor Survey	1.00		-	L.S.	3,560.00	-
							TOTAL \$	732,459.78
Change Order 1								
CO 1-1		Interchangeable Single Point / Over Wing Nozzle	1.00		1.00	L.S.	\$ 4,410.00	\$ 4,410.00
							TOTAL \$	4,410.00
							TOTAL AIP \$	736,869.78
							TOTAL NON-AIP \$	-
							TOTAL WORK DONE TO DATE \$	736,869.78

NOTE: The items highlighted above in tan are items that are funded 100 percent non-AIP and 0 percent AIP.

EXCESSIVE FORCE STATEMENT

The City of Mobridge prohibits the use of excessive force by law enforcement within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and while enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is subject of such non-violent civil rights demonstrations within its jurisdiction.

Signed this ____ day of _____, 202__.

Gene Cox, Mayor

ATTEST: _____
Heather Beck, Finance Officer

CERTIFICATION REGARDING RESTRICTIONS ON LOBBYING

The undersigned certifies, to the best of their knowledge and belief, that:

- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts under grants, subgrants, loans, and cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signed this _____ day of _____, 202_____.

Gene Cox, Mayor

ATTEST: _____
Heather Beck, Finance Officer

RELOCATION, DISPLACEMENT AND ACQUISITION PLAN

The City of Mobridge, by adopting this Relocation, Displacement and Acquisition Plan, will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low to moderate income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR 570.606 (b)(1). This project, City of Mobridge Wastewater Project, which involves the replacement of the grit pumps, rehabilitate the grit chamber and the screening and move the grit dewatering unit, will neither involve demolition nor conversion of low to moderate income housing units as described above. Therefore, prior to obligating or expending funds for this project, it will not be necessary for the City to make public or to submit to the HUD Field Office the following written information:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low to moderate income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units; and
6. The basis for concluding that each replacement dwelling unit will remain a low to moderate income dwelling unit for at least 10 years from the date of initial occupancy.

The City will not need to provide relocation assistance, as described in 570.606(b)(2), as no activity under this project will affect low to moderate income housing. Consistent with the goals and objectives of activities assisted under the Act, the City will take the following steps to minimize the displacement of persons from their homes:

1. To the extent practical and possible, refrain from participating in any assisted activity that will involve the displacement of persons from their homes.

Dated this ___ day of _____, 202__.

Gene Cox, Mayor

ATTEST: _____
Heather Beck, Finance Officer

11.

EQUAL OPPORTUNITY POLICY RESOLUTION 23-03

The City Council does hereby declare that it is the fundamental policy of the City of Mobridge to provide equal opportunity to all of its employees and applicants for employment (skilled, unskilled and professional) and to assure that there shall be no discrimination against any person on the basis of race, color, religion, creed, national origin, sex, age, physical or mental handicap, marital status or political beliefs unless related to a bona fide occupational requirement. To this end, the City of Mobridge will take steps to equalize opportunity for employment at all levels of operation for those classes of people who have traditionally been denied equal opportunity (minority group members, women and the handicapped); and the City of Mobridge recognizes an obligation to make reasonable accommodations to the known physical or mental limitations of an otherwise qualified applicant or employee unless the accommodation imposes an undue hardship. All applicants for employment with the City of Mobridge will be recruited from the available labor market and evaluated on each person's individual qualifications and abilities. All employees shall be afforded equal employment opportunity during their term of employment and are guaranteed protection against retaliation for exercising any legal or administrative procedures to secure right to equal employment or testifying on behalf of someone else doing so. All administrators and supervisors are responsible for and shall be committed to achieving and promoting equal employment opportunity with the City of Mobridge.

Mayor, Gene Cox, is the equal employment opportunity officer and shall be responsible for coordinating the equal employment opportunity program. Adoption of this document reaffirms the City of Mobridge's policy of non-discrimination in employment, including but not limited to the following: recruitment, selection, placement, testing, training, promotion, transfer, discipline, demotion, layoff and termination. Adoption of this document also reaffirms the City of Mobridge's policy to provide equal opportunity to all City residents and employees as it pertains to the provision of services in order to ensure that there will be no discrimination against any person on the basis of race, sex, color, national origin, creed, age, religion, martial status, disability, political affiliation or on any other basis prohibited by law.

Dated this ____ day of _____, 202__.

Gene Cox, Mayor

ATTEST: _____
Heather Beck, Finance Officer

RESOLUTION ASSURING FAIR HOUSING 23-04

WHEREAS, it is the City Council’s firm belief that discrimination in housing not only threatens the rights and privileges of the citizens of Pollock but also menaces the institutions and foundations of free and democratic society; and

WHEREAS, this body desires to give meaning to the guarantees of equal rights contained in the Constitution and laws of this State and the United States and to encourage and bring about mutual self-respect and understanding among all citizens and groups in the City; and

WHEREAS, under the Federal fair housing, (Title VIII of the Civil Rights Act of 1968), it is illegal to deny housing to any person because of race, color, religion, sex or national origin; and

THEREFORE, BE IT RESOLVED that the Fair Housing and Equal Opportunity logo will be displayed on City buildings and on all official correspondence; and

THEREFORE, BE IT ALSO RESOLVED that the following procedures will be used to accomplish the purpose of the aforementioned resolution:

1. The City Council shall inform all City employees of the City's commitment to equal housing.
2. The City Council shall direct all employees to forward immediately to the Mayor any reports they receive of housing discrimination.
3. The Mayor shall forward such complaints to the South Dakota Division of Human Rights within 10 days of receipt to said complaint.

Dated this ____ day of _____, 202__.

Gene Cox, Mayor

ATTEST: _____
Heather Beck, Finance Officer

CODE OF CONDUCT RESOLUTION 23-05

WHEREAS, it is the duty of the City of Mobridge to ensure the efficient, fair, and professional administration of Federal grant funds in compliance with Federal Office of Management and Budget (OMB) Circular A-102, Attachment O, Paragraph 7 and other applicable Federal and state standards, regulations, and laws; and

WHEREAS, this Code of Conduct applies to all officers, employees, or agents of the City of Mobridge engaged in the award or administration of contracts supported by Federal grant funds;

THEREFORE, BE IT RESOLVED that the City of Mobridge will do all within its power to administer Federal grant funds in the manner prescribed by law; and

THEREFORE, BE IT RESOLVED that the following procedures will be used to accomplish the purpose of the aforementioned resolution:

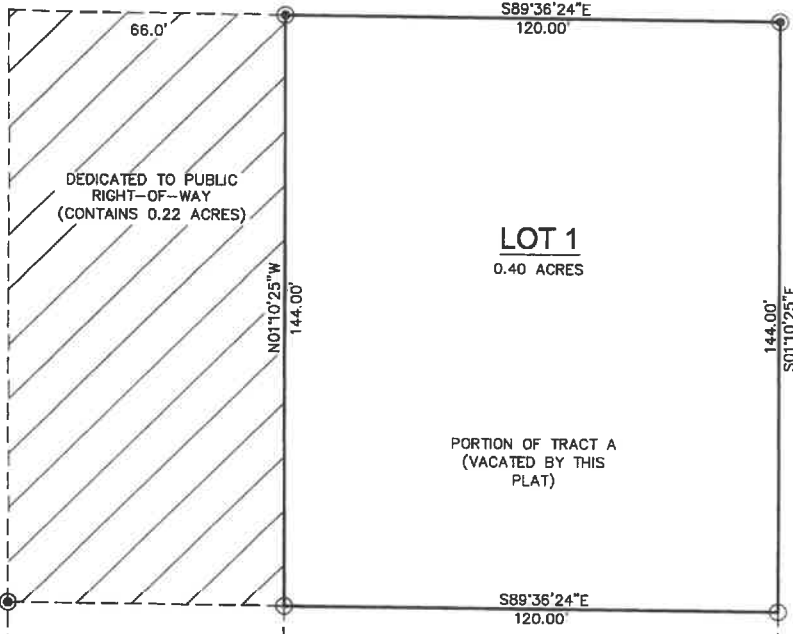
1. No officer, employee, or agent of the City of Mobridge shall participate in the selection, award, or administration of a contract supported by Federal grant funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when: the employee, officer, or agent; any member of his/her immediate family; his/her partner; or an organization which employs, or is about to employ, any of the above has a financial or other interest in the firm selected for award.
2. The City officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.
3. To the extent permitted by Federal, State or local laws or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against the City's officers, employees, or agents, or the contracts, potential contractors, subcontractors, or their agents.

Dated this ____ day of _____, 202__.

Gene Cox, Mayor

ATTEST: _____
Heather Beck, Finance Officer

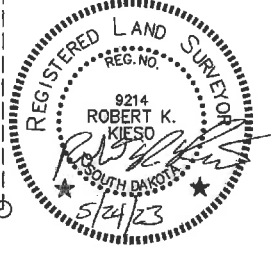
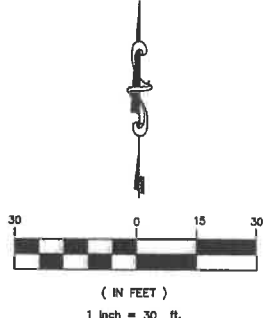
PLAT OF
LOT 2, D AND R JENSEN ADDITION TO THE CITY OF MOBRIDGE,
IN THE NW 1/4 OF SECTION 19-T124N-R79W OF THE 5th P.M.,
WALWORTH COUNTY, SOUTH DAKOTA



OF REPLAT OF TRACT 2 INTO TRACTS A, B, C: JENSEN ADDITION TO MOBRIDGE

OF REPLAT OF TRACT 2 INTO TRACTS A, B, C: JENSEN ADDITION TO MOBRIDGE

LOT 1, D AND R JENSEN ADDITION TO THE CITY OF MOBRIDGE (NOT PART OF THIS PLAT)



TRACT A OF REPLAT OF TRACT 2 INTO TRACTS A, B, C: JENSEN ADDITION TO MOBRIDGE

- LEGEND**
- FOUND PROPERTY CORNER
 - ⊙ SET 5/8" X 18" REBAR WITH SURVEY CAP STAMPED KIESO RLS 9214
 - ▲ CALCULATED POSITION
 - DEDICATED TO PUBLIC RIGHT-OF-WAY

BASIS OF BEARINGS
 SD STATE PLANE NORTH ZONE
 NAD 83 (2011) US SURVEY FEET
 DISTANCES ARE GROUND

Helms ASSOCIATES	416 PRODUCTION STREET N. P.O. Box 111 Aberdeen, S.D. 57401
	Phone: 605.225.1212 Fax: 605.225.3189
CIVIL ENGINEERS & LAND SURVEYORS	
DWG. 9167-LS	BY: KMW SHEET 1 OF 3

**City of Moberge
Bank Statement Reconciliation
5/31/2023**

<u>Account #</u>	<u>Account Description</u>		<u>Reconciling Items</u>	<u>Amount</u>
000-10100	CASH - Payroll	213.68		
101-10100	CASH	4,444,855.94		
101-10520	Investments	-		
101-10710	Pool - Restricted Donations	2,024.00		
101-10740	Armory	35,100.00		
101-10750	K-9	-		
101-10300	PETTY CASH	430.00		
211-10100	CASH - 3B	861.63		
221-10100	CASH - Special Park Gift	2,635.34		
221-10520	Investments	-		
224-10100	CASH	27,409.27		
224-10520	Investments	-		
260-10100	CASH - E-911	338,317.69		
281-10100	CASH - 24/7	57,515.80		
302-10100	CASH - Storm Sewer Debt Service	74,235.77		
303-10100	CASH - Pool Debt Service	35,242.20		
502-10100	CASH - Storm Sewer Project Fund	-		
504-10100	CASH - Airport Project Fund	-		
505-10100	CASH - Pool Project Fund	-		
512-10100	CASH - Mural Restoration	-		
515-10100	CASH - Bike Path Trail	34,152.74		
518-10100	CASH - Library Expansion Project	-		
519-10100	CASH - Riverfront Devel. Restricted	2,000.00		
602-10100	CASH - Water Fund	1,339,320.91		
602-10520	Investments	-		
602-10700	Restricted Cash	29,489.20		
604-10100	CASH - Sewer Fund	(84,530.13)		
604-10520	Investments	-		
606-10100	CASH - Airport Fund	(168,400.47)		
607-10100	CASH - Cemetery Fund	45,120.22		
607-10720	Restricted Cash - Sprinklers	2,571.42		
607-10520	Investments	-		
680-10520	Investments	-		
680-10100	CASH - Water & Sewer Main	102,503.68		
	Cash per Books	6,321,068.89		
			Petty Cash	
			Assistant Finance Officer	150.00
			Finance Officer	75.00
			City Administrator	75.00
			Police Department	75.00
			Pool	55.00
			Auditorium	-
			Total Petty Cash	430.00
			<u>Account Description</u>	
			Wells Fargo Checking	-
			First Interstate Bank Checking	905,331.68
			Dacotah Bank CDs	1,038,357.59
			First Interstate Bank CD's	2,253,360.53
			First Interstate Bank MM	2,098,445.38
			SD FIT MM	3.80
			SD FIT CD	-
			Library Checking Account	42,723.58
			Petty Cash	430.00
			Northern Oahe CISD Team	-
			Police Positive	4,077.85
			K9 Unit	2,300.19
			DARE	5,337.80
			Total Cash in Banks	6,350,368.40
			Plus Outstanding Deposits	-
			Less Outstanding Checks	(29,299.51)
			Reconciling Items	0.00
			Cash per Bank	6,321,068.89

ADMINISTRATION	6/14/2023
Salaries	8,929.32
Accounts Management Inc., garnishment	227.40
Aflac, insurance	691.26
Credit Collections Bureau, garnishment	520.04
Delta Dental of SD, dental	327.50
Estate of Mary Fredericksen, refund	27.83
Eugene Brockel, refund	30.39
First Interstate Bank, HSA contributions	4,922.81
First Interstate Bank, payroll taxes	31,225.35
KCL, insurance	450.88
Lance Dollinger, refund	177.94
Marco, copier lease	70.26
Mary Kelly, refund	41.27
Mastercard, computer software & hardware	2,121.26
Mobridge Shrines, refund	350.00
Mobridge Tribune, publishing/supplies	161.79
ODP Business Solutions, supplies	27.15
Payment Service Networks, credit card fees	54.95
SD Child Support Payment Center, garnishment	559.38
SD Retirement System, retirement	16,341.98
SD State Treasurer, sales tax	2,204.69
SDRS Supplemental Retirement, retirement	350.00
Wellmark, insurance	13,346.34
West River Telecommunications, utilities	17.74
	<u>83,177.53</u>

CITY ADMINISTRATOR

Salaries	2,093.88
Marco, copier lease	70.26
West River Telecommunications, utilities	84.10
	<u>2,248.24</u>

GOVERNMENT BUILDINGS

Cummins Sales & Services, prof. services	5,754.69
Mastercard, repair & maintenance	1,585.68
MDU, utilities	238.24
Merkel's Foods, supplies	6.04
Plunkett's, prof. services	70.31
Riverside Home Furnishings, supplies	679.00
Runnings, supplies	257.30
Tri-State Waters, supplies	59.75
	<u>8,651.01</u>

OLD CITY HALL

MDU, utilities	249.19
	<u>249.19</u>

POLICE DEPARTMENT

Salaries	64,231.89
Cardmember Services, prof. services/other services/travel & conferenc	282.99
Dakota Glass & Alignment, vehicle maintenance	344.17
Fleet Services, gasoline	2,272.65
Gienger Sales & Services, supplies	205.00
Grand Central, vehicle maintenance	445.85
GTC Auto Parts, vehicle maintenance	29.30
High Point Networks, computer software & hardware	427.25
Jensen Rentals, other services	60.00
Kallyn Reinert, prof. services	240.00
Marco, copier lease	70.26
Mastercard, other services/vehicle maintenance	49.94
MDU, utilities	476.48
Minn-Kota Communications, radio maintenance	1,291.10
Mobridge Hardware, supplies/building maintenance/repair & maintena	838.81
Mobridge Tribune, publishing	350.00
Oahe Vet, prof. services	400.00
ODP Business Solutions, supplies	308.84
Plunkett's, prof. services	66.39
Rees Communications, vehicle maintenance	536.00
Runnings, supplies/repair & maintenance	26.44
Sonnell Technologies, replacement vehicles	380.94
Uline, supplies	171.00
Uniform Center, uniform & equipment	715.90
Verizon, utilities	80.02
Wade's Carpet & Floor Covering, building maintenance	9,204.72
West River Telecommunications, utilities	719.94
	<u>84,225.88</u>

FIRE DEPARTMENT

Salaries	700.00
Cummins Sales & Services, prof. services	446.52
Lucky's Pit Stop, deisel	67.00
MDU, utilities	249.19

LIBRARY

Salaries	6,176.90
Center Point Large Print, books	49.14
Dady Drug, supplies	5.58
Ingram, books	179.90
Mastercard, repair & maintenance	347.02
MDU, utilities	465.75
Mobridge Hardware, supplies	24.26
Mobridge Tribune, supplies	23.50
Servall, supplies	50.66
Tr-State Water, supplies	10.85
West River Telecommunications, utilities	170.98
	<u>7,504.54</u>

AUDITORIUM

Cummins Sales & Services, prof. services	501.24
MDU, utilities	1,240.31
Mobridge Candy, supplies	60.56
Mobridge Hardware, supplies	16.68
Runnings, supplies	136.36
West River Telecommunications, utilities	302.65
	<u>2,257.80</u>

ZONING

Salaries	1,005.86
Deputy Finance, postage	24.87
Mobridge Tribune, publishing	50.65
US Postal Service, postage	284.55
	<u>1,365.93</u>

NATIONAL GUARD ARMORY

USDA-Rural Development, loan payment	2,925.00
	<u>2,925.00</u>

LIQUOR

Mobridge Tribune, publishing	70.02
	<u>70.02</u>

3B

Chamber of Commerce, other	860.63
	<u>860.63</u>

PSAP

American Emergency Preparedness, travel & conference	529.00
DRG Media Group, prof. services	200.00
High Point Networks, computer software & hardware	56.25
Kallyn Reinert, prof. services	280.00
Mastercard, computer software & hardware	75.94
Minn-Kota Communications, radio maintenance	436.10
Mobridge Tribune, prof. services	350.00
ODP Business Solutions, supplies	115.58
Valley Telecommunications, utilities	828.16
Venture Communications, utilities	424.09
Verizon, utilities	40.01
West River Telecommunications, utilities	758.14
	<u>4,093.27</u>

24/7

Salaries	1,251.15
	<u>1,251.15</u>

WATER DEPARTMENT

Salaries	21,281.85
American Water Works Assn, membership	182.50
Aqua-Pure Inc., chemicals	4,409.60
Badger Meter, prof. services	106.92
Banyon Data Systems, prof. services	295.00
Carlson Services, repair & maintenance	2,946.94
Cummins Sales & Service, prof. services	1,730.34
Dakota Pump & Control, prof. services	22,870.01
Faehrich Construction, repair & maintenace	125.00
Graymont, chemicals	5,223.46
Gregg's Drilling & Excavating, repair & maintenance	2,965.00
GTC Auto Parts, repair & maintenance	12.39
Hawkins, chemicals	1,339.00
Marco, copier lease	70.25
Mastercard, repair & maintenance	696.00
MDU, utilities	3,744.24
Mobridge Hardware, supplies/sup. for inhouse repairs/repair & mainten	877.94
Moore Engineering, prof. service	24,995.00
Paylessfoods, supplies	101.86
Railroad Management Company, prof. services	344.67
Runnings, equipment & machinery/sup. for inhouse repairs/improve other	1,436.14
SD Dept. of Health, water samples	135.00
Slater Oil & LP Gas, diesel/gasoline	1,492.01

16.

Runnings Supply, supplies/repair & maintenance	65.56	US Postal Service, postage	373.71
Voyager, diesel/gasoline	305.21	USDA-Rural Development, loan payment	2,373.00
West River Telecommunications, utilities	32.08	Verizon, telephone	89.89
	<u>1,865.56</u>	West River Telecommunications, utilities	330.20
OTHER PROTECTION			<u>100,547.92</u>
MDU, utilities	25.99	SEWER DEPARTMENT	
	<u>25.99</u>	Salaries	14,000.24
STREET DEPARTMENT		American Water Works Assn, membership	182.50
Salaries	12,583.75	Banyon Data Systems, prof. services	295.00
Bridge City Small Engine, machinery & equipment	180.00	Cummins Sales & Service, prof. services	1,748.50
Cam Wal Electric, street lights	339.91	Eggers Electric Motor, equipment maintenance	460.40
Cummins Sales & Services, prof. services	596.70	Hawkins, chemicals	905.98
GTC Auto Parts, supplies	13.26	Marco, copier lease	70.25
Jensen Rock & Sand, cold & hot mix	862.75	Mastercard, travel & conference	75.00
MDU, utilities/street lights	4,865.27	MDU, utilities	2,937.52
Merkel's Foods, supplies	81.44	Metering & Technology, water meters	62.90
Mobridge Hardware, supplies	15.18	Mobridge Hardware, supplies/yard work	292.86
Runnings, supplies	871.89	Moore Engineering, other capital	9,824.11
Share Corporation, supplies	481.97	Paylessfoods, supplies	11.18
Slater Oil & LP Gas, diesel/gasoline/LP gas	2,749.54	Premier Equipment, equipment maintenance	24.70
Verizon, utilities	24.67	Runnings Supply, supplies/yard work	924.81
West River Telecommunications, utilities	117.98	SD Dept. of Health, water samples	188.00
	<u>23,784.31</u>	Slater Oil & LP Gas, LP gas/diesel	1,078.06
SOLID WASTE COLLECTION		US Postal Service, postage	373.71
Heartland Waste, prof services	21,100.20	Verizon, telephone	16.03
	<u>21,100.20</u>	West River Telecommunications, utilities	377.15
REGULATION & INSPECTION			<u>33,848.90</u>
Bantz, Gosch & Cremer, attorney	275.00	AIRPORT	
Code Enforcement Specialists, prof. services	2,617.63	Salaries	813.75
Mobridge Tribune, publishing	427.20	Bridge City Small Engine, repair & maintenance	16.49
Heartland Waste, city-wide clean up	2,415.00	Cam Wal Electric, utilities	(39.03)
	<u>5,734.83</u>	Dish TV, utilities	53.34
POOL		KLJ, prof. services	4,021.71
Salaries	4,221.98	MDU, utilities	286.40
Coca-Cola Bottling Co., consession stand	1,449.00	Merkel's Foods, supplies	14.34
Faehnrich Construction, repair & maintenance	465.00	Runnings, supplies	180.64
Gas-N-Goodies, supplies	15.99	West River Telecommunications, utilities	240.80
Hawkins, chemical	4,189.65		<u>5,588.44</u>
Mastercard, supplies/uniforms & equipment	568.99	CEMETERY	
MDU, utilities	1,521.11	Davis Martin, contract labor	1,575.00
Mobridge Candy, consession stand	1,758.03	MDU, utilities	37.04
Mobridge Hardware, repair & maintenance/supplies	553.66		<u>1,612.04</u>
Paylessfoods, supplies/consession stand	980.53	SEWER & WATER EXTENSION	
Runnings, repair & maintenance	73.75	Milbank Winwater Work, prof. service	6,009.94
Uline, buildings	778.70		<u>6,009.94</u>
USA BlueBook, chemicals	80.29		
West River Telecommunications, utilities	197.07		
	<u>16,853.75</u>		
PARK DEPARTMENT			<u>435,126.20</u>
Salaries	8,236.00		
American Legion, supplies	66.00		
Bridge City Small Engine, machinery & equipment	758.99		
Davis Martin, contract labor	5,145.00		
Grand Central, repair & maintenance	57.50		
GTC Auto Parts, repair & maintenance	57.19		
Homestead Building Supplies, repair & maintenance	20.93		
Lindskov Implement, repair & maintenance	62.10		
Mastercard, repair & maintenance	530.97		
MDU, utilities	557.93		
Mobridge Candy, supplies	60.56		
Mobridge Hardware, supplies/repair & maintenance	1,665.33		
Mobridge Manufacturing, repair & maintenance	85.00		
Premier Equipment, repair & maintenance	536.11		
Runnings Supply, repair & maintenance	27.90		
Voyager, gasoline	1,175.50		
Walworth County Landfill, other services	6.72		
West River Telecommunications, utilities	224.40		
	<u>19,274.13</u>		