

1.

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
January 11, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, January 11, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilpersons were present: Mound, Cerney, Reichert, Kemnitz and Carlson. Jensen was absent.

AGENDA:

The agenda was approved on a motion by Carlson, second by Kemnitz and carried.

MINUTES:

Moved by Mound, second by Cerney and carried, to approve the minutes from the December 21, 2022 re-scheduled regular meeting with the following correction: PSAP transfer should read moved by Carlson, instead of Laundreaux. Moved by Reichert, second by Carlson and carried, to approve the minutes from the December 28, 2022 special meeting. Cerney abstained.

PUBLIC FORUM & VISITORS:

No one present wished to address the Council.

DEPT HEAD REPORTS:

Police Department – Captain Justin Jungwirth

STEP INCREASE – Moved by Kemnitz, second by Reichert and carried, to approve a step increase for Officer Nick Bratland, increasing his hourly wage from \$24.04 to \$24.29 effective December 5, 2022.

STEP INCREASE – Moved by Carlson, second by Mound and carried, to approve a step increase for Dispatcher Cindy Rische, increasing her hourly wage from \$21.07 to \$21.35 effective January 3, 2023.

Water/Wastewater Department – Superintendent Kurt Schmaltz

PAY REQUEST FOR WW PROJECT – Moved by Mound, second by Reichert and carried, to approve Pay Request No. 5 to Northern Plains Contracting, Inc. for the wastewater treatment plant headworks improvement project in the amount of \$420,754.76. Schmaltz also gave an update on the project status.

Fire Dept – Chief Doug Delaroi

FIRE DEPT MEMBERS – Moved by Carlson, second by Mound and carried, to approve the following fire department roster for 2023: Doug Delaroi, James Bieber, Kelly Silbernagel, Ryan Ries, Mitch Voller, Justin Wiest, Brent Wiederholt, Kris Mosset, Steve Schneider, Kody Conlon, Justin Sadler, Brady Fuhrer, Kasey Roesler, Kurt Schmaltz, Chris Zeller, Dave Guggolz, Adam Fiedler, Jed Gosch, Kyle Beier, Hunter Delaroi, Chase Delaroi, Colton Hunger and Scott Mertz.

Zoning – Zoning Officer Jacque Rawstern

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of December 2022: Anthony & Amber Zornes, 904 4th Ave West, Adding 12x8 wall & egress window in basement; Randy & Mel Hanson, 1122 10th Ave West, finish basement, bedroom & bathroom.

2022 BUILDING PERMIT SUMMARY – Rawstern presented the Council with a 2022 summary. 92 permits were issued for a total dollar value of \$1,481,386.00.

GARAGE HEIGHT ORDINANCES – Due to numerous requests from residents to build higher garages, the zoning board approved increasing the garage height from 18' to 24'. The following ordinances are to make that change.

1ST READING ORD. 23-01 – Moved by Mound, second by Carlson and carried, to approve the 1st reading of Ordinance No. 23-01, an ordinance entitled: an ordinance in revision of Title 9 – low density residential

district (R-1), section 9.05, subsection 1 of the zoning ordinances of the City of Mobridge, South Dakota pertaining to increase the permitted height of accessory structures to 24 feet.

1ST READING ORD. 23-02 – Moved by Mound, second by Cerney and carried, to approve the 1st reading of Ordinance No. 23-02, an ordinance entitled: an ordinance in revision of Title 10 – medium density residential district (R-2), section 10.05, subsection 1 of the zoning ordinances of the City of Mobridge, South Dakota pertaining to increase the permitted height of accessory structures to 24 feet.

1ST READING ORD. 23-03 – Moved by Carlson, second by Kemnitz and carried, to approve the 1st reading of Ordinance No. 23-03, an ordinance entitled: an ordinance in revision of Title 11 – medium density residential district (R-3), section 11.05, subsection 1 of the zoning ordinances of the City of Mobridge, South Dakota pertaining to increasing the permitted height of accessory structures to 24 feet.

NEW BUSINESS:

PAY REQUEST FOR AIRPORT FUEL TANK PROJECT – Moved by Reichert, second by Carlson and carried, to approve pay request no. 2 to O’Day Equipment, LLC in the amount of \$189,991.37 for the airport jet A fuel tank.

RESOLUTION 23-01, WAGE RESOLUTION – Moved by Cerney, second by Mound and carried, to approve Resolution 23-01, wage resolution.

RESOLUTION 23-01

WHEREAS, the following offices or positions of the City are created by statute or ordinance (Mobridge Ordinance 1-1-2); and

WHEREAS, the compensation must be set for each employee (Mobridge Ordinance 1-1-1[25]);

NOW THEREFORE, BE IT RESOLVED that the following compensation shall be set for 2023;

Name	Position	Hourly	Annually
Cox, Gene	Mayor		\$9,548.00
Carlson, Randy	Councilperson		\$6,753.00
Cerney, Amy	Councilperson		\$6,753.00
Jensen, Kyle	Councilperson		\$6,753.00
Kemnitz, Brent	Councilperson		\$6,753.00
Mound, Jade	Councilperson		\$6,753.00
Reichert, Curtis	Councilperson		\$6,753.00
DeLaroi, Doug	Fire Chief		\$5,400.00
Ries, Ryan	Assistant Fire Chief		\$1,200.00
Hunter, Colton	Fire Dept Sec-Treas		\$1,800.00
Sadler, Justin	Fire Safety Officer		\$1,200.00
Beck, Heather	Finance Officer/City Administrator		\$82,486.00
Naasz, Alicia	Deputy Finance Officer	\$21.20	
Rawstern, Jacquelyn	City Clerk/Zoning Officer	\$18.49	
Fuhrer, Brady	Airport Manager		\$9,000.00
Blankartz, Donald	Waste Water Plant Manager	\$26.76	
Brown, Daron	Water Plant Manager	\$22.45	
Fuhrer, Brady	Water Dept	\$18.73	
Kaiser, Charles Bo	Water Dept	\$22.77	
Keller, Chris	Water Dept	\$21.94	
Schmaltz, Kurt	Water & Waste Water Superintendent		\$72,170.00
Shillingstad, Nathan	Water Plant Operator	\$19.67	
Open	Wastewater Maintenance	\$17.00	
Bratland, Nick	Police Officer	\$26.35	
Conrad, Matthew	Dispatcher	\$19.53	
DeLaroi, Doug	Fill In Police Officer	\$24.90	

Farmen, Lesley	Fill In Police Officer	\$24.90	
Fischer, Tammie Rae	Dispatcher	\$26.32	
Graves, Tristen	Dispatcher	\$19.53	
Jungwirth, Justin	Captain		\$63,888.00
Kaiser, Mark	Dispatcher	\$22.85	
Killsback, Emily	Dispatcher	\$22.97	
Knecht, Don	Fill In Police Officer	\$24.90	
Lutz, Candice	Dispatcher	\$25.35	
Madison, Shawn	Police Chief		\$86,035.00
Maier, Laura	Dispatcher	\$26.32	
Norder, Ashton	Police Officer	\$27.05	
Pepin, Nate	Police Officer	\$25.49	
Perman, Layne	Fill In Police Officer	\$24.90	
Ries, Jamison	Police Officer	\$21.41	
Rische, Cindy	Dispatcher	\$23.16	
Romans, Teresa	24/7 Administrator	\$17.56	
Wientjes, Kenneth	Fill In Police Officer	\$24.90	
Wren, Barrett	Police Officer	\$23.22	
Zweber, Josh	Fill In Police Officer	\$24.90	
Bieber, Wyatt	Street/Park Maintenance	\$19.03	
Enderson, Ryan	Street/Park Superintendent	\$30.03	
Fischer, Joshua	Street/Park Maintenance	\$21.21	
Bieber, Karla	Library Director	\$23.06	
Wilson, Staci	Assistant Librarian	\$15.15	

CODE ENFORCEMENT – Moved by Mound, second by Reichert and carried, to approve the contract for 2023 with Joel Johnson of Code Enforcement Specialists, LLC.

DESIGNATE OFFICIAL DEPOSITORIES - Moved by Cerney, second by Kemnitz and carried, to designate Dacotah Bank, First Interstate Bank, Wells Fargo Bank and SD Public Funds Investment Trust as the official depositories for 2023.

DESIGNATE OFFICIAL NEWSPAPER - Moved by Reichert, second by Carlson, and carried, to designate the Mobridge Tribune as the official newspaper for 2023.

ELECTRONIC/EARLY PAYMENTS - Moved by Carlson, second by Mound, and carried, to authorize the Finance Officer to pay the following vendors electronically and/or prior to the next council meeting in order to meet vendor requirements and deadlines: Cardmember Services, Century Link, Credit Collections Bureau, Deposit Refunds for Scherr Howe, Dish TV, First National Bank, Fleet Services, First Interstate Bank, Kansas City Life, Marco, Midco, SD Retirement System, SD Office of Child Support, SDRS Supplemental Retirement, SD State Treasurer, SD Unemployment Insurance Division, USDA Rural Development, Venture Communications, Verizon Wireless, United Accounts, US Bank and Wellmark Blue Cross Blue Shield.

ELECTION DATE AND COMBINE ELECTION - Moved by Carlson, second by Mound and carried, to set the annual municipal election date as April 11, 2023 and to combine the April 11, 2023 municipal election with Mobridge-Pollock School District school election.

DISCUSSION AND INFORMATION:

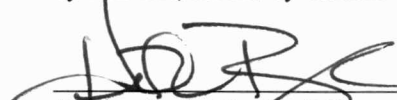
FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

PAYMENT OF BILLS:

Moved by Reichert, second by Carlson and carried, to approve the following bills for payment:
Accounts Management Inc., garnishment 113.70; Aflac, insurance 790.38; Badger Meter, prof. services 106.80; Beadle's Sales, equipment maintenance 55.83; Border States, repair & maintenance 713.20; Bridge City Small Engine, equipment maintenance 148.93; Bridgemark Insurance Solutions, insurance 96,400.00; Butler Machinery Co., equipment maintenance 103.25; Cam Wal Electric, street lights/utilities 666.01; Central Diesel, equipment maintenance 211.95; CentralSquare Technologies, prof. services 45,055.45; Chamber of Commerce, other 10,309.84; Code Enforcement Specialist, prof. services 1,500.00; Credit Collections Bureau, garnishment 260.02; Dady Drug, supplies 57.89; Dakota Glass & Alignment, repair & maintenance 25.00; Deputy Finance, postage 7.85; Environmental Resource Associates, water samples 648.12; Evoqua Water Technologies, repair & maintenance 659.00; First Interstate Bank, HSA contributions/payroll taxes 19,469.60; Fleet Services, gasoline 2,017.01; Grafix Shoppe, vehicle replacement 772.00; Grand Central, vehicle maintenance 99.00; GTC Auto Parts, repair & maintenance/equipment maintenance/vehicle maintenance 178.11; Hach Company, supplies 3,384.73; Hammer's Honda, repair & maintenance 71.17; Heartland Waste, prof services 20,961.20; High Point Networks, computer software & hardware 371.00; Homestead Building Supplies, repair & maintenance 263.44; Jason Dallman, refund 100.00; Jensen Rentals, other services 60.00; Johnson Controls, prof. services 5,958.84; KCL, insurance 508.12; Language Services, prof. services 90.00; M & M Electric, repair & maintenance 643.25; Mastercard, prof. services/refund/supplies/machinery & equipment/travel & conference/other services 3,047.21; Matheson Tri-Gas Inc., prof. services 47.00; MDU, utilities/street lights 27,883.66; Merkel's Foods, supplies 14.35; Midcontinent Communications, utilities 185.39; Milliken Electric, machinery & equipment 5,778.96; Mobridge Hardware, supplies/ sup. for in-house repairs 200.67; Mobridge Regional Hospital, prof. services 173.00; Mobridge Tribune, publishing 454.40; Moore Engineering, prof. services 287,537.03; NECOG, prof. services 1,720.07; Nicholas Bratland, travel & conference 99.73; North Central Steel Systems, repair & maintenance 425.81; Northern Plains Contraction, prof. services 420,754.76; Oahe Vet, prof. services 250.00; O'Day Equipment, prof. services 189,991.37; Paylessfoods, supplies 54.97; Payment Service Networks, credit card fees 54.95; Pheasant Country Express, snow removal 2,580.00; Pollock Implement & Lumber, repair & maintenance 495.06; Runnings Supply, supplies/building maintenance 504.18; SD DANR, prof. services 3,650.00; SD State Treasurer, sales tax 1,517.13; SD Unemployment, unemployment compensation 41.45; SDRS Supplemental Retirement, retirement 125.00; Slater Oil & LP Gas, diesel/LP gas/gasoline 25,765.91; Sweeney Controls, prof. services 308.00; Tammie Fischer, travel & conference 118.32; Tri-State Water, supplies 18.20; US Bank, loan payment 43,224.48; US Postal Service, postage 707.54; USA BlueBook, supplies 1,593.94; USDA-Rural Development, loan payment 5,298.00; West River Telecommunications, telephone 3,770.78.

Salaries: Administration – 6458.66; City Administrator – 1462.00; Police Dept – 37360.59; Fire Dept – 550.00; Street Dept- 5721.85; Zoning – 463.49; Library -2816.80; 24/7 -728.10; Water Department – 9171.25; Sewer Department -4459.46; and Airport – 750.00.

There being no further business to come before the council, the meeting adjourned at 5:47 PM on a motion by Reichert, second by Carlson and carried.


Heather Beck, Finance Officer


Gene Cox, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
February 8, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, February 8, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilpersons were present: Cerney, Reichert, Jensen and Kemnitz. Mound and Carlson were absent.

AGENDA:

The agenda was approved on a motion by Kemnitz, second by Cerney and carried.

MINUTES:

Moved by Reichert, second by Kemnitz and carried, to approve the minutes from the January 11, 2023 regular meeting.

PUBLIC FORUM & VISITORS:

Haden Merkel, Mobridge CDC, was present to discuss recent grant opportunities with the Council.

- **WALK SIGNS** – The CDC was awarded \$1,500 to place signs around town to produce and install wayfinding signage from the walking path to the play parks and other places of interest. There is approximately 23 locations for signs. Moved by Cerney, second by Reichert and carried, to approve accepting the grants and installing the signs.
- **RAISE GRANT** – Merkel presented a plan, that was previously approved by the parks committee, to the Council for some park and trail improvements. Moved by Jensen, second by Cerney and carried, to approve the Mobridge CDC applying for a RAISE grant with the projects outlined in the proposal.
- **ROYALS GRANT** – Merkel also wrote a grant for the Mobridge Youth Organization to put new agri lime in two of the fields at the Legion Memorial Complex. Royals baseball team awarded \$17,640 to go to the project. Moved by Cerney, second by Reichert and carried, to approve accepting the Royals grant.
- **AGRI LIME MATCH** – The City budgeted match funds for the agri lime project. Moved by Cerney, second by Jensen and carried, to approve \$15,000 match towards the replacing the agri lime at the two fields.

DEPT HEAD REPORTS:

Police Department – Chief Shawn Madison

2022 OVERVIEW – Chief presented a 2022 report to the Council. North Central Regional 911 Center had 17,402 calls for service in 2022, which is 1,450 calls per month (roughly). This does not include incoming calls from the regular lines. The Mobridge Police Department had 2,943 calls for service in 2022; roughly 245.25 calls per month that the Police Department responded.

Water/Wastewater Department – Superintendent Kurt Schmaltz

PAY REQUEST FOR WW PROJECT – Moved by Reichert, second by Kemnitz and carried, to approve Pay Request No. 6 to Northern Plains Contracting, Inc. for the wastewater treatment plant headworks improvement project in the amount of \$267,932.76. Schmaltz also gave an update on the project.

TURBINE PUMP REPAIR – Moved by Jensen, second by Reichert and carried, to approve the estimate from Dakota Pump and Control in the amount of \$20,225.00 to refurbish the high service vertical turbine pump. This is a pump located at the water treatment plant and carries treated water into town.

NEW HIRE – Moved by Jensen, second by Kemnitz and carried, to approve hiring Aaron Vogel as Wastewater Treatment Plant Maintenance at \$17.58 per hour effective February 27, 2023.

Fire Dept – Chief Doug Delaroi

EQUIPMENT TRANSFER – Moved by Kemnitz, second by Cerney and carried, to approve the surplus and transfer of the 95 Chevy and 92 Topkick to the Mobridge Fire Department.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of January 2023: Beacon of Hope Mission, 1300 North Main, Changing 2-bathroom door Sizes from 32" to 36"; Kyle Jensen, 609 4th Ave West, House Renovations.

OLD BUSINESS:

GARAGE HEIGHT ORDINANCES – Due to numerous requests from residents to build higher garages, the zoning board approved increasing the garage height from 18’ to 24’. The following ordinances are to make that change.

2ND READING ORD. 23-01 – Moved by Reichert, second by Kemnitz and carried, to approve the 2nd reading of Ordinance No. 23-01, an ordinance entitled: an ordinance in revision of Title 9 – low density residential district (R-1), section 9.05, subsection 1 of the zoning ordinances of the City of Mobridge, South Dakota pertaining to increase the permitted height of accessory structures to 24 feet.

ORDINANCE NO. 23-01

AN ORDINANCE ENTITLED: AN ORDINANCE IN REVISION OF TITLE 9 – LOW DENSITY RESIDENTIAL DISTRICT (R-1), SECTION 9.05, SUBSECTION 1 OF THE ZONING ORDINANCES OF THE CITY OF MOBRIDGE, SOUTH DAKOTA PERTAINING TO INCREASE THE PERMITTED HEIGHT OF ACCESSORY STRUCTURES TO 24 FEET.

BE IT ORDAINED by the City of Mobridge, South Dakota:

That TITLE 9, SECTION 9.05, SUBSECTION 1 OF THE ZONING ORDINANCES OF THE CITY OF MOBRIDGE, SOUTH DAKOTA shall be amended to read as follows:

9.05 Requirements for Accessory Structures. An accessory building may be erected detached from the principal building or may be erected as an integral part of the principal building, or it may be connected by a breezeway or similar structure. No accessory building shall be erected in any required yard other than a rear yard, except as hereinafter provided. Any accessory building not in a rear yard whether detached from or connected with the principal building shall be so placed as to meet all yard requirements for a principal building. If located in a rear yard, both detached and connected accessory structures shall be subject to the requirements set forth in the following paragraphs:

1. The height of such accessory buildings shall not exceed twenty four (24’) feet and the distance of such buildings from other separate buildings on the same lot shall be at least six (6’) feet except that a breezeway, at least six (6’) feet in length, may connect an accessory building with a principal building.

2ND READING ORD. 23-02 – Moved by Kemnitz, second by Cerney and carried, to approve the 2nd reading of Ordinance No. 23-02, an ordinance entitled: an ordinance in revision of Title 10 – medium density residential district (R-2), section 10.05, subsection 1 of the zoning ordinances of the City of Mobridge, South Dakota pertaining to increase the permitted height of accessory structures to 24 feet.

ORDINANCE NO. 23-02

AN ORDINANCE ENTITLED: AN ORDINANCE IN REVISION OF TITLE 10 – MEDIUM DENSITY RESIDENTIAL DISTRICT (R-2), SECTION 10.05, SUBSECTION 1 OF THE ZONING ORDINANCES OF THE CITY OF MOBRIDGE, SOUTH DAKOTA PERTAINING TO INCREASE THE PERMITTED HEIGHT OF ACCESSORY STRUCTURES TO 24 FEET.

BE IT ORDAINED by the City of Mobridge, South Dakota:

That TITLE 10, SECTION 10.05, SUBSECTION 1 OF THE ZONING ORDINANCES OF THE CITY OF MOBRIDGE, SOUTH DAKOTA shall be amended to read as follows:

10.05 Requirements for Accessory Structures. An accessory building may be erected detached from the principal building or may be erected as an integral part of the principal building, or it may be connected by a breezeway or similar structure. No accessory building shall be erected in any required yard other than a rear yard, except as hereinafter provided. Any accessory building not in a rear yard whether detached from or connected with the principal building shall be so placed as to meet all yard requirements for a principal building. If located in a rear yard, both detached and connected accessory structures shall be subject to the requirements set forth in the following paragraphs:

1. The height of such accessory buildings shall not exceed twenty four (24') feet and the distance of such buildings from other separate buildings on the same lot shall be at least six (6') feet except that a breezeway, at least six (6') feet in length, may connect an accessory building with a principal building.

2nd READING ORD. 23-03 – Moved by Cerney, second by Jensen and carried, to approve the 2nd reading of Ordinance No. 23-03, an ordinance entitled: an ordinance in revision of Title 11 – medium density residential district (R-3), section 11.05, subsection 1 of the zoning ordinances of the City of Mobridge, South Dakota pertaining to increasing the permitted height of accessory structures to 24 feet.

ORDINANCE NO. 23-03

AN ORDINANCE ENTITLED: AN ORDINANCE IN REVISION OF TITLE 11 – MEDIUM DENSITY RESIDENTIAL AND MOBILE HOME DISTRICT (R-3), SECTION 11.05, SUBSECTION 1 OF THE ZONING ORDINANCES OF THE CITY OF MOBRIDGE, SOUTH DAKOTA PERTAINING TO INCREASE THE PERMITTED HEIGHT OF ACCESSORY STRUCTURES TO 24 FEET.

BE IT ORDAINED by the City of Mobridge, South Dakota:

That TITLE 11, SECTION 11.05, SUBSECTION 1 OF THE ZONING ORDINANCES OF THE CITY OF MOBRIDGE, SOUTH DAKOTA shall be amended to read as follows:

11.05 Requirements for Accessory Structures. An accessory building may be erected detached from the principal building or may be erected as an integral part of the principal building, or it may be connected by a breezeway or similar structure. No accessory building shall be erected in any required yard other than a rear yard, except as hereinafter provided. Any accessory building not in a rear yard whether detached from or connected with the principal building shall be so placed as to meet all yard requirements for a principal building. If located in a rear yard, both detached and connected accessory structures shall be subject to the requirements set forth in the following paragraphs:

1. The height of such accessory buildings shall not exceed twenty four (24') feet and the distance of such buildings from other separate buildings on the same lot shall be at least six (6') feet except that a breezeway, at least six (6') feet in length, may connect an accessory building with a principal building.

NEW BUSINESS:

SHOT CLOCK DONATION – The Pat Morrison Memorial Fund has offered to purchase shot clocks for Scherr Howe Auditorium. They would like to place a plaque in the lobby, similar and same size as the Scherr Brothers plaque in return for the donation. Moved by Cerney, second by Jensen and carried, to approve the donation of shot clocks from the Pat Morrison Memorial Fund and to place a plaque in his memory in the lobby.

2022 AUDIT – Moved by Kemnitz, second by Reichert and carried, to approve the 2022 audit agreement with Kohlman, Bierschbach & Anderson in the amount of \$22,300. This year's audit is scheduled May 22-26, 2023.

TAX ABATEMENTS – The County requested an abatement for taxes on three properties that they took for nonpayment of taxes. Moved by Cerney, second by Kemnitz and carried, to approve the abatements on the following properties for tax year payable 2023: parcel no. 5536 in the amount of \$2,266.90; parcel no. 5681 in the amount of \$945.40; and parcel no. 5164 in the amount of \$376.32.

SALARY CORRECTIONS – Moved by Reichert, second by Cerney and carried, to approve the following salary corrections effective January 1, 2023: Daron Brown - \$24.63; Cindy Rische - \$23.75; and Mark Kaiser - \$23.46.

POLICY CHANGES – Moved by Kemnitz, second by Jensen and carried, to approve the following personnel policy changes as recommended by the City Attorney:

1.4 Disclaimer

The City recognizes that South Dakota is an employment at-will state and the intent of the City is to maintain that employment at-will status of all employees. **This manual does not confer a contract of employment, and the employment relationship between the City and its employees may be terminated by either party at any time, with or without notice.** These policies are provided as a reference of present policies and not a guarantee of employment or specific employment benefits. The policies, procedures, rules, and benefits contained herein are subject to change upon a majority vote of the City Council.

4.8 Employment Offers:

After the proper authorities have selected an individual to fill a job vacancy, the individual will be notified of their selection by the immediate supervisor. A post offer of employment shall be extended, and a starting date established at this time. Employment offers are for at-will employment, under which the employment relationship may be terminated at any time with or without cause, with or without prior notice, by either the City or the employee.

POLICY 8: SEPARATION FROM MUNICIPAL SERVICE

8.1 General Policies:

Definitions

Voluntary Separation: Resignation, extended absence without proper notification, or retirement. Voluntary separation is initiated by the employee.

Involuntary Separation: Layoff or discharge. Involuntary separation is not initiated by the employee.

Return of City Property

City employees are expected to return all City property at the time of their departure from City service. The City reserves the right to withhold from the employee's final paycheck the amount for any property that is not returned or for which there is no explanation for the absence of the property. The City may take further action if necessary, to recover City property.

8.2 Voluntary Separation:

Resignation

A City employee may resign from City service by giving their direct supervisor written notice of their resignation. Said resignation is requested at least two weeks in advance of their leaving City service. The City Council may accept the employee's resignation as taking effect immediately.

Un-notified Absence

If an employee is absent for more than 3 consecutive days without proper notification in accordance with City policy, they shall be considered to have voluntarily resigned their position in City service. Re-instatement upon presentation of extenuating circumstances or reason for such absence shall be at the discretion of the City Council. Any un-notified absence of less than 3 days may result in disciplinary action.

Retirement Age

There is no mandatory retirement age for City employees.

8.3 Unemployment Compensation:

The City follows the state of South Dakota Unemployment laws as found in SDCL Title 61.

POLICY 9: DISCIPLINARY ACTION

Disciplinary actions shall be applied when the proper authority determines such actions are necessary. A disciplinary action may be in the form of oral reprimand, written reprimand, suspension, demotion or reassignment, or dismissal as defined below. The City may, but is not required to, apply these actions progressively, and for example, suspension or termination of employment may be applied as a first step of discipline. Employment is at-will and this disciplinary

policy does not otherwise create any other employment relationship. The City reserves the right to suspend an employee with pay, however, such action is not deemed to be a disciplinary action.

9.1 Oral Reprimand:

An oral reprimand is a verbal statement, which may or may not be documented.

9.2 Written Reprimand:

A written reprimand is a written statement.

9.3 Suspension without Pay:

Removal from duties with the City for specified period, without pay, for up to 10 working days.

9.4 Demotion or Reassignment:

Demotion or reassignment includes reduction in pay (possibly including benefits), placement into a lower position, change of employee's duties within their current position, or any combination of such actions.

9.5 Dismissal:

Dismissal is termination of employment.

9.6 Grievance Procedure:

The following is the City's grievance policy. Employment with the City is at-will and adoption of this grievance policy does not otherwise create any other employment relationship. The following procedure is not available to an elected or appointed employee.

1. Grievance Claims:

An employee who is not in the employee-in-training period may file a written grievance with their immediate supervisor regarding a term or condition of employment. Such grievance must be filed within 5 working days (working days does not mean calendar days) from the date on which the employee became aware of the action or should have reasonably been aware of the action.

2. Appeal:

If not satisfied with the immediate supervisor's response, the employee may appeal the decision to the City Council. The appeal must be filed within 5 working days of notice of the decision upon which the appeal is based. If not satisfied with the City Council's decision, then the requirements of SDCL 3-18-15.2 shall be followed.

3. Voluntary separations and grievances:

Except where protected activity is involved, employees who voluntarily terminate their employment will have any outstanding or unresolved grievances immediately dismissed.

SURPLUS PROPERTY – Moved by Reichert, second by Jensen and carried, to approve the following items surplus property and to dispose of the in accordance with SDCL: 1 – 22" Toro Push Lawnmower with no bagger; 1 – 21" Craftsman Push Lawnmower with no bagger; 1 – 21" YARD Machine Push Lawnmower with no bagger; 1 – 21" Troy Built Push Lawnmower with bagger; 1 – 21" Husqvarna Push Lawnmower with bagger; 1 – 21" Cub Cadet Push Lawnmower with no bagger; 2 – 6'x16' Chair Carts; 1 – 1987 OshKosh SnowPlow Truck; 1 – Polaris Side by Side; 1 – 1996 GMC Top Kick Fuel Truck; 1 – 1998 Chevy C2500 Pickup.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

PARKS/REC DIRECTOR POSITION – Cerney discussed the position of a parks/rec director for the City. She presented all the potential benefits the position could bring to the City. The Council directed Beck to look further into it and put the topic on the agenda at an upcoming meeting.

PAYMENT OF BILLS:

Moved by Cerney, second by Kemnitz and carried, to approve the following bills for payment:

A-1 Heating & Air, repair & maintenance 9,367.00; Accounts Management Inc., garnishment 227.40; Aflac, insurance 1,036.89; Airside Solutions, repair & maintenance 656.93; Alex Air Apparatus, prof. services 825.00; Aqua-Pure Inc., chemicals 2,779.74; Badger Meter, prof. services 106.86; Bantz, Gosch & Cremer, LLC, attorney services 1,092.00; Beadle's Sales, vehicle maintenance 178.76; Butler Machinery, equipment maintenance 845.41; Cain Law Office, prof. services 264.00; Cam Wal Electric, street lights/utilities 658.44;

Periodical Estimate for Partial Payment No.

For the Period 01/01/2023 through 02/15/2023

3



Airport Name Mobridge Municipal Airport
Location Mobridge, South Dakota
Project Name Install New Jet A Fuel System
AIP Project # 3-46-0038-018-2022
KLJ Project # 2105-01709

Owner
City of Mobridge
114 1st Ave. E
Mobridge, SD 57601

Contractor
O'Day Equipment, LLC
1301 40th Street N.
Fargo, ND 58102

Engineer
KLJ
330 Knollwood Drive
Rapid City, SD 57701

Cost \$766,845.87 (Unit price per Contract and Change Order #1)

	AIP	Non-AIP	Total
Total Work Done to Date	\$ 694,533.83	\$ -	\$ 694,533.83
Material on Hand	-	-	-
Subtotal	694,533.83	-	694,533.83
Retainage 10%	69,453.38	-	69,453.38
Subtotal (less retained percentage)	625,080.45	-	625,080.45
Amount Previously Paid	445,663.44	-	445,663.44
Total Amount Due This Estimate	\$ 179,417.01	\$ -	\$ 179,417.01
Make payment directly to Contractor		TOTAL \$	179,417.01

Summary of Previous Payments			
	AIP	Non-AIP	Total
Estimate No. 1	\$ 255,672.07	\$ -	\$ 255,672.07
Estimate No. 2	189,991.37	-	189,991.37
Estimate No. 3			-
Estimate No. 4			-
Estimate No. 5			-
Total	\$ 445,663.44	\$ -	\$ 445,663.44

I hereby certify that I have prepared this Periodical Estimate and that to the best of my knowledge and belief it is a true and correct statement of work performed and materials supplied by the Contractor. All work and materials included in the estimate have been performed and supplied in full in accordance with the terms and conditions of the corresponding construction contract documents and authorized changes thereto.

02/23/2023
Date

2/23/2023
Date

Date

Charles J Baker
KLJ

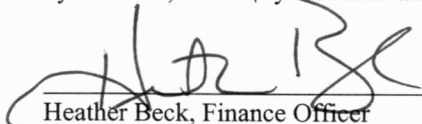
[Signature]
O'Day Equipment, LLC

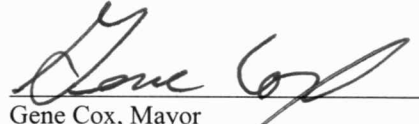
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City of Mobridge

Cardmember Services, prof. services/vehicle maintenance 503.75; CDW Government, computer software & hardware 2,975.00; Center Point Large Print, books 49.14; Chamber of Commerce, other 9,605.76; Core & Main, supplies 565.00; Corson/Sioux News Messenger, other services 40.00; Credit Collections Bureau, garnishment 520.04; Dady Drug, office supplies/supplies 288.00; Dakota Glass & Alignment, vehicle maintenance 506.74; Dakota Pump & Controls, prof. services/repair & maintenance 2,219.97; Dish TV, utilities 53.34; Dwight Baumann, prof. services 106.89; Eggers Electric Motor, repair & maintenance 39.64; Evoqua Water Technologies, repair maintenance 3,901.23; First Interstate Bank, HSA contributions/payroll taxes 35,523.52; Fleet Services, gasoline 2,432.98; Gienger Sales & Services, supplies 110.00; Grand Central, prof. services/vehicle maintenance 100.00; Graymont, chemicals 4,431.80; Gregg's Drilling & Excavating, prof. services 1,292.50; GTC Auto Parts, equipment maintenance/supplies/repair & maintenance/vehicle maintenance 312.12; Hach Company, supplies 99.10; Hawkins, chemicals 17,254.52; Heartland Waste, prof services 20,947.30; High Point Networks, computer software & hardware 225.00; Homestead Building Supplies, repair & maintenance 233.45; Ingram, books 230.10; Jensen Rentals, other services 60.00; Johnson Controls, prof. services 2,358.30; KCL, insurance 439.14; Klein Museum, other services 7,500.00; KLJ, prof. services 4,596.63; KR Building Products, repair & maintenance 364.30; L-Ton Corporation, supplies 215.00; Marco, copier lease 365.29; MDU, utilities/street lights 26,174.61; Merkel's Foods, supplies 95.28; Metering & Technology, water meters 1,782.57; Minnesota Valley Testing Lab, water samples 147.69; Mobridge Climate Control, prof. services/building maintenance 749.70; Mobridge Hardware, supplies/ sup. for in-house repairs/repair & maintenance/building maintenance/computer software & hardware 2,997.12; Mobridge Tribune, publishing 1,107.25; N&W Auto, vehicle maintenance 683.58; NAPA Central, supplies/equipment maintenance 540.92; North Central Steel Systems, building maintenance 275.00; Northern Plains Contracting, prof. services 267,932.76; Oahe Vet, prof. services 310.00; ODB Business Solutions, office supplies/computer software & hardware/supplies 1,033.54; Open Canvas, uniforms 683.61; OverDrive, books 1,100.00; Paylessfoods, supplies 87.85; Payment Service Networks, credit card fees 54.95; Plunkett's, prof. services 66.39; Postmaster, postage 290.00; Powerphone, prof. services 329.00; Rees Communications, vehicle maintenance 192.00; Rich Hearing & Tinnitus Center, prof. services 150.00; Riteway, supplies 201.00; Rubber Flooring, supplies 3,338.75; Runnings Supply, supplies/building maintenance/ repair & maintenance/equipment maintenance 1,810.46; SD Airport Management Association, prof. services 25.00; SD Building Officials Association, prof. services 50.00; SD City Management Association, prof. services 150.00; SD Dept. of Health, water samples 388.00; SD Governmental Finance Officers Association, prof. services 40.00; SD Local Transportation Assistant Program, travel & conference 150.00; SD Municipal Street Maintenance Association, prof. services 35.00; SD One Call, prof. services 4.20; SD Police Chief's Association, prof. services 100.00; SD Retirement System, retirement 25,189.66; SD State Treasurer, sales tax 1,835.13; SDML, prof. services 2,840.17; SDRS Supplemental Retirement, retirement 250.00; SDWWA, travel and conference 135.00; Servall, supplies 50.66; Seventh Day Adventist Church, refund 10.50; Slater Oil & LP Gas, gasoline & diesel/LP gas 25,458.95; Tri-State Water, supplies 46.25; Uniform Center, prof. services/uniforms & equipment 308.45; US Postal Service, postage/supplies 1,420.04; USA BlueBook, supplies 2,694.72; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 1,641.32; Venture Communications, utilities 424.09; Verizon, telephone/utilities 211.24; Walker Process Equipment, repair & maintenance 370.68; Walworth County Register of Deeds, prof. services 1.00; Walworth County Treasurer, prof. services 15.00; Wellmark, insurance 14,471.64; West River Telecommunications, utilities 3,471.95

Salaries: Administration – 8902.29; City Administrator – 2093.88; Police Dept – 72838.80; Fire Dept – 550.00; Street Dept- 11509.35; Zoning – 1005.86; Library -6637.39; 24/7 -1369.68; Water Department – 20202.74; Sewer Department -10001.72; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 6:04 PM on a motion by Reichert, second, by Kennitz and carried.


Heather Beck, Finance Officer


Gene Cox, Mayor

Published once at the total approximate cost of \$

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**MOBRIDGE CITY COUNCIL
REGULAR MEETING
March 8, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, March 8, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilpersons were present: Mound, Cerney, Reichert, Jensen, Kemnitz and Carlson.

AGENDA:

The agenda was approved on a motion by Reichert, second by Cerney and carried.

MINUTES:

Moved by Kemnitz, second by Reichert and carried, to approve the minutes from the February 8, 2023 regular meeting. Carlson and Mound abstained.

PUBLIC FORUM & VISITORS:

- No one was present to address the Council.

DEPT HEAD REPORTS:

Water/Wastewater Department – Superintendent Kurt Schmaltz

PAY REQUEST FOR WW PROJECT – Moved by Carlson, second by Mound and carried, to approve Pay Request No. 7 to Northern Plains Contracting, Inc. for the wastewater treatment plant headworks improvement project in the amount of \$309,231.12. Schmaltz also gave an update on the project.

PLANS AND ADVERTISING FOR WATER TANK PROJECT – Moore Engineering was present to answer any questions or concerns of the Council regarding the water tank project. Moved by Carlson, second by Reichert and carried, to approve the plans and going to bid on the water tank and transmission line project contingent on approval of SD DANR.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of February 2023: LeRoy Carlson, 805 2nd Ave E, egress window and New Freedom Baptist Church, 415 6th Ave E, handicap ramp.

NEW BUSINESS:

PAY REQUEST FOR FUEL TANK PROJECT – Moved by Carlson, second by Kemnitz and carried, to approve Pay Request No. 3 to O'Day Equipment in the amount of \$179,417.01 for the airport Jet A Fuel System project. The tank is installed and functioning.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

EQUALIZATION MEETING – The equalization meeting will be March 20. Time to be determined once the appeal deadline is complete.

DISTRICT MEETING – The SD Municipal League district meeting will be March 22, 2023.


PAYMENT OF BILLS:


Moved by Carlson, second by Mound and carried, to approve the following bills for payment: A-1 Heating & Air, repair & maintenance 488.00; Accounts Management Inc., garnishment 227.40; Aflac, insurance 691.26; Aqua-Pure Inc., chemicals 2,186.14; Associated Supply Co, training 425.00; Avera Occupational Medicine, prof. services 96.00; Badger Meter, prof. services 1,306.86; Bantz, Gosch & Cremer, LLC, attorney services 858.00; Beadle's Sales, vehicle maintenance 808.13; Book Systems, Inc., computer software & hardware 795.00; Butler Machinery, equipment maintenance 2,310.18; Cam Wal Electric, street lights/utilities 638.68; CNA Surety, liability insurance 1,132.00; Cardmember Services, prof.

services/vehicle maintenance 415.31; Center Point Large Print, books 49.14; Chamber of Commerce, other/refund 9,417.87; Clean & Bright, building maintenance 2,875.00; Colliers Securities, prof. services 300.00; Core & Main, repair & maintenance 274.70; Credit Collections Bureau, garnishment 520.04; Dady Drug, supplies 57.56; Dakota Glass & Alignment, repair & maintenance/tires 973.68; Dakota Pump & Controls, prof. services/repair & maintenance 5,157.87; Demo, supplies 201.65; Deputy Finance, postage/prof. services/supplies 62.77; Dish TV, utilities 53.34; Durr Universal, supplies 907.56; Ethanol Products, chemicals 5,703.75; Fair Manufacturing Inc, equipment maintenance 520.09; First Interstate Bank, HSA contributions/payroll taxes 33,564.06; Fleet Services, gasoline 1,893.86; Gienger Service & Supplies, supplies 50.00; Grand Central, vehicle maintenance 89.00; Graymont, chemicals 3,876.28; GTC Auto Parts, equipment maintenance/supplies/buildings/vehicle maintenance 424.99; Hach Company, chemicals 216.92; Hawkins, chemicals/machinery & equipment 3,345.00; Heartland Waste, prof services 20,905.60; High Point Networks, computer software & hardware 927.00; Homestead Building Supplies, supplies 69.72; Ingram, books 166.71; Jensen Rentals, other services 60.00; Katelynn Roesler, refund 38.20; KCL, insurance 459.98; KLJ, prof. services 2,904.22; Laacke & Joys Company, furniture 20.00; Language Line Service, prof. services 90.00; Lee & Jundt, vehicle replacement 300.00; MacQueen Emergency, supplies 1,991.15; Marco, copier lease 351.28; Mastercard, other services/computer hardware & software/prof. services/publishing/supplies/travel & conference 873.78; MDU, utilities/street lights 21,516.16; Metering & Technology, water meters 346.70; Michael Todd Industrial Supply, equipment maintenance/repair & maintenance 4,715.46; Midco, utilities 185.39; Mobridge Hardware, small tools/improve other than buildings/supplies/equipment maintenance/office supplies/repair & maintenance/building maintenance 2,542.14; Mobridge Regional Hospital, prof. services 82.00; Mobridge Tribune, publishing/office supplies 459.19; Moore Engineering, prof. services 142,443.78; Mountain Plains Library Association, travel conference 55.00; MYO, refund 350.00; NAPA Central, improvements other than buildings 74.49; Oahe Vet, prof. services 270.00; ODB Business Solutions, office supplies/computer software & hardware/supplies/repair & maintenance 370.23; Open Canvas, uniform/equipment 172.41; Paradigm Liaison Service, refund 350.00; Paylessfoods, supplies 138.54; Payment Service Networks, credit card fees 54.95; Quenzer Electric, repair & maintenance 270.05; Recreation Supply Co., repair & maintenance 146.94; Rhode Island Novelty, supplies 154.40; Runnings Supply, supplies/repair & maintenance/equipment maintenance/supplies for in-house repairs/small tools 2,183.61; SD Dept. of Health, water samples 300.00; SD Dept. of Public Safety, prof. services 5,400.00; SD Library Association, travel & conference 92.00; SD One Call, prof. services 7.35; SD Retirement System, retirement 16,449.22; SD State Historical Society, other services 55.00; SD State Treasurer, sales tax 1,900.93; SDARWS, travel and conference 275.00; SDRS Supplemental Retirement, retirement 400.00; Servall, supplies 50.66; Slater Oil & LP Gas, grease & oil/LP gas/diesel 16,147.49; Tri-State Water, supplies 44.40; US Postal Service, postage 1,014.93; USA BlueBook, supplies/uniforms & equipment 878.98; USDA-Rural Development, loan payment 5,298.00; Venture Communications, utilities 424.09; Verizon, telephone/utilities 321.45; Voyager, gasoline 55.00; Walworth County Landfill, prof. services 31.04; Wellmark, insurance 12,789.21; West River Telecommunications, utilities 3,637.02.

Salaries: Administration – 8898.69; City Administrator – 2093.88; Police Dept – 68487.67; Fire Dept – 550.00; Street Dept- 12605.51; Zoning – 1005.86; Library -5797.27; 24/7 -1299.44; Water Department – 20931.11; Sewer Department -10856.12; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 5:45 PM on a motion by Reichert, second by Carlson and carried.


Heather Beck, Finance Officer


Gene Cox, Mayor

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**MOBRIDGE BOARD OF EQUALIZATION
MEETING MINUTES
March 20, 2023**

The Mobridge City Council, acting as a Local Board of Equalization, met at 5:00 PM on Monday, March 20, 2023; held in City Hall in said City. The following council persons were present: Mayor Cox, Mound, Cerney, Reichert, Kemnitz and Carlson. Jensen was absent. Also present was Eric Stroeder representing the School Board on the Local Board of Equalization. Others in attendance were Heather Beck, Finance Officer; and Greg Pudwell from the County Equalization Office.

Parcel #5585: East 69' of Lots 9 & 10, Block 5, Main Park Addition to the City of Mobridge
Owner was present: Andrew Overland et al and Heather Overland et al
1202 12th Street East, Mobridge, SD 57601
Current Valuation Total: \$62,687 Amount Requested by Owner: \$50,000
Moved by Mound, second by Kemnitz and carried, to change the valuation to \$48,600 for the building and \$6,400 for the land; total valuation of \$55,000.

Parcel #5633: Lot 7, Block 13, Main Park Addition to the City of Mobridge
Owner was present: Jeffrey L. Torevell
803 1st Avenue East, Mobridge, SD 57601
Current Valuation Total: \$87,619 Amount Requested by Owner: \$65,474
Moved by Mound, second by Cerney and failed (2-4), to change the valuation to \$71,526 for the building and \$5,474 for the land; total valuation of \$77,000. Reichert, Stroeder, Kemnitz and Carlson voted no.

Moved by Stroeder, second by Kemnitz and carried (4-2), to deny the appeal and leave the assessment as is. Mound and Cerney voted no.

Parcel #6086: N 25' of Lot 9 & all of Lot 10, Block 23, NWTS Cos 2nd Addition to the City of Mobridge
Owner was present: Kevin Allen & Tammy Hoffmann
906 8th Avenue West, Mobridge, SD 57601
Current Valuation Total: \$165,853 Amount Requested by Owner: \$134,000
Moved by Mound, second by Reichert and carried, to change the valuation to \$148,600 for the building and \$6,400 for the land; total valuation \$155,000.

Parcel #5966: Lots 14, 15, & 16, Block 10, NWTS Cos 1st Addition to the City of Mobridge
Owner was present: Andrew & April Harman
910 3rd Avenue West, Mobridge, SD 57601
Current Valuation Total: \$140,335 Amount Requested by Owner: \$100,000
Moved by Kemnitz, second by Carlson and carried, to change the valuation to \$120,000 for the building and \$7,000 for the land; total valuation \$127,000.

Parcel #3536: Lot 1, Mobridge Housing Re-arrangement to the City of Mobridge
Owners were present: Bridge City Properties, LLC
205 15th Street West, Mobridge, SD 57601
Current Valuation Total: \$471,960 Amount Requested by Owner: \$350,000
Moved by Mound, second by Stroeder and carried, to change the valuation to \$355,635 for the building and \$29,325 for the land; total valuation \$384,960.

Parcel #6514: Lot 2, Mobridge Housing Re-arrangement to the City of Mobridge
Owners were present: Bridge City Properties, LLC
205 15th Street West, Mobridge, SD 57601
Current Valuation Total: \$464,485 Amount Requested by Owner: \$295,000

Moved by Mound, second by Carlson and carried, to change the valuation to \$273,150 for the building and \$21,850 for the land; total valuation \$295,000.

Parcel #3537: Lot 3, Mobridge Housing Re-arrangement to the City of Mobridge

Owners were present: Bridge City Properties, LLC
205 15th Street West, Mobridge, SD 57601

Current Valuation Total: \$21,275 Amount Requested by Owner: \$20,000

Moved by Kemnitz, second by Carlson and carried, to deny the appeal and leave the assessment as is.

Parcel #8564: Lot 4, Mobridge Housing Re-arrangement to the City of Mobridge

Owners were present: Bridge City Properties, LLC
205 15th Street West, Mobridge, SD 57601

Current Valuation Total: \$40,825 Amount Requested by Owner: \$40,000

Moved by Kemnitz, second by Mound and carried, to deny the appeal and leave the assessment as is.

Parcel #6515: Lot 5, Mobridge Housing Re-arrangement to the City of Mobridge

Owners were present: Bridge City Properties, LLC
205 15th Street West, Mobridge, SD 57601

Current Valuation Total: \$468,855 Amount Requested by Owner: \$295,000

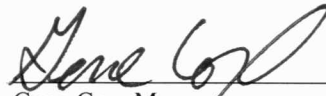
Moved by Mound, second by Carlson and carried, to change the valuation to \$273,150 for the building and \$21,850 for the land; total valuation \$295,000.

The Mayor adjourned the meeting at 6:52 PM on a motion by Reichert, second by Cerney and carried.



Heather Beck, Finance Officer

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Gene Cox, Mayor

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**MOBRIDGE CITY COUNCIL
REGULAR MEETING
April 12, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, April 12, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilpersons were present: Mound, Cerney, Reichert, Kemnitz and Carlson. Jensen was absent.

AGENDA:

The agenda was approved on a motion by Carlson, second by Reichert and carried.

MINUTES:

Moved by Reichert, second by Cerney and carried, to approve the minutes from the March 8, 2023 regular meeting. Moved by Carlson, second by Cerney and carried, to approve the minutes from the March 20, 2023 equalization meeting.

PUBLIC FORUM & VISITORS:

Bridge City Coin Club – The Club was present to inform the Council about Coin Club. Coin Week is April 16-22nd. In honor of Coin Week, the Mayor proclaimed April 16-22, 2023 as National Coin Week in Mobridge.

Mobridge Chamber of Commerce – Katy Hutchins, Doug Heil and Jesse Konold was present to discuss the Chamber functions and financial needs from the City.

DEPT HEAD REPORTS:

Police Department –

E911 Coordinator/Dispatch Supervisor – Moved by Mound, second by Cerney and carried, to approve a salary increase for Captain Justin Jungwirth increasing his salary from \$63,888 to \$71,888 per year. Captain Jungwirth added all the duties and responsibilities of the E911 Coordinator/Dispatch Supervisor to his Captain role.

Surplus Vehicle – Moved by Carlson, second by Reichert and carried, to approve the transfer of the 2010 Chevy Tahoe to Walworth County Sheriff Office. This is a vehicle that had been surplus from the police department.

Water/Wastewater Department –

PAY REQUEST FOR WW PROJECT – Moved by Reichert, second by Mound and carried, to approve Pay Request No. 8 to Northern Plains Contracting, Inc. for the wastewater treatment plant headworks improvement project in the amount of \$73,245.00.

SEASONAL RE-HIRE – Moved by Kemnitz, second by Carlson and carried, to approve the re-hire of Killian Warner for the a 2023 seasonal summer employee at \$15.25 per hour.

Fire Dept – Chief Doug Delaroi

INCREASE EXP BUDGET – Moved by Reichert, second by Mound and carried, to increase the fire department expenditure budget by \$7,261 to account for an insurance payment. The department lost equipment in a fire.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of March 2023: Kerry Droog, South Thunder RD, 36x40 Garage; Klein Foundation, Inc., 1820 West Grand Crossing, 10x16 prebuilt building.

DENIED BUILDING PERMIT – A building permit that was previously denied by the zoning officer was presented to the Council. The permit was denied due to the age of the home when the permit was applied

for, instead of back in 2018 when it was originally moved onto the property. In 2018, the mobile home was in compliance. Moved by Carlson, second by Mound and carried, to approve the building permit to Jack Shillingstad for a mobile home located at Lot 6E, Subd of Tract 6 Schmitz Resurvey of NE1/4 19-124-79.

NEW BUSINESS:

TRANSFER OF LIQUOR LICENSE – A public hearing was held to consider a request to transfer a liquor license from Dacotah Bank. Hearing no opinion for or against, moved by Carlson, second by Mound and carried, to approve the transfer of a retail on-sale liquor license located at Lot 11, Block 6, Original, Mobridge, SD from Dacotah Bank to Arcade Bar, LLC.

BROWN BAG PERMIT – A public hearing was held to consider a brown bag permit. Hearing no opinion for or against, moved by Kemnitz, second by Carlson and carried, to approve a brown bag permit for the Mobridge Chamber of Commerce to be held at South Main June 10, 2023.

NEW POSITION AND JOB DESCRIPTION – Discussion was held regarding the proposed position of Recreation and City Events Manager. Moved by Cerney, second by Mound and carried, to approve creating the full-time position of Recreation and City Events Manager, along with the job description. Funding for the remaining 2023 will be from trails - \$10,000 and contingency - \$10,000. 2024 funding will be discussed during the budget process.

NEW HIRE – Beck recommended the promotion of Monica Weninger to the position of Recreation and City Events Manager. Weninger has served the City as Pool Manager for the last 3 years. Moved by Carlson, second by Cerney and carried, to approve the promotion of Monica Weninger to Recreation and City Events Manager at \$20.00 per hour with full benefits effective on start date to be determined.

2023 POOL STAFF – Moved by Reichert, second by Mound and carried, to approve the following pool staff for 2023: **Monica Weninger-Schmaltz, Manager \$3,182 per month during pool season; WSI - \$13.25;** Bryson Vetch; Logan Vetch; Phoebe Schmaltz; **Guards - \$12.50;** Amber Vetch; Brooke Schlomer; Corbin Stoick; Grace Overland; Noelia Leon; Sophia Overland; Haidyn Stangl; Kaitylynn Perman; Kennedy Hohle; Selena Arpan; and Simon Fried; **Concessions - 10.80;** Spirit Barton; Kale Knutson; Claire Heil; Becca Cox; Megan Malmedal; and Peter Fried; **Assistants – 13.00** Naomie Wessel and Jolaine Bain.

CEMETERY RATES – The contractor that provides grave digging services have increased their rates. The City does not charge any additional fees to the grave digging. A resolution was presented to the Council to reflect the contractor's new rates. Moved by Reichert, second by Cerney and carried, to approve Resolution 23-02, Setting Cemetery Fees.

**RESOLUTION NO. 23-02
SETTING CEMETERY FEES**

WHEREAS, revised Ordinance 9-9-5 permits the City to set fees pertaining to Cemetery matters by resolution and the City desires to set said fees.

NOW THEREFORE, be it RESOLVED, that to become effective on the 10th day of May, 2023 fees for Cemetery Purposes shall be established as follows:

a) There shall be paid to the City of Mobridge for the purchase of burial lots, or parts of lots, at Greenwood Cemetery and at Mobridge Municipal Cemetery, including perpetual care, the sum of \$400.00, per grave site on the lot or part of lot purchased.

b) The City of Mobridge will open and close all graves at both Greenwood Cemetery and Mobridge Municipal Cemetery. There shall be paid to the City of Mobridge for the opening and closing of graves and disinterment services the following sums:

1. For regular sized graves the sum of \$750.00, per grave site during the months of May, June, July, August, September and October and the sum of \$900.00 per grave site during the months of November, December, January, February, March and April.
2. For undersized graves (for babies), the sum of \$350.00, per grave site.

3. For the burial of cremains (12" x 4' hole) the sum of \$350.00.
4. In the event the opening and closing of a grave shall be for a grave which will be deeper than 7 feet for the purposes of containing at some time Double Stacked graves, the opening and closing charge for the first grave shall be the sum of \$1,100.00 during the months of May, June, July, August, September and October and the sum of \$1,250.00 per grave site between the months of November, December, January, February, March and April. The opening and closing charge for the second grave shall be the same as for a regular sized grave as set forth in paragraph 1 above.
5. All disinterment services shall be charged a fee based upon the rate of \$400.00 per hour.

c) All transfers of any lot or parts of lots or of a single grave to another person by the owners thereof shall be in writing in the form of a Deed as prescribed by law. Such transfer shall not be complete or recognized by the City of Mobridge, or burial of a body be permitted therein by such purchaser until the instrument, or Deed, or the transfer thereof, shall have been filed with the Finance Officer of the City of Mobridge, South Dakota, for which recording the person recording same shall pay to the Walworth County Register of Deeds a recording fee of \$30.00.

CEMETERY DEED – Moved by Carlson, second by Kemnitz and carried, to approve the cemetery deed, transferring Graves 7 and 8, Block 92, Block P in Greenwood Cemetery from the City of Mobridge to Ronald Maier and Cindy Maier.

STEP INCREASE – Moved by Kemnitz, second by Cerney and carried, to approve a step increase for Wyatt Bieber, street department, increasing his hourly wage from \$19.03 to \$19.63 effective April 10, 2023. Bieber became a certified Commercial Applicator.

STEP INCREASE – Moved by Reichert, second by Mound and carried, to approve a step increase for Josh Fischer, street department, increasing his hourly wage from \$21.21 to \$21.73 effective February 27, 2023.

CAPITAL IMPROVEMENT PLAN – Beck informed the Council that the City was awarded a \$15,000 grant from SD Governor's Office of Economic Development to pay for a 5 year capital improvement plan. The cost to the City is \$15,000. Moved by Carlson, second by Reichert and carried, to defer action until the next meeting.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

LEASE OF PUBLIC PROPERTY – The City was asked to lease a space at the water/wastewater shop for a tow company. The Council discussed various options and directed Beck to put together a list of proposals for the next meeting.

FUNDRAISER – Cerney reminded the Council of the fundraiser for the pool shades at the golf course on April 21, 2023. This is being put on by the Oahe Hills Golf Course.

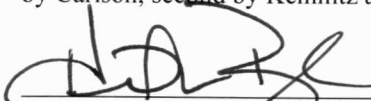
PAYMENT OF BILLS:

Moved by Cerney, second by Carlson and carried, to approve the following bills for payment: Accounts Management Inc., garnishment 341.10; Aflac, insurance 691.26; Aqua-Pure Inc., chemicals 9,620.62; Badger Meter, prof. services 406.86; Brady Fuhrer, travel & conference 331.85; Bridgemark Insurance Solutions, liability insurance 375.00; Butler Machinery, equipment maintenance/repair & maintenance 4,433.90; Cain Law Office, attorney/prof. services 780.00; Cam Wal Electric, street lights/utilities 654.80; Capital Trophy, prof. services 43.50; Cardmember Services, prof. services 81.59; Carlson Services, repair & maintenance 1,250.00; Center Point Large Print, books 49.14; CenturyLink, utilities 10,750.00; Chamber of Commerce, other 10,141.76; Collaborative Summer Library Program, supplies 57.47; Core & Main, supplies 489.20; Courtney Nicholson, refund 100.00; Credit Collections


Bureau, garnishment 780.06; Cummins Sales & Services, repair & maintenance 403.22; Dady Drug, supplies 73.65; Dakota Glass & Alignment, supplies/vehicle maintenance 181.18; Dakota Pump & Controls, improve other than buildings/repair & maintenance 20,325.54; Delta Dental of SD, dental 475.00; Deputy Finance, postage 781.38; Dish TV, utilities 53.34; Environmental Resource Associates, water sample 648.12; Fair Manufacturing, equipment maintenance 281.77; First Interstate Bank, HSA contributions/payroll taxes 51,647.96; Fisher Scientific, chemicals 1,855.92; Fleet Services, gasoline 1,899.07; Gas N Goodies, supplies 44.97; Graham Tire, truck maintenance 991.80; Grand Central, vehicle maintenance 14.00; Graymont, chemicals 5,226.36; GTC Auto Parts, machinery & equipment/sup. For inhouse repairs/supplies/supplies 1,629.35; Hawkins, chemicals 2,641.00; Heartland Waste, prof services 20,933.40; High Point Network, computer software & hardware 1,642.00; Homestead Building Supplies, supplies/buildings 1,516.04; Ingram, books 287.13; Interstate All Battery Center, repair & maintenance 119.96; Jensen Rentals, other services 60.00; John Deere Financial, equipment maintenance 2,432.79; KCL, insurance 450.88; Keifer Aquatics, Uniforms/equipment 922.13; Kipp Brothers, supplies 154.89; KLJ, prof. services 2,737.26; Language Line Service, prof. services 253.17; Library Director, supplies 37.15; MacQueen Emergency, supplies 128.03; Marco, copier lease 351.28; Mastercard, office supplies/truck maintenance/other services/prof. services/ supplies 584.10; McLeod's Printing & Office Supply, supplies 198.61; MDU, utilities/street lights 22,857.58; Merkel's Foods, supplies 79.18; Metering & Technology, water meters 152.35; Michael Todd Industrial Supply, snow removal 1,164.14; Midco, utilities 370.78; Milbank Winwater Works, supplies 949.70; Minnesota Valley Testing, water sample 711.70; Mobridge Hardware, buildings maintenance/supplies/sup. for inhouse repairs/small tools/machinery & equipment/repair & maintenance 2,087.40; Mobridge Tribune, publishing 313.66; Moore Engineering, other capital/prof. services 110,415.00; Northern Balance & Scale, Inc., prof. services 201.00; Northern Plains Contracting, other credits 73,245.00; Oahe Vet, prof. services 320.00; ODP Business Solutions, computer software & hardware/furniture 336.98; Office of Fire Marshal, prof. services 160.00; Paylessfoods, supplies 146.80; Payment Service Networks, credit card fees 54.95; Plunkett's Pest Control, prof. services 66.39; Quenzer Electric, prof. services 369.34; Raymond Geddes Co. Inc., supplies 154.76; Runnings Supply, repair & maintenance/small tools/supplies/building maintenance/equipment maintenance 1,128.83; Sanitation Products, equipment maintenance 938.12; SD Attorney General, participation fees 1,647.00; SD Child Support Payment Center, garnishment 559.38; SD Dept. of Health, water samples 519.00; SD Federal Property Agency, supplies 73.00; SD One Call, prof. services 4.20; SD Retirement System, retirement 16,830.56; SD Sheriff's Association, travel & conference 85.00; SD State Treasurer, sales tax 1,816.85; SD Unemployment Insurance, unemployment compensation 2,958.11; SDRS Supplemental Retirement, retirement 525.00; Servall, supplies 50.66; Share Corporation, supplies 744.00; Slater Oil & LP Gas, LP gas/diesel/gasoline 31,413.83; Spink County Sheriff's Office, supplies 9.85; Steve & Theresa Schneider, refund 2,492.19; Sweeney, prof. services 1,008.00; Tri-State Water, supplies 37.05; Uniform Center, uniform & equipment 646.91; US Bank, loan payment 45,724.48; USA BlueBook, chemicals 363.51; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 1,653.32; Venture Communications, utilities 424.09; Verizon, telephone/utilities 251.35; Wade Desart, refund 60.74; Wellmark, insurance 13,810.73; West River Telecommunications, utilities 3,515.97; Western Communications, radio maintenance 100.00; Western Rancher, prof. services 57.00.

Salaries: Administration – 11525.76; City Administrator – 3140.82; Police Dept – 95683.35; Fire Dept – 700.00; Street Dept- 20243.20; Zoning – 1508.79; Library -9170.40; 24/7 -2120.37; Water Department – 31426.26; Sewer Department -20641.21; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 6:31 PM on a motion by Carlson, second by Kemnitz and carried.



 Heather Beck, Finance Officer



 Gene Cox, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
May 10, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, May 10, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilors were present: Mound, Cerney, Reichert, Jensen, Kemnitz and Carlson.

AGENDA:

The agenda was approved on a motion by Mound, second by Reichert and carried with the following addition: elect council President and Vice President.

MINUTES:

Moved by Carlson, second by Mound and carried, to approve the minutes from the April 12, 2023 regular meeting.

PUBLIC FORUM & VISITORS:

Haden Merkel, Mobridge CDC – Merkel announced to the Council that the Mobridge CDC was awarded a \$100,000 grant from Wellmark Blue Cross Blue Shield for play ground equipment at East Play Park. It is a 50/50 match, so the CDC has \$100,000 to raise. A portion of it can be in-kind donations.

DEPT HEAD REPORTS:

Water/Wastewater Department – Superintendent Kurt Schmaltz and Jerod Klabunde, Moore Engineering

PAY REQUEST FOR WW PROJECT – Moved by Reichert, second by Carlson and carried, to approve Pay Request No. 9 to Northern Plains Contracting, Inc. for the wastewater treatment plant headworks improvement project in the amount of \$155,680.50. Klabunde explained that \$25,000 in damages were being withheld at this time due to not being finished per the contract.

MEMORANDUM OF UNDERSTANDING – Moved by Reichert, second by Mound and carried, to approve the Memorandum of Understanding with the SD State Historic Preservation Officer and the SD DANR regarding the demolition of the existing water tower. Klabunde told the Council Moore Engineering has \$5,000 budgeted to complete the requirements of the MOU.

WATER PLANT PROJECT – Klabunde requested the Council approve the plans for the water plant project. Moved by Carlson, second by Mound and carried, to approve the final plans for the water plant project and advertise for bids, contingent on approval from the funding agency.

SEWER MAIN REPAIR – Schmaltz requested the repair of a sewer main that continually freezes and has problems. Moved by Carlson, second by Reichert and carried, to approve the repair in the amount of \$26,538.21 from Gregg's Drilling & Excavating for the sewer main on 14th Street West.

Fire Dept – Chief Doug Delaroi

LOAN FOR TRUCK – Moved by Jensen, second by Carlson and carried, to approve a loan to the Mobridge Fire Department for up to \$150,000, zero percent interest for five years. The loan is to pay for a truck refurbishment.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of April 2023: Betty & Wayne Anderson, 200 14th St. West, Repair S. Wall, replace door, 6'x15' deck, 2 windows & siding; Michael Roshau, 502 9th Ave West, New 8'x18' deck; Mike & Kersten Verhulst, 403 10th St. East, 32'x7' porch addition & new door entry & 38' replacement sidewalk; Gregory Allen Mix, 919 1st Ave East, 6' Privacy Fence; Grant Lockner, 724 4th Ave West, 10'x20' shed; Darrell Aas, 716 12th St. West, sheetrock & insulate garage.

OLD BUSINESS:

CAPITAL IMPROVEMENT PLAN – The City was awarded a \$15,000 grant from SD Governor’s Office of Economic Development to pay for a 5 year capital improvement plan. Action was deferred from last meeting in order for the Council to consider the proposal. After some discussion, the Council instructed Beck to consult with the SD GOED to see if by passing on this grant it would affect the City getting future grants from them.

ELECT COUNCIL PRESIDENT & VICE: Moved by Jensen, second by Mound and carried, to elect Randy Carlson as Council President and Brent Kemnitz as Vice-President. Carlson and Kemnitz abstained.

NEW BUSINESS:

MAYOR APPOINTMENTS – Moved by Reichert, second by Carlson and carried, to approve the following Mayor’s Appointments: Mayor – Police, Finance, Rail Authority, Weed and School Board Rep; Reichert – Police, Finance, Library and Water/Sewer; Jensen – Auditorium, Parks, and Airport; Cerney – Park, Auditorium, and Streets; Kemnitz – Fire, Police and Zoning; Carlson – Airport, Zoning and Streets; Mound – Housing, Fire, and Water & Sewer.

Library Board: Amy Cerney, LeeAnn Mack, Danny Merkel, Michele Yellow Boy, and Tom Zerr.

Zoning Board: Tom O’Connell, Liz Ford, Denise Centuro, Ken Rossow, Chad Hintz, Chris Peltier and Lillian Wientjes.

Parks Board: Thomas O’Connell, Dan Richards, DJ Taylor, Chris Fried and Ryan Kemnitz.

Housing Board: Chris Fried, Jade Mound, Misti Helm, Jodi Madison and Amy Cerney.

Appointed Employees and Officers: City Administrator/Finance Officer – Heather Beck; Chief of Police – Shawn Madison; Fire Chief – Doug Delaroi; Asst. Fire Chief – Ryan Ries; Fire Dept Secretary – Colton Hunter; Zoning Officer – Jacque Rawstern; and Health Officer – Dr. Robert Marciano.

MALT BEVERAGE LICENSE RENEWALS - Moved by Carlson, second by Kemnitz and carried, to approve the following malt beverage license renewals:

Mobridge Pit Stop	Lots 1-2 Block 34 Grand Crossing	Retail (On-Off Sale)
LaCabana	Lots 1-3, Block 1, Eklo’s 1 st Add	Retail (On-Off Sale)
Last Chance	Lots 5 & 6 Block 41 NW 3 rd	Retail (On-Off Sale)
Mobridge Gas-n-Goodies	Lots 16A, 16B, 17A, 17B, 18A, 18B, Replat 16-18, Blk 22	Retail (On-Off Sale)
Mobridge Gas-n-Goodies 2	Lots 16A, 16B, 17A, 17B, 18A, 18B, Replat 16-18, Blk 22	Retail (On-Off Sale)
Rick’s Cafe	Lots 2-6 Block 11 Mobridge Original	Retail (On-Off Sale)
The Gas Stop	Lots 10-12 Block 1 Eklos 1 st	Retail (On-Off Sale)
Great Plains Family Rest.	Lot 1 & part of Lots 2, 3 & 9 Blk 43, NWTS 3 rd Add	Retail (On-Off Sale)
Merkel’s Foods	Lots 14-18 Block 21 Milwaukee 1 st	Retail (On-Off Sale)
Payless Foods	Lots 4-15 Block 40 Grand Crossing	Retail (On-Off Sale)
Dollar General	Dollar General Addition	Retail (On-Off Sale)
Donnie’s Pizzeria	Lots 11-12, Block 10, Original	Retail (On-Off Sale)
D&D Mine LLC	Lot 6A, Block 2, Original	Retail (On-Off Sale)
D&D Mine II LLC	Lot 6A, Block 2, Original	Retail (On-Off Sale)
Mobridge Rodeo Assc.	Tr A & B SE ¼ 20-124-79	Retail (On-Off Sale)
Family Dollar	N 250’ Lot B, Shor Acres	Retail (On-Off Sale)

TRANSFER OF LIQUOR AND MALT BEVERAGE LICENSE – A public hearing was held to consider a request to transfer a liquor and malt beverage license from one location to another. Hearing no opinion for or against, moved by Mound, second by Carlson and carried, to approve the transfer of a retail on-sale liquor license from the location of Lots 1-4, Milwaukee Land Co’s 1st Addn to Lots 16A, 16B, 17A, 17B, 18A, 18B, Replat of Lots 16, 17, 18, Block 22, Milwaukee Land Co’s 1st Addn, Mobridge owned by Kramer Inc., dba Gas N Goodies. Hearing no opinion for or against, moved by Mound, second by Carlson and carried, to approve the transfer of a retail on-off sale malt beverage license from the location of Lots 1-4, Milwaukee Land Co’s 1st Addn to Lots 16A, 16B, 17A, 17B, 18A, 18B, Replat of Lots 16, 17, 18, Block 22, Milwaukee Land Co’s 1st Addn, Mobridge owned by Kramer Inc., dba Gas N Goodies.

SPECIAL EVENT PERMIT – A public hearing was held to consider a special event permit. Hearing no opinion for or against, moved by Mound, second by Cerney and carried, to approve a special event on-sale beverage permit for current license holders to Current Bar on June 10, 2023 at the Scherr Howe Event Center for a wedding reception.

TEMPORARY ON-SALE BEVERAGE PERMIT – A public hearing was held to consider two temporary on-sale beverage permits. Hearing no opinion for or against, moved by Mound, second by Cerney and carried, to approve two temporary beverage permits to the Mobridge Rodeo Inc. for June 24, 2023 and September 23, 2023 at the Scherr Howe Event Center for wedding receptions.

2023 SEASONAL STAFF – Moved by Reichert, second by Carlson and carried, to approve the following seasonal staff for 2023: Parks – Gordon Hintz, Lyle Walth, Jeff Anderson, Otto Oster, Bob Meiers, Dale Oster. Streets – Taylor Madden; all at \$16.00 per hour.

CHAMBER ALLOCATION – Moved by Jensen, second by Carlson and carried, to approve the 2023 budgeted allocation to the Mobridge Chamber of Commerce in the amount of \$18,000.

PLAT – Moved by Carlson, second by Kemnitz and carried, to approve a plat of Tract 2 of Lot A2 in the SW1/4 of 4-124-79, Walworth County, South Dakota.

STEP INCREASE – Moved by Cerney, second by Reichert and carried, to approve a step increase for Staci Wilson, library, increasing her hourly wage from \$15.15 to \$15.60 effective May 22, 2023.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

LEASE OF PUBLIC PROPERTY – The City Council continued the discussion on leasing a space to a tow company. The Council discussed various options. No action was taken.

2022 ANNUAL REPORT – Per SDCL 9-22-21, Beck presented the 2022 Annual Report to the Council.

UPDATE ON STREET REPAIRS – The Mayor gave an update on the street repairs. They will start next week.

POOL – The pool's opening day will be June 1st weather pending.

SPRING CLEAN UP – Spring Clean Up will be held May 15-20th. Code Enforcement Specialist were out and 91 notices were sent out.

PAYMENT OF BILLS:

Moved by Carlson, second by Cerney and carried, to approve the following bills for payment: Accounts Management Inc., garnishment 227.40; Aflac, insurance 691.26; Aqua-Pure Inc., chemicals 2,544.00; Avera Occupational Medicine, prof. services 96.00; Badger Meter, prof. services 106.86; Bantz, Gosch & Cremer, attorney 220.00; Bridge City Small Engine, repair & maintenance 68.99; Bridgemark Insurance Solutions, liability insurance 5,905.00; Cam Wal Electric, street lights/utilities 612.68; Cardmember Services, prof. services/other services 166.75; CDW Government, computer software & hardware 4,167.03; Center Point Large Print, books 49.14; Central Diesel, truck maintenance 81.88; Chamber of Commerce, other 9,890.87; Charles Bo Kaiser, travel & conference 136.00; Clubhouse Hotel & Suites, travel & conference 157.52; CNA Surety, liability insurance 126.00; Credit Collections Bureau, garnishment 520.04; Dady Drug, office supplies/supplies 66.28; Dakota Glass & Alignment, repair & maintenance/vehicle maintenance 595.14; Dash Medical Gloves, supplies 260.70; Davis Martin, contract labor 1,960.00; Delta Dental of SD, dental 237.50; Deputy Finance, postage 12.20; Dish TV, utilities 53.34; Faehnrich Construction, prof. services/repair & maintenance 2,100.00; First Interstate Bank, HSA contributions/payroll taxes 34,694.96; Fleet Services, gasoline 2,087.59; Gas N Goodies, gasoline 68.02; Gienger Sales & Services, supplies 135.00; Grand Central, repair & maintenance/vehicle maintenance 447.50; Great Northern Environmental, supplies 656.30; Gregg's Drilling & Excavating, repair & maintenance 3,192.24; GTC Auto Parts, equipment maintenance/repair & maintenance 892.37; Hach Company, chemicals 615.48; Hawkins, chemical 7,500.65; Heartland Waste, prof services 20,989.00; Heiman, uniform & equipment 82.41; High Point Networks, computer software & hardware 427.25; Hub City Roofing, buildings 360.00; Ingram, books 276.38; Interstate All Battery Center, repair & maintenance 232.50; Intoximeters, supplies 380.00; ISC Companies, repair & maintenance 382.01; Jensen Rentals, other

services 60.00; Jensen Rock & Sand, gravel & oil 1,000.22; Jesse Konold, refund 100.00; KCL, insurance 459.98; Language Services, prof. services 96.00; Larry's Lock & Key, prof. services 75.00; Lucky's Pit Stop, diesel 57.80; Marco, copier lease 351.28; Mastercard, office supplies/other services/prof. services/supplies/travel & conference 357.13; Matheson, supplies 69.84; MDU, utilities/street lights 17,684.89; Metering & Technology, water meters 81.26; Michael Todd Industrial Supply, snow removal 2,585.39; Michelle Pratt, refund 13.41; Midco, utilities 185.39; Milbank Winwater Works, supplies 76.60; Minnesota Valley Testing, prof. services 81.12; Mobridge Climate Control, repair & maintenance 113.32; Mobridge Economic Development Corporation, other service 5,000.00; Mobridge Garden Club, garden club 500.00; Mobridge Gas, lp gas 24.00; Mobridge Hardware, office supplies/repair & maintenance/supplies/sup. for inhouse repairs 981.82; Mobridge Regional Hospital, prof. services 42.00; Mobridge Tribune, publishing 579.62; Moore Engineering, other capital/prof. services 6,247.52; Northwestern Power Equipment, sup. In-house repairs 2,888.49; Oahe Vet, prof. services 430.00; ODP Business Solutions, computer software & hardware/supplies 753.82; Office of Fire Marshall, prof. services 80.00; Open Canvas, uniforms & equipment 88.50; Paylessfoods, supplies 159.24; Payment Service Networks, credit card fees 54.95; PowerPhone, computer software & hardware 5,783.00; Premier Equipment, equipment maintenance/repair & maintenance 313.81; River's Edge Repair, refund 22.51; Runnings Supply, repair & maintenance/office supplies/supplies/equipment maintenance 1,141.46; Sanitation Products, equipment maintenance 2,589.86; SD Assn. of Rural Water Systems, membership 865.00; SD Child Support Payment Center, garnishment 559.38; SD Dept. of Health, water samples 364.00; SD Magazine, other services 29.00; SD One Call, prof. services 17.85; SD Retirement System, retirement 15,872.58; SD State Treasurer, sales tax 1,830.35; SDRS Supplemental Retirement, retirement 300.00; Selby Record, other services 38.00; Servall, supplies 101.32; Shawn Madison, travel & conference 406.40; Slater Oil & LP Gas, diesel/gasoline/lp gas 21,565.06; Sunset Law Enforcement, supplies 356.60; Tom O'Connell, refund 500.00; Tri-State Waters, supplies 10.85; Two Way Solutions, communications & radio/radio maintenance 937.50; Uniform Center, uniform & equipment 896.87; US Bank, loan payment 20,488.75; US Postal Service, postage 747.81; USA BlueBook, chemicals 1,411.13; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 814.16; Venture Communications, utilities 424.09; Verizon, telephone/utilities 250.62; Voyager, diesel/gasoline 89.34; Wellmark, insurance 13,474.55; West River Telecommunications, utilities 3,534.67.

Salaries: Administration – 8910.40; City Administrator – 2093.88; Police Dept – 64673.05; Fire Dept – 700.00; Street Dept- 11562.80; Zoning – 1005.86; Library -6113.60; 24/7 -1343.34; Water Department – 21417.72; Sewer Department -14200.61; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 6:41 PM on a motion by Carlson, second by Cerney and carried.


Heather Beck, Finance Officer


Gene Cox, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL
SPECIAL MEETING
May 19, 2023**


Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held at the City Hall in said City on Friday May 19, 2023 at 12:00 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck, and the following councilpersons were present: Mound (by phone), Cerney (by phone), Reichert (by phone), and Jensen. Kemnitz and Carlson were absent.

CHANGE ORDER NO. 2 – A change order was presented by Moore Engineering for the wastewater screw pump project for electrical issues in the amount of \$10,285.76. Jerod, with Moore, suggested the Council approve up to \$15,000 in case there are additional issues that arise so the project doesn't get delayed. Moved by Mound, second by Reichert and carried, to approve change order no. 2 in the amount of \$15,000 with anything above \$10,285.76 to be pre-approved by Beck.

There being no further business to come before Council, moved by Reichert, second by Jensen and carried to adjourn the meeting at 12:14 PM.



Heather Beck, Finance Officer



Gene Cox, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
June 14, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, June 14, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilors were present: Mound, Cerney, Reichert, Jensen, Kemnitz and Carlson.

AGENDA:

The agenda was approved on a motion by Reichert, second by Carlson and carried.

MINUTES:

Moved by Reichert, second by Cerney and carried, to approve the minutes from the May 10, 2023 regular meeting. Moved by Mound, second by Kemnitz and carried, to approve the minutes from the May 19, 2023 special meeting. Carlson abstained.

PUBLIC FORUM & VISITORS:

Dean Ulmer, American Legion – Ulmer was present to request permission to place a storage shed at the Legion Baseball Field to store equipment. The council approved the request on a motion by Jensen, second by Carlson and carried, pending no steel siding or roofing material be used.

Al Bohle – Bohle was present to answer any questions the Council may have on his request to lease a piece of city property for vehicle storage.

DEPT HEAD REPORTS:

Water/Wastewater Department – Superintendent Kurt Schmaltz

PAY REQUEST FOR WW PROJECT – Moved by Reichert, second by Mound and carried, to approve Pay Request No. 10 to Northern Plains Contracting, Inc. for the wastewater treatment plant headworks improvement project in the amount of \$187,870.40.

Fire Dept – Chief Doug Delaroi

OUT OF STATE FIRES – Delaroi informed the Council they have an opportunity to bring in additional income by participating in out of state fire calls. Moved by Mound, second by Carlson and carried, to approve the Mobridge Fire Department responding to out of state fires.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of May 2023: Sharon Salum, 1315 N. Main Street, Privacy Fence; Joe Roshau, 1008 5th Ave East, 24'x28' Garage; Brady Kuhn, 615 Crescent, Sidewalk/Vinyl Privacy Fence/Egress Window; Roger Krone, 1121 5th Ave West, 16x12 Deck Repair; Kelly Fischer, 707 1st Ave West, 32'x16' Fenced in Area; Jensen Rock & Sand, 306 17th Ave East, 4 new units 60x48 Modular living space on a concrete pad; Loren Yates, 510 2nd Ave East, Demolition of House; Brian Luckhurst, 420 7th St West, 32'x48' Concrete Pad for Future Garage; City of Mobridge, Legion Memorial Complex, 40'x60' playground equipment; Brian Luckhurst, 420 7th St West, Concrete Driveway approaches & gutter; Todd Wientjes, 513 5th Ave West, 48"X36" Egress Window; Brian Luckhurst, 420 7th St West, 32'x48' Garage.

OLD BUSINESS:

CAPITAL IMPROVEMENT PLAN – The City was awarded a \$15,000 grant from SD Governor's Office of Economic Development to pay for a 5 year capital improvement plan. Beck spoke to NECOG and the SD Gov Office regarding the grant and based on what the City already has in place, she recommended declining the grant. Moved by Carlson, second by Mound and carried, to decline the grant.

NEW BUSINESS:

TEMPORARY ON-SALE BEVERAGE PERMIT – A public hearing was held to consider two temporary on-sale beverage permits. Hearing no opinion for or against, moved by Carlson, second by Mound and carried, to approve a temporary beverage permits to the Mobridge Youth Organization for July 28-29, 2023 at the Mobridge Softball Complex for a fundraiser. Hearing no opinion for or against, moved by Carlson, second by Cerney and carried, to approve a temporary beverage permits to the Mobridge Rodeo Inc. for July 1-4, 2023 at the Mobridge Rodeo Ground for the Sitting Bull Stampede.

CEMETERY DEED – Moved by Kemnitz, second by Carlson and carried, to approve a cemetery deed transfer from the City of Mobridge to Willis Wientjes and Arlyce Wientjes for Graves 5 & 6 in Lot 35, Block P, Greenwood Cemetery.

STEP INCREASE – Moved by Reichert, second by Kemnitz and carried, to approve a step increase for dispatcher Mark Kaiser increasing his hourly wage from \$23.46 to \$23.75 effective May 8, 2023.

PAY REQUEST FOR JET FUEL PROJECT – Moved by Cerney, second by Carlson and carried, to approve pay request no. 4 in the amount of \$38,102.35 to O'Day Equipment, LLC for the jet A fuel system project at the airport.

REQUIREMENTS OF THE CDBG –

EXCESSIVE FORCE STATEMENT – The Mayor read the proposed excessive force statement. Moved by Cerney, second by Mound and carried, to approve the excessive force statement.

EXCESSIVE FORCE STATEMENT - The City of Mobridge prohibits the use of excessive force by law enforcement within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and while enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is subject of such non-violent civil rights demonstrations within its jurisdiction.

CERFICATION REGARDING RESTRICTIONS ON LOBBYING – Moved by Carlson, second by Kemnitz and carried, to approve the policy on lobbying as follows: The undersigned certifies, to the best of their knowledge and belief, that:

- 1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts under grants, subgrants, loans, and cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RELOCATION, DISPLACEMENT AND ACQUISITION PLAN – Moved by Reichert, second by Carlson and carried, to approve the following relocation, displacement and acquisition plan.

RELOCATION, DISPLACEMENT AND ACQUISITION PLAN

The City of Mobridge, by adopting this Relocation, Displacement and Acquisition Plan, will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low to moderate income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR 570.606 (b)(1). This project, City of Mobridge Wastewater Project, which involves the replacement of the grit pumps, rehabilitate the grit chamber and the screening and move the grit dewatering unit, will neither involve demolition nor conversion of low to moderate income housing units as described above. Therefore, prior to obligating or expending funds for this project, it will not be necessary for the City to make public or to submit to the HUD Field Office the following written information:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low to moderate income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units; and
6. The basis for concluding that each replacement dwelling unit will remain a low to moderate income dwelling unit for at least 10 years from the date of initial occupancy.

The City will not need to provide relocation assistance, as described in 570.606(b)(2), as no activity under this project will affect low to moderate income housing. Consistent with the goals and objectives of activities assisted under the Act, the City will take the following steps to minimize the displacement of persons from their homes:

1. To the extent practical and possible, refrain from participating in any assisted activity that will involve the displacement of persons from their homes.

RESOLUTION 12-03, EQUAL OPPORTUNITY POLICY – Moved by Mound, second by Cerney and carried, to approve Resolution 12-03, Equal Opportunity Policy.

EQUAL OPPORTUNITY POLICY RESOLUTION 23-03

The City Council does hereby declare that it is the fundamental policy of the City of Mobridge to provide equal opportunity to all of its employees and applicants for employment (skilled, unskilled and professional) and to assure that there shall be no discrimination against any person on the basis of race, color, religion, creed, national origin, sex, age, physical or mental handicap, marital status or political beliefs unless related to a bona fide occupational requirement. To this end, the City of Mobridge will take steps to equalize opportunity for employment at all levels of operation for those classes of people who have traditionally been denied equal opportunity (minority group members, women and the handicapped); and the City of Mobridge recognizes an obligation to make reasonable accommodations to the known physical or mental limitations of an otherwise qualified applicant or employee unless the accommodation imposes an undue hardship. All applicants for employment with the City of Mobridge will be recruited from the available labor market and evaluated on each person's individual qualifications and abilities. All employees shall be afforded equal employment opportunity during their term of employment and are guaranteed protection against retaliation for exercising any legal or administrative procedures to secure right to equal employment or testifying on behalf of someone else doing so. All administrators and supervisors are responsible for and shall be committed to achieving and promoting equal employment opportunity with the City of Mobridge.

Mayor, Gene Cox, is the equal employment opportunity officer and shall be responsible for coordinating the equal employment opportunity program. Adoption of this document reaffirms the City of Mobridge's policy of non-discrimination in employment, including but not limited to the following: recruitment, selection, placement, testing, training, promotion, transfer, discipline, demotion, layoff and termination. Adoption of this document also reaffirms the City of Mobridge's policy to provide equal opportunity to all City residents and employees as it pertains to the provision of services in order to ensure that there will be no

discrimination against any person on the basis of race, sex, color, national origin, creed, age, religion, marital status, disability, political affiliation or on any other basis prohibited by law.

RESOLUTION 23-04, ASSURING FAIR HOUSING – Moved by Carlson, second by Cerney and carried, to approve Resolution 23-04, assuring fair housing.

RESOLUTION ASSURING FAIR HOUSING 23-04

WHEREAS, it is the City Council's firm belief that discrimination in housing not only threatens the rights and privileges of the citizens of Mobridge but also menaces the institutions and foundations of free and democratic society; and

WHEREAS, this body desires to give meaning to the guarantees of equal rights contained in the Constitution and laws of this State and the United States and to encourage and bring about mutual self-respect and understanding among all citizens and groups in the City; and

WHEREAS, under the Federal fair housing, (Title VIII of the Civil Rights Act of 1968), it is illegal to deny housing to any person because of race, color, religion, sex or national origin; and

THEREFORE, BE IT RESOLVED that the Fair Housing and Equal Opportunity logo will be displayed on City buildings and on all official correspondence; and

THEREFORE, BE IT ALSO RESOLVED that the following procedures will be used to accomplish the purpose of the aforementioned resolution:

1. The City Council shall inform all City employees of the City's commitment to equal housing.
2. The City Council shall direct all employees to forward immediately to the Mayor any reports they receive of housing discrimination.
3. The Mayor shall forward such complaints to the South Dakota Division of Human Rights within 10 days of receipt to said complaint.

RESOLUTION 23-05, CODE OF CONDUCT – Moved by Cerney, second by Reichert and carried, to approve Resolution 23-05, code of conduct.

CODE OF CONDUCT RESOLUTION 23-05

WHEREAS, it is the duty of the City of Mobridge to ensure the efficient, fair, and professional administration of Federal grant funds in compliance with Federal Office of Management and Budget (OMB) Circular A-102, Attachment O, Paragraph 7 and other applicable Federal and state standards, regulations, and laws; and

WHEREAS, this Code of Conduct applies to all officers, employees, or agents of the City of Mobridge engaged in the award or administration of contracts supported by Federal grant funds;

THEREFORE, BE IT RESOLVED that the City of Mobridge will do all within its power to administer Federal grant funds in the manner prescribed by law; and

THEREFORE, BE IT RESOLVED that the following procedures will be used to accomplish the purpose of the aforementioned resolution:

1. No officer, employee, or agent of the City of Mobridge shall participate in the selection, award, or administration of a contract supported by Federal grant funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when: the employee, officer, or agent; any member of his/her immediate family; his/her partner; or an organization which employs, or is about to employ, any of the above has a financial or other interest in the firm selected for award.
2. The City officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

3. To the extent permitted by Federal, State or local laws or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against the City's officers, employees, or agents, or the contracts, potential contractors, subcontractors, or their agents.

PLAT – Moved by Carlson, second by Mound and carried, to approve a plat of Lot 2, D and R Jensen Addition to the City of Mobridge, in the NW1/4 of 19-124-79, Walworth County, South Dakota, pending approval of the Mobridge zoning board. Jensen abstained.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

PAYMENT OF BILLS:

Moved by Carlson, second by Mound and carried, to approve the following bills for payment:
Accounts Management Inc., garnishment 227.40; Aflac, insurance 691.26; American Emergency Preparedness, travel & conference 529.00; American Legion, supplies 66.00; American Water Works Assn, membership 365.00; Aqua-Pure Inc., chemicals 4,409.60; Badger Meter, prof. services 106.92; Bantz, Gosch & Cremer, attorney 55.00; Banyon Data Systems, prof. services 590.00; Bridge City Small Engine, machinery & equipment/repair & maintenance 1,015.45; Cam Wal Electric, street lights/utilities 300.88; Cardmember Services, prof. services/other services/travel & conference 282.99; Carlson Services, repair & maintenance 3,196.94; Center Point Large Print, books 49.14; Chamber of Commerce, other 860.63; Coca-Cola Bottling Co., concession stand 1,449.00; Code Enforcement Specialists, prof. services 2,617.63; Credit Collections Bureau, garnishment 520.04; Cummins Sales & Service, prof. services 11,111.68; Dady Drug, supplies 5.58; Dakota Glass & Alignment, vehicle maintenance 344.17; Dakota Pump & Control, prof. services 22,870.01; Davis Martin, contract labor 6,720.00; Delta Dental of SD, dental 237.50; Deputy Finance, postage 24.87; Dish TV, utilities 53.34; DRG Media Group, prof. services 200.00; Eggers Electric Motor, equipment maintenance 460.40; Estate of Mary Fredericksen, refund 27.83; Eugene Brockel, refund 30.39; Faehnrich Construction, repair & maintenance 590.00; First Interstate Bank, HSA contributions/payroll taxes 37,119.54; Fleet Services, gasoline/vehicle maintenance 2,272.65; Gas-N-Goodies, supplies 15.99; Gienger Sales & Services, supplies 205.00; Grand Central, repair & maintenance/vehicle maintenance 503.35; Graymont, chemicals 5,223.46; Gregg's Drilling & Excavating, repair & maintenance 2,965.00; GTC Auto Parts, repair & maintenance/supplies/vehicle maintenance 112.14; Hawkins, chemical 6,434.63; Heartland Waste, city-wide clean-up/prof. services 23,635.20; High Point Networks, computer software & hardware 483.50; Homestead Building Supplies, repair & maintenance 20.93; Ingram, books 179.90; Jane Fulkerson 750.00; Jensen Rentals, other services 60.00; Jensen Rock & Sand, cold & hot mix 862.75; Kallyn Reinert, prof. services 520.00; KCL, insurance 450.88; KLJ, prof. services 4,021.71; Lance Dollinger, refund 177.94; Language Services, prof. services 90.00; Lindskov Implement, repair & maintenance 62.10; Lucky's Pit Stop, diesel 67.00; Marco, copier lease 351.28; Mary Kelly, refund 41.27; Mastercard, computer software & hardware/other services/prof. services/vehicle maintenance/repair & maintenance/travel & conference/uniforms & equipment 6,050.80; MDU, utilities/street lights 16,894.66; Merkel's Foods, supplies 101.82; Metering & Technology, water meters 62.90; Midco, utilities 185.39; Milbank Winwater Work, prof. service 6,009.94; Minn-Kota Communications, radio maintenance 2608.61; Mobridge Candy, concession stand/supplies 2,169.15; Mobridge Hardware, supplies/sup. for inhouse repairs/repair & maintenance/yard work/building maintenance/small tools 4,243.78; Mobridge Manufacturing, repair & maintenance 85.00; Mobridge Shrines, refund 350.00; Mobridge Tribune, prof. services/publishing/supplies 1,433.26; Moore Engineering, other capital/prof. services 34,819.11; Oahe Vet, prof. services 400.00; ODP Business Solutions, supplies 451.57; Open Canvas, supplies 416.88; Paylessfoods, supplies/concession stand 1,430.59; Payment Service Networks, credit card fees 54.95; Plunkett's, prof. services 136.70; Premier Equipment, equipment maintenance/repair & maintenance 560.81; Railroad Management Company, prof. services 344.67; Rees Communications, vehicle maintenance 536.00; Riverside Home Furnishings, supplies 679.00; Roesler Tree Services, yard work improve. 4,723.37; Runnings, equipment & machinery/sup. for inhouse repairs/improve other than buildings/repair & maintenance/supplies/yard work 4,000.79; SD Child Support Payment Center, garnishment 559.38; SD Dept. of Health, water samples 323.00; SD One Call, prof. services 79.80; SD Retirement System, retirement 16,341.98; SD State Treasurer, sales tax 2,204.69; SDRS Supplemental Retirement, retirement 350.00; Servall, supplies 50.66; Share Corporation, supplies 481.97; Slater Oil & LP

Gas, diesel/gasoline/lp gas 5,319.61; Sonnel Technologies, replacement vehicles 380.94; Tri-State Waters, supplies 70.60; Uline, buildings/equipment & machinery/supplies 1,399.39; Uniform Center, uniform & equipment 715.90; US Postal Service, postage 1,031.97; USA BlueBook, chemicals 80.29; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 828.16; Venture Communications, utilities 424.09; Verizon, telephone/utilities 250.62; Voyager, diesel/gasoline 1,480.71; Wade's Carpet & Floor Covering, building maintenance 9,204.72; Walworth County Landfill, other services 6.72; Walworth County Register of Deeds, prof. services 30.00; Wellmark, insurance 13,346.34; West River Telecommunications, utilities 3,573.23.

Salaries: Administration – 8929.32; City Administrator – 2093.88; Police Dept – 64231.89; Fire Dept – 700.00; Street Dept- 12583.75; Pool – 4221.98; Park – 8236.00; Zoning – 1005.86; Library -6176.90; 24/7 - 1251.15; Water Department – 21281.85; Sewer Department -14000.24; and Airport – 813.75.

Councilor Jensen thanked the community for all their support of the new additions to the Legion Complex. It is being well used by all ages.

There being no further business to come before the council, the meeting adjourned at 6:08 PM on a motion by Cerney, second by Carlson and carried.


Heather Beck, Finance Officer


Gene Cox, Mayor

Published once at the total approximate cost of \$

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**MOBRIDGE CITY COUNCIL
REGULAR MEETING
July 12, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, July 12, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilors were present: Mound, Cerney, Reichert, Jensen, and Kennitz. Carlson was absent.

AGENDA:

The agenda was approved on a motion by Reichert, second by Mound and carried.

MINUTES:

Moved by Cerney, second by Reichert and carried, to approve the minutes from the June 14, 2023 regular meeting.

PUBLIC FORUM & VISITORS:

No one from the public wished to address the Council.

DEPT HEAD REPORTS:

Police Department – Chief Shawn Madison

PART TIME DISPATCHER – Moved by Mound, second by Kennitz and carried to approve hiring Snowy Fire Cloud as part time dispatcher at \$23.13 per hour effective July 1, 2023.

FULL TIME DISPATCHER – Moved by Kennitz, second by Cerney and carried, to approve hiring Elizabeth Ford as full time dispatcher at \$21.24 per hour effective July 18, 2023.

Water/Wastewater Department – Superintendent Kurt Schmaltz

PAY REQUEST FOR WW PROJECT – Moved by Reichert, second by Mound and carried, to approve Pay Request No. 11 to Northern Plains Contracting, Inc. for the wastewater treatment plant headworks improvement project in the amount of \$85,416.32.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of June 2023: Milliken Investments, 206 2nd Ave East, 28x34 3 Unit Apartment Building; Kenny Jensen, PO Box 454, 70'x120' Storage Unit; Grace Torevell, 903 9th Ave West, Remove 4' Wall; Tim Frailing, 415 5th Ave West, Demolition of House; Trey Marshall, 916 1st Ave West, Chain Link Fence; Ashley Weintjes-Zeller, 905 4th Ave West, Replace Sidewalk & Fence; Stephanie & Alex Johnson, 211 13th St East, Fencing; David Lowe, 516 12th St West, Egress Window; Beacon of Hope Mission, 1300 North Main, Handicap Ramp; Dylan Szczur, 302 4th Ave West, Chain Link Fence; Gary & Kim Nault, 1016 4th Ave East, 12'x24' shed.

NEW BUSINESS:

SPECIAL EVENT ON-SALE BEVERAGE PERMIT – A public hearing was held to consider a special event on-sale beverage permits. Hearing no opinion for or against, moved by Mound, second by Jensen and carried, to approve a special on-sale beverage permits for a current license holder to the Dean Ulmer DBA Arcade Bar for August 19, 2023 at the 203 Main Street in the street for a street dance.

BROWN BAG PERMITS - Hearing no opinion for or against, moved by Cerney, second by Mound and carried, to approve a brown bag permits to the City of Mobridge for July 12 and August 9, 2023 at the Mobridge Aquatic Center for fundraisers.

TEMPORARY MALT BEVERAGE PERMIT – Hearing no opinion for or against, moved by Cerney, second by Mound and carried, to approve a temporary malt beverage permit to the Mobridge Chamber of Commerce for January 10-13, 2024 at Scherr Howe Event Center for an ice fishing tournament.

CEMETERY DEEDS – Moved by Reichert, second by Cerney and carried, to approve the following cemetery deed transfers: from the City of Mobridge to Duane Wegner and Audrey Wegner for Graves 3, 4, 5 & 6 in Lot 64, Block P, Greenwood Cemetery; from the City of Mobridge to Steve Kraft and Kathy Kraft for Grave 3, in Lot 104, Block H, Greenwood Cemetery; and from the City of Mobridge to Lyle Fritz for Graves 5 & 6, Lot 14, Block Q, Greenwood Cemetery.

GENERATOR PLANNED MAINTENANCE AGREEMENT – Moved by Reichert, second by Kemnitz and carried, to approve renewing the generator planned maintenance agreement with Cummins Sales and Service in the amount of \$12,432.01.

SERVER AND COMPUTER UPDATE – Moved by Kemnitz, second by Mound and carried, to approve a quote from Highpoint Networks to update the City's servers and software in the amount of \$38,232. Beck informed the Council that the original system was installed in 2013 and is in need of replacement and upgrades.

ABATEMENTS – Three abatements were presented to the Council for approval. These properties were taken by Walworth County for back taxes. Moved by Cerney, second by Mound and carried, to approve the following property tax abatements: parcel no. 5681 - \$953.50, parcel no. 5164 – \$409.94 and parcel no. 5536 - \$2,286.06.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

PAYMENT OF BILLS:

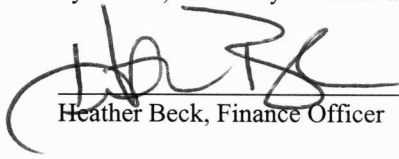
Moved by Mound, second by Kemnitz and carried, to approve the following bills for payment:

Accounts Management Inc., garnishment 227.40; Aflac, insurance 691.26; American Red Cross, training 462.00; Aqua-Pure Inc., chemicals 6,115.78; AT&T Mobility, telephone 245.08; Avera Occupational Medicine, prof. services 288.00; Badger Meter, prof. services 107.16; Bantz, Gosch & Cremer, attorney 140.62; Ben Ellsworth, refund 10.93; Bridge Small Engines, repair & maintenance 146.99; Cain Law Office, attorney 234.00; Cam Wal Electric, street lights/utilities 582.13; Cardmember Services, prof. services 74.75; Center Point Large Print, books 49.14; Central Diesel, truck maintenance 439.59; Century Business Products, supplies 115.36; Chamber of Commerce, other 20,424.41; Cherie Leibel, refund 723.38; Coca-Cola Bottling Co., concession stand 1,686.00; Code Enforcement Specialist, prof. services 1,901.03; Core & Main, supplies/sup. for inhouse repairs 379.49; Credit Collections Bureau, garnishment 520.04; Dacotah Paper, supplies 414.50; Dady Drug, supplies 34.97; Dakota Glass & Alignment, truck maintenance 96.46; Davis Martin, contract labor 6,650.00; Delta Dental of SD, dental 237.50; Deputy Finance, postage 18.45; Dish TV, utilities 53.34; Estate of Donald Giese, refund 19.34; First Interstate Bank, HSA contributions/payroll taxes 39,328.78; Fleet Services, gasoline/vehicle maintenance 2,036.44; Gienger Sales & Services, supplies 211.00; Graymont, chemicals 5,440.91; Great Northern Environmental, repair & maintenance 1,347.75; Gregg's Drilling & Excavating, supplies/repair & maintenance 3,337.38; GTC Auto Parts, repair & maintenance/equipment maintenance/truck maintenance 1,270.99; Hawkins, chemical 6,959.04; Heartland Waste, city wide cleanup/prof. services 21,331.40; Homestead Building Supplies, supplies/repair & maintenance 190.94; Ingram, books 377.71; Interstate All Battery Center, repair & maintenance 279.00; Jensen Rentals, other services 60.00; Jensen Rock & Sand, cold & hot mix/supplies 9,700.56; KCL, insurance 450.88; KLJ, prof. services 9,824.73; KOLY, prof. services 200.00; KR Building Products, improve other than buildings 93.00; Language Services, prof. services 104.40; Larry's Lock & Key, repair & maintenance 85.00; Lyle Kemnitz, refund 500.00; Mandan Northwest Pipe Fitting, improve other than buildings 2,702.18; Marco, copier lease 351.28; Mastercard, other services/supplies/prof. services/repair & maintenance/training 919.09; MDU, utilities/street lights 2,256.63; Merkel's Foods, concession stand/supplies 70.66; Metering & Technology, water meters 482.06; Midco, utilities 185.39; Minnesota Valley Testing, water samples 160.60; Mobridge Candy, concession stand 3,277.71; Mobridge Hardware, machinery & equipment/equipment maintenance/repair & maintenance/small tools/yard work/supplies/building maintenance 3,901.37; Mobridge Manufacturing, repair & maintenance 135.00; Mobridge Regional Hospital, prof. services 126.00; Mobridge Rodeo Inc., Mobridge Rodeo Association 10,000.00; Mobridge Tribune, other services/publishing/supplies 670.18; Modern Marketing, supplies 435.82; NAPA Central, vehicle maintenance 180.44; North Central Steel System, building maintenance/repair & maintenance 331.08; Northern Plains Contracting, other capital 85,416.32; Oahe Vet,

prof. services 250.00; ODP Solutions, supplies 1,339.98; Orth Lawn Services, supplies & s. softball field 695.00; Paylessfoods, supplies/concession stand 2,151.10; Payment Service Networks, credit card fees 54.95; Plunkett's, prof. services 69.05; Premier Equipment, repair & maintenance 16,613.96; Recreation Supplies Co, repair & maintenance 822.70; Running Supply, supplies/repair & maintenance/vehicle maintenance/equipment maintenance/equipment & machinery/sup. for inhouse repairs/small tools/landscaping/spraying 4,245.45; SD Child Support Payment Center, garnishment 559.38; SD Dept. of Health, water samples 358.00; SD Dept. of Revenue, transfer 75.00; SD Municipal League, travel & conference 100.00; SD One Call, prof. services 70.35; SD Retirement System, retirement 15,963.08; SD State Treasurer, sales tax 4,369.94; SDRS Supplemental Retirement, retirement 350.00; Servall, supplies 50.66; Slater Oil & LP Gas, diesel/gasoline/LP gas 2,077.45; Tri-State Waters, supplies 29.05; US Bank, loan payment 43,224.48; US Postal Service, postage 753.33; USA BlueBook, improve other than buildings 271.39; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 823.16; Venture Communications, utilities 424.09; Verizon, telephone/utilities 250.62; Voyager, gasoline 1,452.64; Wags to Whiskers Pet Solan, refund 27.95; Walworth County Registered of Deeds, prof. services 3.00; Wastecorp Pumps, repair & maintenance 624.27; Wellmark, insurance 13,346.34; West River Telecommunications, utilities 3,585.31

Salaries: Administration – 8875.26; City Administrator – 2093.88; Police Dept – 59436.95; Fire Dept – 700.00; Street Dept- 13987.39; Pool – 25277.13; Park – 8936.00; Zoning – 1005.86; Library -6185.60; 24/7 -1161.43; Water Department – 21497.92; Sewer Department -14056.87; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 5:42 PM on a motion by Jensen, second by Kemnitz and carried.



Heather Beck, Finance Officer



Gene Cox, Mayor

Published once at the total approximate cost of \$

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**MOBRIDGE CITY COUNCIL
REGULAR MEETING
August 9, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, August 9, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilors were present: Mound, Cerney, Reichert, Jensen, Kemnitz and Carlson.

AGENDA:

The agenda was approved on a motion by Mound, second by Carlson and carried.

MINUTES:

Moved by Cerney, second by Mound and carried, to approve the minutes from the July 12, 2023 regular meeting.

PUBLIC FORUM & VISITORS:

No one from the public wished to address the Council.

DEPT HEAD REPORTS:

Police Department – Chief Shawn Madison

DISPATCHER – Moved by Reichert, second by Kemnitz and carried to approve hiring Snowy Fire Cloud as full-time dispatcher at \$23.75 per hour effective August 7, 2023.

DISPATCHER – Moved by Carlson, second by Mound and carried, to approve hiring Teyler Tally as full-time dispatcher at \$19.58 per hour effective upon start date.

POLICE OFFICER – Moved by Reichert, second by Carlson and carried, to approve moving Emily KillsBack to the position of police officer at \$20.58 per hour effective August 18, 2023.

POLICE OFFICER – Moved by Carlson, second by Mound and carried, to approve moving PT officer Doug Delaroi to full time officer at \$27.05 per hour effective August 14, 2023.

GRANT – Chief Madison informed the Council he was awarded a grant for approximately \$9,700 for body cameras.

Water/Wastewater Department – Superintendent Kurt Schmaltz

STEP INCREASE – Moved by Kemnitz, second by Carlson and carried, to approve a step increase for Nate Shillingstad increasing his hourly wage from \$19.67 to \$19.98 effective August 28, 2023.

STEP INCREASE – Having completed his six-month probation, moved by Mound, second by Carlson and carried to approve a step increase for Aaron Vogel, increasing his hourly wage from \$17.58 to \$18.51 effective August 28, 2023.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of July 2023: Pleasant Valley Properties, 811 16th Street West, 30'x30' Garage; Dave Dekker, 513 2nd St East, Demolition of House; Kerry & Dawn Konold, 705 4th Ave East, 12x16 Deck; Mike & Trinia Mardian, 220 12th St East, 5' Vinyl Fence; Emily Rustad, 613 5th Ave West, 4' Chain Link Fence; Allan Kraft, 1019 8th Ave West, Curb and Gutter; Jason & Nicole Dollman, 1120 4th Ave West Curb, Gutter & Sidewalk; Hard Rock Resources LLC, 2 4th Ave East, Extension for concrete work; Chris & Mary Fried, 609 1st Ave West, Extension finishing building garage

NEW BUSINESS:

TEMPORARY ON-SALE BEVERAGE PERMIT – A public hearing was held to consider a temporary on-sale beverage permit. Hearing no opinion for or against, moved by Carlson, second by Mound and carried, to approve

a temporary on-sale beverage permits to Mobridge Pink Ladies for September 30, 2023 at Scherr Howe Event Center for a fundraiser.

CEMETERY DEEDS – Moved by Reichert, second by Cerney and carried, to approve the following cemetery deed transfers: from the City of Mobridge to Kenneth Heil and Toni Heil for Graves 1 & 2 in Lot 34, Block Q, Greenwood Cemetery; from the City of Mobridge to Leslie Eckert and Hannah Eckert for Grave 7 & 8, in Lot 34, Block Q, Greenwood Cemetery; and from the City of Mobridge to Doug Heil and Lori Heil for Graves 3, 4, 5, & 6, Lot 34, Block Q, Greenwood Cemetery.

CONTRIBUTION TO EAST PLAY PARK PROJECT – The Mobridge Community Development Corporation received a \$100,000 grant for a project at East Play Park which will include installing inclusive playground equipment, curb, gutter and sidewalk, basketball court and play features. Moved by Mound, second by Jensen and carried, to approve a matching contribution to the Wellmark grant in the amount of \$10,000 in kind donation and \$70,000 cash match contingent on there being no penalty if unable to fulfill contribution.

WATER TOWER PROJECTS EASEMENTS – The Council reviewed the easements granted by the Oahe Golf Course board to construct a line to the new site of the water ground storage tank and a perpetual easement on the site of the new storage tank. Moved by Reichert, second by Mound and carried, to approve the Mayor signing a release of easements, releasing the existing easements the City has on the southern part of the golf course.

PAINTING SMALL PLAY STRUCTURE – The Pool Committee will be donating funds to repaint the play structure at the Mobridge Aquatic Center this fall. Moved by Carlson, second by Mound and carried, to approve the contract with Safe Slide Restoration to paint the play structure at the pool in the amount of \$22,500.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

BOARD RETREAT – Board retreat will be August 23, 2023.

SPECIAL COUNCIL MEETING – There will be a special council meeting on August 28, 2023.

PAYMENT OF BILLS:

Moved by Carlson, second by Cerney and carried, to approve the following bills for payment:
Aaron Fielder, refund 18.03; Accounts Management Inc., garnishment 227.40; Aflac, insurance 1,036.89; Aqua-Pure Inc., chemicals 6,200.58; AT&T Mobility, telephone/utilities 526.31; Avera Occupational Medicine, prof. services 96.00; Axon Enterprise, uniform & equipment 6,919.56; Badger Meter, prof. services 107.16; Bantz, Gosch & Cremer, attorney 385.00; Beadle Ford, vehicle maintenance 1,138.00; Bridge City Small Engine, repair & maintenance 64.09; Cain Law Office, attorney/prof. services 814.00; Cam Wal Electric, street lights/utilities 584.08; Cardmember Services, prof. services/other services 101.54; CDW Government, computer & hardware 672.05; Center Point Large Print, books 49.14; Century Business Products, supplies 74.00; Chamber of Commerce, other 16,092.58; Charles Bo Kaiser, uniform & equipment 80.00; Coca-Cola Bottling Co., concession stand 1,457.00; Code Enforcement Specialist, prof. services 1,291.14; Credit Collections Bureau, garnishment 520.04; Dakota Glass & Alignment, truck maintenance/vehicle maintenance 944.43; Davis Martin, contract labor 7,070.00; Delta Dental of SD, dental 95.00; Diamond M Design, supplies 67.00; Dish TV, utilities 53.34; Environmental Resource Assoc., water samples 648.12; Fastenal Company, improve other than buildings 148.02; First Interstate Bank, HSA contributions/payroll taxes 40,145.40; Fleet Services, gasoline/vehicle maintenance 2,438.46; Gienger Sales & Services, supplies 166.00; Grand Central, tires 288.00; Gregg's Drilling & Excavating, supplies/repair & maintenance 2,836.31; GTC Auto Parts, repair & maintenance/supplies/truck maintenance/vehicle maintenance 158.50; Hawkins, chemical 8,598.51; Heartland Waste, city wide cleanup/prof. services 21,553.10; Heiman Fire Equipment, supplies 930.00; High Point Network, computer software & hardware 770.50; Ingram, books 198.23; Jaime & Russell Wiese, refund 10.98; Jensen Rentals, other services 60.00; Jensen Rock & Sand, improve other than buildings/street resurface 61,794.90; Jesse Gunther, refund 30.71; Katie Konold, refund 100.00; KCL, insurance 450.88; Kevin Schaeffbauer, refund 143.17; KLJ, prof. services 2,661.29; Language Services, prof. services 90.00; Larry's Lock & Key, prof. services 52.25; Library Director, supplies 41.75; Macqueen Equipment, uniform/machinery & equipment 10,972.13; Marco,

copier lease 351.28; Mastercard, computer software & hardware/prof. services/ small tools/ repair & maintenance/supplies 496.12; MDU, utilities/street lights 20,222.50; Merkel's Foods, concession stand/supplies 120.08; Midco, utilities 185.39; Milbank Winwater Works, repair & maintenance 236.33; Milliken Electric, building maintenance 5,705.21; Mobridge Candy, concession stand 2,757.75; Mobridge Hardware, supplies/building maintenance/equipment maintenance/repair & maintenance/small tools/yard work 1,869.54; Mobridge Manufacturing, repair & maintenance 240.00; Mobridge Tribune, publishing 103.38; Moore Engineering, other capital/prof. services 62,500.90; NECOG, prof. services 14,000.00; Oahe Vet, prof. services 418.00; ODP Business Solutions, office supplies/supplies/furniture 629.62; Office of Fire Marshal, prof. services 160.00; Paylessfoods, supplies/concession stand 1,904.31; Payment Service Networks, credit card fees 54.95; Plunkett's, prof. services 142.88; Premier Equipment, repair & maintenance 526.17; Quenzer Electric, repair & maintenance/street lights 2,189.28; Riteway, supplies 1,445.61; Robin Hanson, refund 10.16; Rodney & Charlene Werkmeister, refund 53.96; Runnings, equipment maintenance/uniforms & equipment/small tools/repair & maintenance/supplies/spraying 1,918.90; SD Child Support Payment Center, garnishment 559.38; SD Dept. of Health, water samples 1,836.00; SD One Call, prof. services 49.35; SD Retirement System, retirement 23,687.49; SD State Treasurer, sales tax 3,103.97; SD Unemployment Insurance, unemployment compensation 348.27; SDRS Supplemental Retirement, retirement 350.00; Servall, supplies 50.66; Slater Oil & LP Gas, diesel/gasoline/LP gas 10,450.61; Sweeney Control Co., prof. services/repair & maintenance 8,660.35; Tim Frailing, refund 410.79; Treetop Products, walking path grant 7,444.94; Tri-State Waters, supplies 12.20; Two Way Solutions, communication & radio 600.00; US Postal Service, postage 770.83; USA Bluebook, machinery & equipment 1,858.30; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 833.16; Van Diest, supplies 4,991.25; Venture Communications, utilities 424.09; Verizon, telephone/utilities 896.99; Voyager, gasoline/diesel 2,573.35; Walworth County Registered of Deeds, prof. services 150.00; Wellmark, insurance 13,011.46; West River Telecommunications, utilities 3,568.80.

Salaries: Administration – 8872.56; City Administrator – 2093.88; Police Dept – 62239.52; Fire Dept – 700.00; Street Dept- 13416.49; Pool – 23782.47; Park – 9348.00; Zoning – 1005.86; Library -6185.60; 24/7 -1321.39; Water Department – 22057.85; Sewer Department -14718.89; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 6:07 PM on a motion by Reichert, second by Mound and carried.


Heather Beck, Finance Officer


Gene Cox, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL
SPECIAL MEETING
August 28, 2023**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held at the City Hall in said City on Monday August 28, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck, and the following councilpersons were present: Mound, Cerney, Reichert (by phone), Jensen, Kemnitz and Carlson.

PUBLIC HEARING FOR CDBG APPLICATION – Ted Dickey, NECOG, hosted a public hearing in order to apply for Community Development Block Grant for projects at the Wastewater Treatment plant. Dickey spoke to the Council regarding any other projects the City had plans for. Jerod, Moore Engineering, spoke briefly about the projects identified by their needs assessment.

RESOLUTION 23-03 – Moved by Reichert, second by Mound and carried, to approve Resolution 23-03.

RESOLUTION 23-03

Authorizing Community Development Block Grant Application To Assist In Wastewater Improvements In Mobridge, South Dakota

WHEREAS, the City of Mobridge proposes to execute an application for \$2,050,000 Community Development Block Grant funds to help to make improvements to the wastewater treatment plant in the City of Mobridge; and

WHEREAS, the City of Mobridge is eligible for Federal assistance for the proposed project; and

WHEREAS, with the submission of the Community Development Block Grant application, the City of Mobridge assures and certifies that all Community Development Block Grant program requirements will be fulfilled; and

WHEREAS, the City of Mobridge has held the required public hearing on Monday, August 28, 2023, for the Community Development Block Grant; and

WHEREAS, the City of Mobridge is required to designate a certifying officer for the purpose of signing documents pertaining to this grant; and

WHEREAS, the City of Mobridge is required to designate an environmental certifying officer for the purpose of signing required environmental documents pertaining to this grant;

NOW, THEREOFRE BE IT RESOLVED, that the City Administrator of the City of Mobridge, will be authorized to execute the Community Development Block Grant application for the City of Mobridge; and

AND BE IT FURTHER RESOLVED, that the City Administrator of the City of Mobridge, be hereby designated as the City's certifying officer for the purpose of signing correspondence, pay requests, and other required documents;

AND BE IT FURTHER RESOLVED, that the City Administrator of the City of Mobridge, be hereby designated as the City's environmental certifying officer for the purpose of signing correspondence and other required documents and forms.

There being no further business to come before Council, moved by Reichert, second by Carlson and carried to adjourn the meeting at 5:44 PM.



Heather Beck, Finance Officer



Gene Cox, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL
SPECIAL MEETING
August 23, 2023**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held at the Mobridge City Hall in said City on Wednesday August 23, 2022 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck, and the following councilpersons were present: Mound, Cerney, Reichert, Jensen, Kemnitz and Carlson.


BOARD RETREAT

The Council held their annual board retreat. No action was taken.

The Mayor adjourned the meeting at 8:31 PM.



Heather Beck, Finance Officer



Gene Cox, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
September 13, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, September 13, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilors were present: Mound, Cerney, Reichert, Kemnitz and Carlson. Jensen was absent.

AGENDA:

The agenda was approved on a motion by Reichert, second by Cerney and carried.

MINUTES:

Moved by Cerney, second by Carlson and carried, to approve the minutes from the August 9, 2023 regular meeting. Moved by Carlson, second by Kemnitz and carried, to approve the minutes from the August 23, 2023 special meeting. Moved by Reichert, second by Cerney and carried, to approve the minutes from the August 28, 2023 special meeting.

PUBLIC FORUM & VISITORS:

No one from the public wished to address the Council.

DEPT HEAD REPORTS:

Water/Wastewater Department – Superintendent Kurt Schmalz and Jerod from Moore Engineering

CHANGE ORDER NO. 3 – Jerod explained to the Council that a change order is necessary for the Wastewater Treatment plant project. There was a flaw in the design that caused issues in the primary flow meter due to turbulent flows. Moved by Carlson, second by Mound and carried, to approve change order no. 3 in the amount of \$28,941.85 to correct the primary flow meter problem. Moore Engineering will be reimbursing the City for this Change Order.

WATER PROJECT BIDS – Bids were received for the water projects as follows:

Water Treatment Plant Rehab – Swanberg Construction, Inc.:
base bid part A - \$4,727,000;
base bid part B - \$418,815 and alternate 1 - \$23,000.

Water Storage Tank – DN Tanks, LLC – base bid - \$3,773,305

Water Transmission Line – Crow River Construction
base bid - \$2,545,640 and alternate 1 - \$110,000
Wagner Construction
base bid - \$2,597,045 and alternate 1 – no bid

All bids were significantly higher than the engineer's estimate. Moved by Reichert, second by Mound and carried, to reject all bids and rebid the projects.

DIVING CONTRACT – Jerod explained that in order to move forward with the water intake project design, divers need to come and inspect the pipes from the river intake. Moved by Carlson, second by Cerney and carried, to approve the contract with Midco Diving and Marine Services. The total cost will be approximately \$50,000.

INSPECTION CONTRACT – The other inspection contract is with KLM Engineering. They will be inspecting the pipe from the top of the intake out to the intake pipe. Moved by Mound, second by Cerney and carried, to approve the agreement with KLM Engineering in the amount of \$4,500.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of August 2023: Steve & Deb Pfieler, 320 8th Street East, New LP Siding & Soffit; Drew Ruedebusch, 26 5th Ave East, 9x7 overhead door and concrete work; Rylae & Dayton Jensen, 805 2nd Ave West, House

Renovations; Jake Selzler, 1421 N. Main, Curb & Gutter; Cass Oil Company, 505 East Grand Crossing, Changing Signage brand to Circle K; Matt Keck & Sandi Votja, 515 Crescent, Fence in back yard, kitchen, bathroom and basement renovation; Janice Anderson, 20 5th Ave East, Demo house & Root Seller; Wanda Martin, 912 2nd Ave West, Replace Sidewalk; Mobridge Rodeo, 1100 East Grand Crossing, Demo Chutes; Mobridge Rodeo, 1100 East Grand Crossing, Replacing Chutes & Crows Nest; Darlene Paquet, 621 4th Ave West, New Fence; Duane Martin, 408 5th Ave East, Enclosing Porch and Extending Existing Fence.

RECREATION & EVENTS – An update from submitted from the Events and Recreation Manager Monica Weninger-Schmaltz. There are numerous events and plans coming.

NEW BUSINESS:

PUBLIC HEARING TRANSFER OF OFF SALE LIQUOR LICENSE – A public hearing was held to consider an application to transfer an off sale liquor license. Hearing no opinion for or against, moved by Mound, second by Cerney and carried, to approve the transfer of an off-sale liquor license from Diniz Enterprises, LLC located at Lot 10, Block 3, Original Townsite to Merkel's Foods, Inc. located at Lots 11-18, Block 21, Milwaukee Land Company's 1st Addition.

SURPLUS PROPERTY – Moved by Reichert, second by Kemnitz and carried, to declare the following lots surplus property: Lot 17, Block 27, Fairview Addn – 520 5th Ave E and Lot 19, Block 19, Main Park Addn – 112 9th St W. The property will be appraised by 3 residents and put out for sealed bids.

1st READING ORD. NO. 23-04, 2024 APPROPRIATIONS - Moved by Carlson, second by Cerney and carried to approve the 1st reading of Ordinance 23-04, 2024 Appropriations Ordinance. A special meeting will be held on September 27, 2023 at 5:30 PM to consider the 2nd reading.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

SPECIAL COUNCIL MEETING – There will be a special council meeting on September 27, 2023 at 5:30 PM.

PAYMENT OF BILLS:

Moved by Carlson, second by Kemnitz and carried, to approve the following bills for payment: Accounts Management Inc., garnishment 341.10; Aflac, insurance 740.94; Aqua-Pure Inc., chemicals 4,455.00; AT&T Mobility, telephone/utilities 423.63; Avera Occupational Medicine, prof. services 384.00; Badger Meter, prof. services 107.28; Beadle's Sales, vehicle maintenance 283.30; Bismarck Tribune, other services 173.99; Bridge City Small Engines, repair & maintenance 33.98; Cam Wal Electric, street lights/utilities 583.83; Cardmember Services, prof. services/other services 133.52; CDW Government, computer software & hardware 227.25; Center Point Large Print, books 49.14; CentralSquare Technologies, radio maintenance 145.26; Century Business Products, supplies 99.54; Chamber of Commerce, other 13,009.02; Cirque Luz Dalia, refund 243.80; Commercial Recreation Specialists, improve other than buildings 40,702.00; Credit Collections Bureau, garnishment 780.06; Dady Drug, supplies 83.04; Dakota Glass & Alignment, truck maintenance/vehicle maintenance 122.32; Dakota Territory Gun Collectors Assn., refund 318.14; Davis Martin, contract labor 7,245.00; Delta Dental of SD, dental 190.00; Deputy Finance, postage 30.65; Diamond M Design, uniforms/equipment 511.00; Dish TV, utilities 53.34; Ethanol Products, chemicals 2,068.75; First Interstate Bank, HSA contributions/payroll taxes 57,988.02; Fleet Services, gasoline/vehicle maintenance 2,575.25; Galls, uniform & equipment 80.70; Gas n Goodies, supplies 6.68; Grand Central, vehicle maintenance 678.76; Graymont, chemicals 5,165.66; Gregg's Drilling & Excavating, repair & maintenance 3,329.85; GTC Auto Parts, repair & maintenance 266.06; Hawkins, chemicals 80.00; Heartland Waste, city wide cleanup/prof. services 21,359.20; Heiman Fire Equipment, uniform/equipment 875.32; High Point Network, computer software & hardware 20,254.76; Homestead Building Supplies, repair & maintenance/supplies 95.42; House of Glass, repair & maintenance 3,266.00; Ingram, books 307.18; Jamie Sathern, refund 50.00; JD Services, repair & maintenance/vehicle maintenance 314.11; Jensen Rentals, other services 60.00; Jensen Rock & Sand, city wide cleanup/street surface 9,226.81; KCL, insurance 450.88; KLJ, prof. services 1,817.83; Language Services, prof. services 90.00; Lee & Jundt Auto Body, vehicle maintenance 260.45; Lindskov Implement, repair & maintenance 79.62; Marco, copier lease

351.28; Mastercard, computer software & hardware/travel & conference/prof. service/supplies 3,743.41; MDU, utilities/street lights 20,886.24; Merkel's Food, supplies 169.42; Michael Todd Industrial Supply, repair & maintenance 1,582.92; Midco, utilities 185.39; Minnesota Valley Testing Lab, water sample 81.12; Mobridge Candy, concession stand 111.12; Mobridge Hardware, buildings/supplies/small tools/sup. for inhouse repairs/repair & maintenance/computer software & hardware/yard work 1,844.64; Mobridge Manufacturing, repair & maintenance 85.00; Mobridge Regional Hospital, prof. services 126.00; Mobridge Tribune, publishing 564.11; Moore Engineering, other capital/prof. services 26,925.10; North Dakota APCO, travel & conference 750.00; Oahe Vet, prof. services 610.10; ODP Business Solutions, office supplies/supplies 1,003.14; Paylessfoods, concession stand/supplies 275.65; Payment Service Networks, credit card fees 54.95; Plunkett's, prof. services 69.05; Premier Equipment, machinery & equipment/repair & maintenance/yard work 492.44; Runnings, sup. for inhouse repairs/building maintenance/machinery & equipment/small tools/ repair & maintenance/supplies/yard work/spraying 1,891.04 ;SD Child Support Payment Center, garnishment 839.07; SD Dept. of Health, water samples 1,326.00; SD Library Assoc., travel & conference 390.00; SD Retirement System, retirement 16,674.72; SD State Treasurer, sales tax 2,658.15; SDRS Supplemental Retirement, retirement 525.00; Servall, supplies 50.66; Slater Oil & LP Gas, diesel/LP gas 3,795.41; Steve Rowe, refund 18.28; Sweeney Controls Co., repair & maintenance 1,790.00; Teresa Romans, travel & conference 308.48; Tiger's Fire Extinguisher, other services 1,195.00; Tim Szczur, refund 14.00; Tri-State Water, supplies 49.75; Uniform Center, uniform/equipment 94.97; US Postal Service, postage/supplies 1,168.45; USA BlueBook, supplies 344.95; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 807.16; Venture Communications, utilities 424.09; Verizon, telephone/utilities 158.86; Voyager, gasoline/diesel 2,296.94; Walworth County Landfill, prof. services 7.68; Walworth County Register of Deeds, prof. services 30.00; Wellmark, insurance 12,341.70; West River Telecommunications, utilities 3,557.29

Salaries: Administration – 11568.74; City Administrator – 3140.82; Police Dept – 103241.41; Fire Dept – 700.00; Street Dept- 18466.46; Pool – 14281.66; Culture & Recreation – 1605.00; Park – 13408.00; Zoning – 1519.79; Library -9278.40; 24/7 -2111.59; Water Department – 33464.98; Sewer Department -22355.06; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 5:53 PM on a motion by Cerney, second by Mound and carried.


Heather Beck, Finance Officer

Gene Cox, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL
SPECIAL MEETING
September 27, 2023**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held at the Mobridge City Hall in said City on Wednesday September 27, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck, and the following councilpersons were present: Cerney, Reichert (by phone), Kemnitz and Carlson. Mound and Jensen were absent.

2nd READING ORDINANCE NO. 23-04 – Moved by Kemnitz, second by Carlson and carried, to approve the 2nd reading of the 2024 Appropriations Ordinance of the revised Ordinances of the City of Mobridge. Beck explained that the only changes from the 1st reading to the 2nd reading was health insurance increase of 10%.

ADJOURNMENT – Moved by Carlson, second by Cerney and carried to adjourn the meeting at 5:33 PM.



Heather Beck, Finance Officer

Gene Cox, Mayor

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**MOBRIDGE CITY COUNCIL
REGULAR MEETING
October 11, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, October 11, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilors were present: Mound, Cerney, Reichert (by phone), Kemnitz and Carlson. Jensen was absent.

AGENDA:

The agenda was approved on a motion by Mound, second by Kemnitz and carried.

MINUTES:

Moved by Cerney, second by Reichert and carried, to approve the minutes from the September 13 2023 regular meeting. Moved by Cerney, second by Kemnitz and carried, to approve the minutes from the September 27, 2023 special meeting. Carlson abstained.

PUBLIC FORUM & VISITORS:

No one from the public wished to address the Council.

DEPT HEAD REPORTS:

Police Department – Captain Justin Jungwirth

NEW HIRE – Moved by Mound, second by Kemnitz and carried, to approve hiring Katelyn Keller as dispatcher at \$19.58 per hour effective October 5, 2023.

Fire Department – Chief Doug Delaroi

NEW MEMBER – Moved by Mound, second by Cerney and carried, to approve new member Wyatt Bieber to the department effective October 11, 2023.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of September 2023: Jordan Slater, 1119 3rd Ave West, 20x20 Carport; Kramer Inc., 421 N. Main Street, Install New Cenex Halo Logo on Fuel Canopy (Old Section); Brett & Cheryl Peterson, 901 7th Ave West, Replacing Windows 3 same size & 3 changing sizes.

ZONING BOARD MEMBERS – Moved by Cerney, second by Mound and carried, to approve the Mayor appointment of Leah Schmidt to the zoning board with a term expiring May 2026. Moved by Kemnitz, second by Cerney and carried, to approve the Mayor appointment of Jason Weisbeck to the zoning board with a term expiring May 2028.

Recreation & Events – Manager Monica Weninger-Schmaltz – Weninger-Schmaltz have the Council an update on her past and upcoming events.

NEW BUSINESS:

AIRPORT CHANGE ORDER NO. 2 – A final change order was submitted for the Jet A fuel project at the airport. Moved by Cerney, second by Mound and carried, to approve the final change order for the airport Jet A Fuel project. This change order did not change the amount of the contract, just the quantities.

AIRPORT FINAL PAY REQUEST – Moved by Kemnitz, second by Reichert and carried, to approve the final pay request to O'Day Equipment, LLC in the amount of \$103,663.07 for the Jet A Fuel System project.

AIRPORT FINAL – Moved by Cerney, second by Kemnitz and carried, to approve the Final Review and Acceptance of the New Jet A Fuel System.

RESOLUTION 23-04 – Moved by Mound, second by Cerney and carried, to approve Resolution 23-04, a resolution levying a front foot assessment for annual maintenance of street surfaces and setting maximum annual assessments.

RESOLUTION NO. 23-04

**A RESOLUTION LEVYING A FRONT FOOT ASSESSMENT
FOR ANNUAL MAINTENANCE OF STREET SURFACES AND
SETTING MAXIMUM ANNUAL ASSESSMENTS**

WHEREAS, SDCL 9-45-38 grants authority to the City of Mobridge to assess special front foot assessment for the purpose of maintaining or repairing street surfacing or pavement, and

WHEREAS, the assessment may not exceed sixty cents per front foot upon the lots fronting the street;

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Mobridge, Walworth County, South Dakota, that all taxable real property parcels fronting a city street shall be assessed a special front foot assessment of sixty cents per front foot; and

BE IT FURTHER RESOLVED that the Finance Officer of the City of Mobridge, Walworth County, South Dakota, be and the same is hereby instructed to direct the Director of Equalization to add the assessment to the general assessment against all taxable real property parcels; and

BE IT FURTHER RESOLVED that the Finance Officer of the City of Mobridge, certify the assessment together with the regular assessment to the County Auditor to be collected as municipal taxes for general purposes.

HEALTH INSURANCE RENEWAL – Moved by Cerney, second by Kemnitz and carried, to approve renewing the health insurance policy with Wellmark Blue Cross Blue Shield effective December 1, 2023. The policy increased 10.72%.

CEMETERY DEEDS - Moved by Reichert, second by Mound and carried, to approve the following cemetery deeds: City of Mobridge to Keith Black transferring Grave 1, Lot 85 in Block P located in Greenwood Cemetery and City of Mobridge to Leo Aberle transferring Grave 6, Lot 41 in Block O located in Greenwood Cemetery.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

CEMETERY CLEANUP – The council was informed the annual clean up of the cemeteries will be taking place. All items must be removed.

PAYMENT OF BILLS:

Moved by Cerney, second by Mound and carried, to approve the following bills for payment: Accounts Management Inc., garnishment 227.40; Aflac, insurance 946.02; Aqua-Pure Inc., chemicals 4,455.39; AT&T Mobility, telephone/utilities 424.72; Attorney General, participation fees 2,727.00; Avid Hawk, prof. services 25.00; Badger Meter, prof. services 107.40; Bantz, Gosch & Cremer, attorney services 192.50; Beadles Sales, vehicle maintenance 1,040.30; Bridge City Coin & Stamp, refund 350.00; Cain Law office, attorney services 1,456.00; Cam Wal Electric, street lights/utilities 584.86; Candice Lutz, travel & conference 528.62; Cardmember Services, prof. services/computer software & hardware/travel & conference 1,246.57; Center Point Large Print, books 49.14; Century Business Products, supplies 132.55; Chamber of Commerce, other/refund 15,197.77; Code Enforcement Specialist, prof. services 563.32; Commercial Recreation Specialist, improve other than buildings 45,000.00; Credit Collections Bureau, garnishment 520.04; Cynthia Rische, travel & conference 168.00; Dady Drug, supplies 22.47; Dakota Glass &

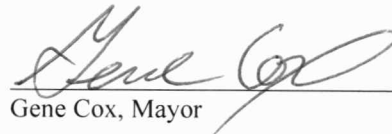
Alignment, truck maintenance/vehicle maintenance 295.94; Dakota Pump & Control, repair & maintenance 9,641.86; Davis Martin, contract labor 5,460.00; Delta Dental of SD, dental 285.00; Deputy Finance, postage 15.25; Diamond M Designs, uniforms & equipment 8.00; Digital Alley, uniform/equipment 20,028.00; Dish TV, utilities 53.34; Environmental Resource Assoc., water samples 648.12; Estate of Ria Ducheneaux, refund 21.45; Faehnrich Construction, repair & maintenance 800.00; First Interstate Bank, HSA contributions/payroll taxes 38,938.10; Fleet Services, gasoline/vehicle maintenance 2,537.31; Gas n Goodies, refund/supplies/gasoline 2,891.88; Gienger Sales Services, supplies 116.00; Grand Central, repair & maintenance/vehicle maintenance 99.00; Graymont, chemicals 5,220.69; Gregg's Drilling & Excavating, prof. services 10,650.00; GTC Auto Parts, repair & maintenance 12.95; Hawkins, chemicals 3,990.50; Heartland Waste, city wide cleanup/prof. services 21,345.30; Heidi Ducheneaux, refund 575.67; Heiman Fire Equipment, uniform/equipment 3,070.00; High Point Network, computer software & hardware 881.75; Homestead Building Supplies, supplies 130.17; Ingram, books 309.47; Jensen Rentals, other services 60.00; Jensen Rock & Sand, street resurface 87,846.36; Johnson Controls, buildings 6,630.00; JP Cooke CO, supplies 118.95; Justin Jungwirth, travel & conference 501.54; KCL, insurance 469.08; KLJ, prof. services 3,745.59; KR Building products, repair & maintenance 90.40; Language Services, prof. services 90.00; Lauane Johnson, refund 33.18; Marco, copier lease 376.82; Mastercard, supplies/other services 1,463.41; MDU, utilities/street lights 17,352.57; Merkel's foods, supplies 123.67; Midco, utilities 185.39; Milliken Electric, building maintenance 552.38; Minnesota valley Testing Lab, water sample 160.60; Mobridge Candy, supplies 124.10; Mobridge Hardware, repair & maintenance/building maintenance/improve other than buildings/small tools/supplies 1,371.50; Mobridge Manufacturing, truck maintenance 2,950.00; Mobridge Regional Hospital, prof. services 304.00; Mobridge Tribune, publishing 134.00; Moore Engineering, other capital/prof. services 5,330.91; NAPA Central, equipment maintenance 404.20; Oahe Landscapes, improve other than buildings 4,300.00; Oahe Vet, prof. services 290.00; O'Day Equipment, prof. services 103,663.07; ODP Business Solutions, supplies 290.50; Onsite Service Solutions, prof. services 2,970.00; Patriot Fire & Safety, truck maintenance 1,401.79; Paylessfoods, supplies 92.75; Payment Service Networks, credit card fees 54.95; Plunkett's, prof. services 142.88; Premier Equipment, equipment maintenance/repair & maintenance 336.26; Quenzer Electric, repair & maintenance 414.99; Radar Shop, radio maintenance 220.00; Runnings, uniforms/building maintenance/ repair & maintenance/supplies 1,730.78; Safe Slide Restoration, improve other than buildings 11,250.00; Sanitation Products, repair & maintenance 1526.21; SD Child Support Payment Center, garnishment 559.38; SD CTSO Center, refund 211.94; SD DANR, prof. services 60.00; SD Dept of Public Safety, teletype service 5,400.00; SD Dept. of Health, water samples 698.00; SD One Call, prof. services 117.60; SD PBS, other services 120.00; SD Retirement System, retirement 18,217.02; SD State Treasurer, sales tax 1,834.15; SDRS Supplemental Retirement, retirement 350.00; Senneca Holdings, repair & maintenance 381.66; Servall, supplies 53.56; Slater Oil & LP Gas, diesel/gasoline/lp gas 21,334.15; Tri-State Waters, supplies 29.05; Uniform Center, uniform & equipment 1,387.97; US Bank, loans 43,224.48; US Postal Service, postage 772.04; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 804.16; Venture Communications, utilities 424.09; Verizon, telephone/utilities 194.11; Voyager, gasoline/diesel 2,145.53; Wellmark, insurance 18,838.58; West River Telecommunications, utilities 3,619.87.

Salaries: Administration – 8872.56; City Administrator – 2093.88; Police Dept – 74820.85; Fire Dept – 700.00; Street Dept- 11512.49; Pool – 30.94; Culture & Recreation – 3349.05; Park – 8480.00; Zoning – 1005.86; Library -6306.67; 24/7 -1413.58; Water Department – 21898.25; Sewer Department -14722.07; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 5:51 PM on a motion by Cerney, second by Mound and carried.



 Heather Beck, Finance Officer



 Gene Cox, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
November 8, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, November 8, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following councilors were present: Mound, Reichert, Kemnitz and Carlson. Cerney and Jensen were absent.

AGENDA:

The agenda was approved on a motion by Carlson, second by Mound and carried with the following change: the discussion on ordinance no. 9-3-1 will be postponed until the December meeting.

MINUTES:

Moved by Reichert, second by Kemnitz and carried, to approve the minutes from the October 11, 2023 regular meeting.

PUBLIC FORUM & VISITORS:

Jeanie Weigum addressed the council by phone. She requested that a member of the park committee from the City Council be a part of her Arboretum Board. She stated they have funds set up for the continual care of the arboretum and funds with the SD Foundation. The Council will speak with the park committee members regarding the request.

DEPT HEAD REPORTS:

Police Department – Captain Justin Jungwirth

STEP INCREASE – Moved by Reichert, second by Carlson and carried, to approve a step increase for dispatcher Teylor Talley, increasing her hourly wage from \$19.58 to \$21.24 effective October 9, 2023. Talley passed her dispatcher certification.

NEW HIRE – Moved by Kemnitz, second by Mound and carried, to approve hiring Caylor Benson as dispatcher at \$22.10 per hour effective November 9, 2023. Benson is already a certified dispatcher.

SURPLUS K9 – Moved by Carlson, second by Reichert and carried, to surplus K9 due to retirement and transfer the dog ownership to former Officer Nate Pepin.

Water/Wastewater– Superintendent Kurt Schmaltz

MOVE TO PART TIME – Moved by Kemnitz, second by Mound and carried, to approve Don Blankartz as a part-time employee at \$40 per hour for 4-5 hours per week effective November 6, 2023. Blankartz resigned his position as Wastewater Plant Manager to pursue other interests but has agreed to assist on a part time basis.

PAY REQUEST – Moved by Mound, second by Reichert and carried, to approve Pay Request No. 12 to Northern Plains Contracting, Inc. in the amount of \$53,148.08 for the wastewater plant headworks project.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of October: Tony Yellow Boy, 621 6th Ave West, Temporary building 7x12 renewal permit; Vickie & James Krause, 921 6th Ave West, 30x36 Garage; Brent Kemnitz, 706 West Grand Crossing, Curb & Gutter; Robert & Deanne Mott, 12624 Mott RD, 24x30 Single Stall Garage; Randy & Mel Hanson, 1122 10th Ave West, Flag Pole.

Recreation & Events – Manager Monica Weninger-Schmaltz – Weninger-Schmaltz gave the Council an update on her past and upcoming events.

NEW BUSINESS:

LIQUOR LICENSE RENEWAL - Moved by Carlson, second by Mound and carried, to approve the renewal of the following liquor and wine licenses for 2024:

The Current	American Legion Club	
Jackson Enterprises	Family Dollar	Mobridge Pit Stop
KT's Fireside Supper Club	Last Chance	Gas N Goodies
Moose Club	Stoick's Inc.	Silver Dollar
Oak Keg Liquors	LaCabana	Merkels Foods
Dollar General	Donnie's Pizzeria	

BROWN BAG PERMITS – Hearing no opinion for or against, moved by Mound, second by Carlson and carried, to approve a brown bag permit for January 16, 2024 at AH Brown Library. Hearing no opinion for or against, moved by Carlson, second by Mound and carried, to approve a brown bag permit for February 20, 2024 at AH Brown Library. Hearing no opinion for or against, moved by Mound, second by Carlson and carried, to approve a brown bag permit for March 12, 2024 at AH Brown Library. Hearing no opinion for or against, moved by Carlson, second by Mound and carried, to approve a brown bag permit for April 16, 2024 at AH Brown Library. Hearing no opinion for or against, moved by Carlson, second by Mound and carried, to approve a brown bag permit for March 15, 2024 at Scherr Howe Event Center. Hearing no opinion for or against, moved by Mound, second by Carlson and carried, to approve brown bag permits for June 19, July 10, July 31, and August 14, 2024 at the Mobridge Aquatic Center.

TEMPORARY LIQUOR LICENSES - Hearing no opinion for or against, moved by Carlson, second by Kemnitz and carried, to approve a temporary liquor license to the Mobridge Pink Ladies for December 9, 2023 at Scherr Howe Event Center for a fundraising event. Hearing no opinion for or against, moved by Carlson, second by Kemnitz and carried, to approve a temporary liquor license to the Mobridge Rodeo, Inc. for February 10, 2024 at Scherr Howe Event Center for a fundraising event. Hearing no opinion for or against, moved by Mound, second by Carlson and carried, to approve a temporary malt beverage license to the Mobridge Chamber of Commerce for June 7-8, 2024 at Scherr Howe Event Center for a fishing tournament.

FUND TRANSFER – Moved by Kemnitz, second by Reichert and carried, to transfer the budgeted \$50,000 from the general fund (101) to the pool loan fund (303).

HOUSING BOARD APPOINTMENT – Moved by Reichert, second by Carlson and carried, to approve the Mayor's appointment of Rylee Jensen to the housing board until 2027.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

PAYMENT OF BILLS:

Moved by Kemnitz, second by Reichert and carried, to approve the following bills for payment: Accounts Management Inc., garnishment 227.40; Aflac, insurance 896.34; Airside Solutions, repair & maintenance 1,070.21; Aqua-Pure Inc., chemicals 2,878.11; AT&T Mobility, telephone/utilities 427.10; Avera Occupational Medicine, prof. services 207.00; Badger Meter, prof. services 107.40; Bantz, Gosch & Cremer, attorney services 770.00; Banyon Data System, prof. services 2,520.00; Beadle's Sales, repair & maintenance 826.71; Blackstone Publishing, books 103.38; Border States, repair & maintenance 455.01; Cain Law Office, attorney services 156.00; Cam Wal Electric, street lights/utilities 601.76; Cardmember Services, prof. services/computer software & hardware 129.20; Carlson Services, repair & maintenance 250.00; Center Point Large Print, books 49.14; Central Diesel Sales, equipment maintenance 1,239.22; Century Business Products, supplies 103.79; Chamber of Commerce, other 13,561.05; Code Enforcement Specialists, prof. service 1,940.98; Core & Main, fuel/oil/tires 497.34; Credit Collections Bureau, garnishment 720.04; Dady Drug, supplies 41.78; Dakota Glass & Alignment, vehicle maintenance 787.39; Dakota Pump & Control, repair & maintenance 16,201.59; Dakota Sound Systems Inc., supplies 144.00; Dash Medical Gloves, supplies 152.84; Davis Martin, contract labor 12,910.37; Delta Dental of SD, dental 427.50; Deputy Finance, postage/prof. services 27.90; Dish TV, utilities 53.34; Ethanol Products, chemicals 8,595.50; First Interstate Bank, HSA contributions/payroll taxes 38,012.94; Fleet Services, gasoline/vehicle maintenance 2,725.93; Galls, uniforms 161.83; Gienger Sales Services, supplies 193.00; GTC Auto Parts, repair & maintenance/supplies 550.37; Hawkins, chemicals 50.00; Heartland Waste, city wide cleanup/prof.

service 21,248.00; Heather Back, travel & conference 56.84; Heiman Fire Equipment, uniform/equipment 4,749.63; High Point Network, computer hardware & software 4,043.75; Homestead Building Supplies, repair & maintenance/supplies 330.03; Hub City Roofing Inc., repair & maintenance 360.00; Ingram, books 289.72; James Curran, refund 500.00; Jensen Rentals, other services 60.00; Jerrid Schmidt, refund 47.14; Karla Bieber, travel & conference 272.86; KCL, insurance 495.17; Kohlman, Bierschbach & Anderson LLP, prof. services 18,955.00; Language Services, prof. services 90.00; Learning Opportunities, books 56.00; Marco, copier lease 351.28; Mastercard, other services/computer software & hardware/travel & conference/safety training 1,030.79; McLeod's Printing & Office Supply, supplies 193.32; MDU, utilities/street lights 15,973.90; Merkel's Food, supplies 382.76; Michael Potter, refund 150.00; Midco, utilities 185.39; Milliken Electric, buildings 4,412.15; Mobridge Candy, supplies 112.94; Mobridge Climate Control, building maintenance 71.40; Mobridge Hardware, building maintenance/improve other than buildings/small tools/supplies/buildings/repair & maintenance 1,676.09; Mobridge Manufacturing Inc., buildings 787.50; Mobridge Ministerial Association, refund 292.37; Mobridge Regional Hospital & Clinic, prof. services 406.00; Mobridge Tribune, publishing 625.03; Monica Weninger, travel & conference 207.06; Moore Engineering, other credit 53,148.08; MRH Auxiliary, refund 310.18; Muth Electric, repair & maintenance 729.31; Neidhart Properties LLC, refund 17.62; North Central Steel Systems, repair & maintenance 71.43; Oahe Vet, prof. services 280.00; O'Connor Company, supplies 938.18; ODP Business Solutions, supplies 448.33; Open Canvas, supplies 55.00; Pam Houghtaling, refund 21.74; Paylessfoods, supplies 268.21; Payment Service Networks, credit card fees 54.95; Premier Equipment, repair & maintenance/small tools 271.11; Quenzer Electric, repair & maintenance 796.21; Redwood Toxicology Laboratory, supplies 253.93; Rich Hearing & Tinnitus Center, prof. services 300.00; Rodenburg Law firm, garnishment 575.24; Roessler's Tree Service, prof. services 795.00; Runnings, small tools/machinery & equipment/repair & maintenance/uniforms/supplies 1,144.20; Safety Benefits Inc., travel & conference 75.00; Sanitation Products, repair & maintenance 490.95; SD Child Support Payment Center, garnishment 559.38; SD Dept. of Health, water samples 721.00; SD Retirement System, retirement 18,531.16; SD State Treasurer, sales tax 1,659.79; SD Unemployment, unemployment compensation 500.41; SDRS Supplemental Retirement, retirement 350.00; Servall, supplies 53.56; Share Corporation, supplies 735.32; Slater Oil & LP Gas, diesel/gasoline/lp gas 29,859.82; Sweeney, repair & maintenance 1,080.00; Tri-State Waters, supplies 29.05; US Bank, loans 185,488.75; US Postal Service, postage 926.93; USA BlueBook, supplies 789.17; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 818.16; Venture Communications, utilities 424.09; Verizon, telephone/utilities 194.59; Voyager, gasoline/diesel 1,324.08; Walworth County Landfill, prof. services 160.28; Wellmark, insurance 15,532.58; West River Telecommunications, utilities 12,306.91; Western Rancher, repair & maintenance 94.00

Salaries: Administration – 9152.53; City Administrator – 2713.88; Police Dept – 76561.41; Fire Dept – 700.00; Street Dept- 11456.18; Culture & Recreation – 3277.76; Park – 3624.00; Zoning – 1010.57; Library -6185.60; 24/7 -1308.22; Water Department – 21431.95; Sewer Department -15222.31; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 5:52 PM on a motion by Carlson, second by Kennnitz and carried.


Heather Beck, Finance Officer


Gene Cox, Mayor

Published once at the total approximate cost of \$

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**MOBRIDGE CITY COUNCIL
REGULAR MEETING
December 13, 2023**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, December 13, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following council was present: Mound, Cerney, Reichert, Jensen, Kemnitz and Carlson.

AGENDA:

The agenda was approved on a motion by Reichert, second by Carlson and carried with the following change: the addition of public forum discussions to discussion and information items.

MINUTES:

Moved by Mound, second by Carlson and carried, to approve the minutes from the November 8, 2023 regular meeting. Cerney abstained.

PUBLIC FORUM & VISITORS:

Jack Shillingstad was present.

Ron McCall addressed the council regarding his request for a variance that his property was not eligible for. The reason for his initial variance request was for a 6-foot chain link fence on the front footage of the property. Zoning only allows 4 feet on the front.

DEPT HEAD REPORTS:

Police Department – Captain Justin Jungwirth

SURPLUS VEHICLE – Moved by Reichert, second by Cerney and carried, to approve the surplus of the 2014 Ford Explorer K9 vehicle.

Water/Wastewater– Superintendent Kurt Schmaltz

DIVERS – Schmaltz reported on the diving that took place to locate and camera the intake pipes. They located both A and C pipes. Camera footage was taken and will be examined by Moore Engineering.

CHANGE ORDER – Moved by Mound, second by Kemnitz and carried, to approve Change Order No. 4 in the amount of (\$14,569.56), a decrease of quantities.

PAY REQUEST – Moved by Carlson, second by Reichert and carried, to approve Pay Request No. 13 – Final to Northern Plains Contracting, Inc. in the amount of \$6,525.76 for the wastewater plant headworks project. The project is now complete.

PUMP REPLACEMENT – Schmaltz reported that a pump in the intake needed replaced. Moved by Carlson, second by Mound and carried, to approve the estimate from Dakota Pump & Control for a 6” Pump for the water intake at a cost of \$27,800.

ROOF PROPOSALS – Moved by Kemnitz, second by Mound and carried, to approve two roof proposals from Hub City Roofing, Inc. for the following: the water treatment plant lower roof in the amount of \$12,500 and the water treatment plant high roof in the amount of \$27,000.

Fire Department –

NEW MEMBER – Moved by Reichert, second by Mound and carried, to approve new member Snowy Fire Cloud.

OFFICERS – Moved by Mound, second by Carlson and carried, to approve the following Fire Department Officers: Chief – Doug Delaroi; Asst Chief – Ryan Ries; Secretary/Treasurer - Colton Hunter; and Training Officer – Justin Sadler.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of November: Matt Keck & Sandi Votja, 515, New 10x7 Garage Door & New Front Door; Randy & Mel Hanson, 1122 10th Ave West, Flag Pole; Imar C & Ella Mae Rubio, 410 3rd Ave East, Fence; Monica Mandernach, 211 9th Ave E, 20x12 Cement Pad; Julie Lafferty, 302 7th Ave East, Temporary 10x15 green army tent; Jeff Piatt, 28706 127th St, Temporary Permit for Shipping Container.

Recreation & Events – Manager Monica Weninger-Schmaltz – Weninger-Schmaltz gave the Council an update on her past and upcoming events.

NEW BUSINESS:

TRANSFER LIQUOR LICENSES - Hearing no opinion for or against, moved by Carlson, second by Cerney and carried, to approve a transfer liquor license from Jackson Enterprises, Inc. to Shree Hari OM3, LLC, located at Lots 1-5 and 8-12, Block 42, Northwest Townsite 3rd Addition to the City of Mobridge.

1ST READING ORD. NO. 23-05 – Moved by Carlson, second by Reichert and carried, to approve the 1st reading of Ordinance No. 23-05, supplemental appropriation ordinance.

CEMETERY DEEDS – Moved by Cerney, second by Mound and carried, to approve the following cemetery deeds: the City of Mobridge transferring to Scott Ulmer and Gina Ulmer Graves 3 & 4, Lot 33, Block Q in Greenwood Cemetery and the City of Mobridge transferring to Kim Schneider, Graves 1 & 8, Lot 35, Block Q in Greenwood Cemetery.

COPIER LEASE AGREEMENT – Moved by Carlson, second by Cerney and carried, to approve the lease agreement with Century Business Products for two copiers/printers for 60 months at \$244.16 per month, a total cost of \$12,141.43.

NECOG AGREEMENT - Moved by Mound, second by Carlson and carried, to approve the Joint Cooperative Agreement with Northeast Council of Governments (NECOG) for 2024 at a cost to the City of \$1,748.45.

ABATEMENT – Moved by Carlson, second by Kemnitz and carried, to approve an abatement for Lots 8 & 9, Block 28, Grand Crossing Addition to the City of Mobridge; Record No. 5212 for Ervin Habeck due to the property being exempt from tax.

LIGHTS ON MAIN STREET – Moved by Mound, second by Carlson and carried, to approve the purchase and installation of LED lights on Main Street at a cost of \$15,830. Beck reported that it will be a cost savings of approximately \$7,000 per year in electricity.

BIDS FOR SURPLUS VEHICLES – Moved by Carlson, second by Mound and carried, to approve the following bids for surplus vehicles: 2013 Ford Explorer \$1,625 by AB Enterprises; 2016 Dodge Charger \$1,885 by Ringwood Motors; and 2016 Dodge Charge \$1,385 by Ringwood Motors.

RESOLUTION 23-05, ATTORNEY – Moved by Reichert, second by Carlson and carried, to approve Resolution 23-05, a resolution establishing contract for legal services.

RESOLUTION 23-05

RESOLUTION ESTABLISHING CONTRACT FOR LEGAL SERVICES

WHEREAS, the City of Mobridge by and through its duly elected council members hereinafter referred to as "City of Mobridge" deems it necessary to contract with a licensed attorney and/or law firm to provide legal services to the City of Mobridge.

WHEREAS, SDCL 9-14-23 provides that, "[t]he governing body of any municipal corporation may contract for legal services or employ an attorney under such terms and conditions as the governing body

shall deem proper. Any contract for legal services with an attorney shall be made by ordinance or resolution. Such contract shall set forth the compensation to be paid and the specific services to be rendered."

WHEREAS, the City of Mobridge has decided to enter into a contract for a City Attorney for legal services at \$270.00 per hour.

NOW, THEREFORE, BE IT RESOLVED, that the City of Mobridge hereby contracts with the law firm of Bantz, Gosch & Cremer, L.L.C., to provide legal services to the City of Mobridge from January 1, 2024, through December 31, 2024.

2024 INSURANCE QUOTE – Jesse Konold with Key Insurance was present to discuss the 2024 insurance renewal quote with the Council. Moved by Reichert, second by Carlson and carried, to approve the renewal in the amount of \$113,737. Konold explained the increase was mainly due to the umbrella and the climate of litigation.

CHANGE TO PERSONNEL POLICY – Moved by Mound, second by Cerney and carried, to approve a change to personnel policy no. 7.11 to add the following statement: At the discretion of the Chief of Police, employees of the Mobridge Police Department may observe a holiday falling on the weekend day of the holiday rather than the preceding Friday or following Monday.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

SPECIAL COUNCIL MEETING – There will be a special city council meeting on December 27, 2023 to conduct end of year business.

PUBLIC FORUM DISCUSSIONS – The Council discussed Ron McCall's request regarding a higher fence than is currently allowed by City ordinance. The Council asked for more research before making a decision.

PAYMENT OF BILLS:

Moved by Kemnitz, second by Carlson and carried, to approve the following bills for payment:
A-1 Heating & Air LLC, building maintenance/buildings/repair & maintenance 12,152.00; Aaron Vogel, travel & conference 90.00; Accounts Management Inc., garnishment 227.40; Aflac, insurance 896.34; Aqua-Pure Inc., chemicals 2,391.36; AT&T Mobility, telephone/utilities 426.58; Avera Occupational Medicine, prof. services 194.00; Badger Meter, prof. services 107.40; Bantz, Gosch & Cremer, attorney services 638.67; Beadle's Sales, vehicle maintenance 436.46; Borah's Automotive & Recycling, prof. services/vehicle maintenance 950.00; Cain Law Office, attorney services/prof. services 468.00; Cam Wal Electric, street lights/utilities 483.00; Cardmember Services, prof. services/travel & conference 323.81; Center Point Large Print, books 49.14; Central Salt, snow removal 2,462.79; CentralSquare Technologies, computer software & hardware 1,018.71; Century Business Products, supplies 92.97; Chad Hintz, other services 25.00; Chamber of Commerce, other 11,143.13; Charles Kaiser, refund 202.73; Christopher Peltier, other services 25.00; Code Enforcement Specialists, prof. service 1,382.60; Credit Collections Bureau, garnishment 920.04; Dady Drugs, supplies 39.92; Dakota Glass & Alignment, vehicle maintenance 620.51; Dakota Pump & Control, repair & maintenance/prof. services 4,388.95; Delta Dental of SD, dental 332.50; Denise Centeno, other services 125.00; Deputy Finance, postage 19.20; Deputy Finance, prof. services/supplies 53.58; Diamond M Design, uniforms 80.00; Dish TV, utilities 58.35; EBSCO, other services 433.60; Eggers Electric Motor, repair & maintenance 281.56; Fabra-Tech, Inc., prof. services 525.00; Faehnrich Construction, buildings 14,600.00; First Interstate Bank, HSA contributions/payroll taxes 39,787.65; Fisher Scientific, supplies/chemicals 2,153.65; Fleet Services, gasoline/vehicle maintenance 2,184.76; Gas-N-Goodies, supplies 32.28; Gienger Sales Services, supplies 163.00; Grand Central, repair & maintenance/vehicle maintenance 247.50; Graymont, chemicals 5,589.89; Gregg's Drilling & Excavating, prof. services 27,181.27; GTC Auto Parts, repair & maintenance/truck maintenance/vehicle maintenance 355.43; Hawkins, chemicals/snow removal 2,866.16; Heartland Waste, prof services 21,100.20; Heiman Fire Equipment, machinery & equipment/truck maintenance 18,821.47; High Point Networks, computer software & hardware 1,012.50; Holiday Inn, travel & conference 275.97; Homestead Building Supplies, repair &

maintenance/supplies/storm sewer 1,273.34; Ingram, books 582.22; ISC Companies, repair & maintenance 384.75; Jensen Rentals, other services 60.00; Jensen Rock & Sand, supplies 1,943.20; Johan Zeka Taken Alive, refund 17.00; KCL, insurance 489.91; Kenneth Rossow, other services 100.00; KLM Engineering, prof. services 4,500.00; KR Building Products, supplies 83.78; Lamb Motor Company, machinery & equipment 49,578.00; Language Services, prof. services 90.00; Laura Lockner, refund 22.27; Leah Schmidt, other services 50.00; Library Director, supplies 52.80; Lillian Wientjes, other services 125.00; Liz Ford, other services 125.00; Marco, copier lease 351.28; Mastercard, other services/prof. services/repair & maintenance/uniforms 2,400.10; MDU, utilities/street lights 18,495.37; Merkel's Foods, supplies 123.76; Metering & Technology, water meters 1,340.73; Midco, utilities 185.39; Milbank Winwater Works, frame & grate/supplies 8,874.40; Mobridge Hardware, building maintenance/equipment maintenance/buildings/repair & maintenance/supplies/sup. for in-house repairs 1,510.91; Mobridge Manufacturing Inc., repair & maintenance 50.00; Mobridge Pink Ladies, refund 590.70; Mobridge Regional Hospital, prof. services 80.00; Mobridge Senior Center, other services 6,500.00; Mobridge Tribune, publishing 604.79; Mobridge Youth Organization, MYO 15,000.00; Modern Marketing MAS, supplies 427.36; NAPA Auto Parts, vehicle maintenance 8.88; Nick Bratland, travel & conference 360.72; Northern Plains Contracting, other capital 6,525.76; Oahe Vet, prof. services 320.00; ODP Business Solutions, computer software & hardware/supplies 1,316.94; Open Canvas, supplies 21.00; Orth Lawn Service, repair & maintenance 1,000.00; Parents for Positive Changes, refund 350.00; Paylessfoods, supplies 408.66; Payment Service Networks, credit card fees 143.95; Premier Equipment, equipment maintenance 415.90; Quenzer Electric, buildings/improve other than buildings/repair & maintenance 3,605.65; Radar Shop, prof. services 604.50; Rodenburg Law firm, garnishment 575.24; Ron McCall, refund 225.00; Runnings, equipment maintenance/building maintenance/repair & maintenance/supplies/sup. for inhouse repairs 1,266.80; Sanitation Products, repair & maintenance 3,847.76; SD Child Support Payment Center, garnishment 559.38; SD DANR, other services 1,400.00; SD Dept of Health, other services/water samples 733.00; SD One Call, prof. services 46.20; SD Retirement System, retirement 17,922.54; SD State Treasurer, sales tax 1,644.64; SD Water & Wastewater Assoc., memberships 40.00; SDML Workers' Compensation Fund, workmen's compensation 43,263.00; SDRS Supplemental Retirement, retirement 350.00; Servall, supplies 53.56; Slater Oil & LP Gas, diesel/gasoline/lp gas 21,839.91; Stryker Sales LLC, equipment 1,535.00; Tiger's Fire Extinguisher, supplies 142.50; Tom O'Connell, other services 50.00; Tri-State Waters, supplies 38.40; Uniform Center, uniforms 1,271.14; US Postal Service, postage/supplies 1,398.37; USA BlueBook, supplies 341.27; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 827.16; Venture Communications, utilities 424.09; Verizon, telephone/utilities 194.61; Voyager, gasoline 59.82; Walworth County Landfill, prof. services 30.89; Wellmark, insurance 17,812.51; West River Telecommunications, utilities 3,977.19.

Salaries: Administration – 8881.01; City Administrator – 2093.88; Police Dept – 81751.89; Fire Dept – 700.00; Street Dept- 11422.40; Culture & Recreation – 3440.63; Park – 3624.00; Zoning – 1007.43; Library -6197.15; 24/7 -1005.31; Water Department – 21153.92; Sewer Department -9895.21; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 6:34 PM on a motion by Carlson, second by Mound and carried.


Heather Beck, Finance Officer


Gene Cox, Mayor

Published once at the total approximate cost of \$

**MOBRIDGE CITY COUNCIL
SPECIAL MEETING
December 27, 2023**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held at the Mobridge City Hall in said City on Wednesday December 27, 2023 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck, and the following councilpersons were present: Mound, Cerney, Reichert, Jensen, Kemnitz and Carlson.

AGENDA – Moved by Kemnitz, second by Carlson and carried, to approve the agenda.

2nd READING ORDINANCE NO. 23-05 – Moved by Mound, second by Carlson and carried, to approve the 2nd reading of the 2023 Supplemental Appropriations Ordinance with the following changes: increase fire by \$2,000, increase other protection by \$15, increase pool by \$1,000, increase auditorium by \$2,600, PSAP by \$300 and reflect the unassigned fund balances by the same amounts.

RESOLUTION 23-06 – Ted Dickey, NECOG and Jerod Klabunde, Moore Engineering were present by phone to discuss Resolution 23-06 for the purpose of applying for funding for a proposed wastewater treatment plant project. Moved by Reichert, second by Carlson and carried, to approve Resolution 23-06, a resolution authorizing an application for financial assistance, authorizing the execution and submittal of the application, and designated an authorized representative to certify and sign payment requests.

RESOLUTION NO. 23-06

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Mobridge (the “City”) has determined it is necessary to proceed with improvements to its Wastewater System, including but not limited to constructing new final clarifiers and repurposing of existing tanks for new treatment processes and implement a sludge dewatering system to remove biosolids in the city (the “Project”); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the “Board”) will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:


1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$7,500,000 to the South Dakota Board of Water and Natural Resources for the Project.
2. The City Administrator is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The City Administrator is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

CHAMBER OF COMMERCE EMPLOYEE – Beck presented a request to the Council to combine efforts with the Chamber of Commerce to offer a good benefit package. Moved by Jensen, second by Cerney and carried, to

approve offering an employee to the Chamber of Commerce with full benefits and wage reimbursed by the Chamber.

BILLS – Moved by Cerney, second by Carlson and carried, to approve payment of the following bills: Accounts Management Inc., garnishment 113.70; Bantz, Gosch & Cremer, LLC, attorney services 498.49; Beadle Ford, vehicle maintenance 114.91; Beadle's Chevrolet, vehicle maintenance 1,139.32; Bridge City Small Engine, repair & maintenance 12.99; Bridges Against Domestic Violence, council donation 1,500.00; Bruce Kliensasser, training 1,000.00; Butler Machinery, repair & maintenance/machinery & equipment 5,687.61; Capital Trophy, prof. services 143.50; Center Point Large Print, books 49.14; CHS River Plains, refund 350.00; Code Enforcement Specialist, prof. services 150.00; Credit Collections Bureau, garnishment 460.02; Cummins Sales & Service, prof. services 4,598.41; Dady Drug, supplies 25.92; Dakota Glass & Alignment, truck maintenance 169.07; Dents 2 Darkness, repair & maintenance 300.00; Dish TV, utilities 58.35; First Interstate Bank, HSA contributions/ payroll taxes 17,145.48; Galls, supplies 101.76; Graham Tire, tires 3,558.24; Gregg's Drilling & Excavating, prof. services/repair & maintenance 3,950.00; GTC Auto Parts, truck maintenance/repair & maintenance 216.46; Hanson Tools, supplies 187.50; Hawkins, chemicals 100.00; High Point Network, computer software & hardware 21,882.35; IDEXX Distribution, supplies 1,515.74; John Deere Financial, equipment maintenance 2,102.86; Kiesler Police Supply, uniform & equipment 9,042.96; Klein Museum, council donation 1,500.00; Library Director, supplies 8.00; Marco, copier lease 351.28; Mastercard, computer software & hardware/furniture 6,157.68; Matheson Tri-Gas, prof. services 69.99; Merkel's Foods, supplies 16.77; Michael Todd, repair & maintenance 489.97; Midco Diving & Marine Services, other capital 50,848.00; Minnesota Valley Testing Laboratories, water samples 149.60; Mobridge Hardware, supplies/building maintenance/improve other than buildings/small tools/ sup. inhouse repairs/repair & maintenance 4,223.99; Mobridge Pink Ladies, refund 39.15; Mobridge Regional Hospital, prof. services 273.00; Mobridge Senior Citizen Center, council donation 1,500.00; Mobridge Tribune, publishing/supplies 829.76; Mobridge Youth Wrestling, council donation 1,253.00; Montana-Dakota Utilities, utilities 17,564.05; NAPA Central, equipment/ supplies 471.93; ODP Business Solutions, computer software & hardware/supplies 264.85; Paylessfoods, supplies 42.94; Quenzer Electric, repair & maintenance/street lights 17,321.39; Rodenburg Law firm, garnishment 287.62; Runnings Supply, supplies/vehicle maintenance/small tools/repair & maintenance/sup. inhouse repairs 4,989.35; SD Child Support Payment Center, garnishment 279.69; SD Dept. of Health, water samples 248.00; SD Plumbing Commission, supplies 260.00; SD Retirement System, retirement 17,989.11; SDRS Supplemental Retirement, retirement 175.00; Servall, supplies 53.56; Slater Oil & L.P Gas, lp gas/gasoline 5,820.44; TimeClock Plus, computer software & hardware 1,711.59; Venture Communications, utilities 424.09; Verizon, telephone/utilities 194.59; Wade's Carpet & Flooring Covering, repair & maintenance 9,155.36; Walworth County Landfill, prof. services 47.36; Wellmark, health insurance 17,504.77.

ADJOURNMENT – Moved by Mound, second by Carlson and carried to adjourn the meeting at 5:47 PM.


Heather Beck, Finance Officer


Gene Cox, Mayor

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