

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
January 10, 2024**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Wednesday, January 10, 2024 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following council was present: Mound, Cerney, Reichert, Jensen, Kemnitz and Carlson.

AGENDA:

The agenda was approved on a motion by Reichert, second by Carlson and carried with the following change: the addition of discussion on the parking ordinance and moving the February meeting.

MINUTES:

Moved by Mound, second by Carlson and carried, to approve the minutes from the December 13, 2023 regular meeting. Moved by Kemnitz, second by Reichert and carried, to approve the minutes from the December 27, 2023 special meeting.

PUBLIC FORUM & VISITORS:

Charlie Baker and Kent Penney with KLJ Engineering was present to discuss the future projects of the airport. Their recommendation is to complete a master plan. The last one was done in 2005. The cost is approximately \$350,000 with a local share of \$17,500. This will help in future planning and determining necessary projects.

DEPT HEAD REPORTS:

Fire Department – Chief Doug Delaroi

FIRE DEPT MEMBERS –Moved by Carlson, second by Reichert and carried, to approve the following fire department roster for 2024: Doug Delaroi, James Bieber, Kelly Silbernagel, Ryan Ries, Mitch Voller, Justin Wiest, Brent Wiederholt, Kris Mosset, Steve Schneider, Kody Conlon, Justin Sadler, Brady Fuhrer, Kasey Roesler, Kurt Schmaltz, Chris Zeller, Dave Guggolz, Adam Fiedler, Jed Gosch, Kyle Beier, Hunter Delaroi, Chase Delaroi, Wyatt Bieber, Snowy Fire Cloud, Colton Hunter and Scott Mertz.

Zoning

BUILDING PERMITS - The following building permit was approved by the Zoning Officer for the month of December: New Freedom Baptist Church, 415 6th Ave East, Handicap Ramp; Chris Huber, 105 5th Ave East, Replacing door with a 36" door & replacing bay window with a 9'x4' window

2023 BUILDING PERMIT SUMMARY – The Council was presented with a 2023 summary of building permits issued and zoning activity. 74 building permits were issued for a total dollar value of \$1,380,775.

Recreation & Events – Manager Monica Weninger-Schmaltz – Weninger-Schmaltz gave the Council a fun update on her past and upcoming events.

NEW BUSINESS:

RESOLUTION 23-01, SALARIES – Moved by Carlson, second by Reichert and carried, to approve Resolution 23-01, 2024 salaries.

RESOLUTION 24-01

WHEREAS, the following offices or positions of the City are created by statute or ordinance (Mobridge Ordinance 1-1-2); and
WHEREAS, the compensation must be set for each employee (Mobridge Ordinance 1-1-1[25]);
NOW THEREFORE, BE IT RESOLVED that the following compensation shall be set for 2024;

Name	Position	Hourly	Annually
Cox, Gene	Mayor		\$9,548.00
Carlson, Randy	Councilperson		\$6,753.00

Cerney, Amy	Councilperson		\$6,753.00
Jensen, Kyle	Councilperson		\$6,753.00
Kemnitz, Brent	Councilperson		\$6,753.00
Mound, Jade	Councilperson		\$6,753.00
Reichert, Curtis	Councilperson		\$6,753.00
DeLaroi, Doug	Fire Chief		\$5,400.00
Ries, Ryan	Assistant Fire Chief		\$1,200.00
Hunter, Colton	Fire Dept Sec-Treas		\$1,800.00
Sadler, Justin	Fire Safety Officer		\$1,200.00
Beck, Heather	Finance Officer/City Administrator		\$84,961.00
Naasz, Alicia	Deputy Finance Officer	\$21.84	
Rawstern, Jacquelyn	City Clerk/Zoning Officer	\$19.04	
Weninger-Schmaltz, Monica	Recreation & Events Manager	\$20.60	
Fuhrer, Brady	Airport Manager		\$9,000.00
Blankartz, Donald	Waste Water Plant PT	\$40.00	
Brown, Daron	Water Plant Manager	\$25.37	
Fuhrer, Brady	Water Dept	\$19.29	
Kaiser, Charles Bo	Water Dept	\$23.45	
Keller, Chris	Water Dept	\$22.60	
Schmaltz, Kurt	Water & Waste Water Superintendent		\$74,335.00
Shillingstad, Nathan	Water Plant Operator	\$20.26	
Vogel, Aaron	Wastewater Maintenance	\$18.11	
Benson, Caylor	Dispatcher	\$22.76	
Bratland, Nick	Police Officer	\$27.14	
DeLaroi, Doug	Police Officer	\$27.86	
Farmen, Lesley	Fill In Police Officer	\$25.65	
Fire Cloud, Snowy	Dispatcher	\$24.46	
Fischer, Tammie Rae	Dispatcher	\$27.11	
Jungwirth, Justin	Captain/E911 Coordinator		\$74,045.00
Kaiser, Mark	Dispatcher	\$24.46	
Keller, Katelyn	Dispatcher	\$20.17	
Killsback, Emily	Police Officer	\$21.20	
Lutz, Candice	Dispatcher	\$26.11	
Madison, Shawn	Police Chief		\$88,616.00
Maier, Laura	Dispatcher	\$27.11	
Norder, Ashton	Police Officer	\$27.86	
Open	Police Officer	\$21.20	
Perman, Layne	Fill In Police Officer	\$25.65	
Rische, Cindy	Dispatcher	\$24.46	
Romans, Teresa	24/7 Administrator	\$18.09	
Talley, Teylor	Dispatcher	\$21.88	
Wren, Barrett	Police Officer	\$23.92	
Bieber, Wyatt	Street/Park Maintenance	\$20.22	
Enderson, Ryan	Street/Park Superintendent	\$30.93	
Fischer, Joshua	Street/Park Maintenance	\$22.38	
Bieber, Karla	Library Director	\$23.75	
Wilson, Staci	Assistant Librarian	\$16.07	

DESIGNATE OFFICIAL DEPOSITORIES - Moved by Reichert, second by Mound and carried, to designate Dacotah Bank, First Interstate Bank, Wells Fargo Bank and SD Public Funds Investment Trust as the official depositories for 2024.

DESIGNATE OFFICIAL NEWSPAPER - Moved by Reichert, second by Kemnitz, and carried, to designate the Mobridge Tribune as the official newspaper for 2024.

ELECTRONIC/EARLY PAYMENTS - Moved by Mound, second by Kemnitz, and carried, to authorize the Finance Officer to pay the following vendors electronically and/or prior to the next council meeting in order to meet vendor requirements and deadlines: Cardmember Services, Century Link, Credit Collections Bureau, Deposit Refunds for Scherr Howe, Dish TV, First National Bank, Fleet Services, First Interstate Bank, Kansas City Life, Marco, Midco, SD Retirement System, SD Office of Child Support, SDRS Supplemental Retirement, SD State Treasurer, SD Unemployment Insurance Division, USDA Rural Development, Venture Communications, Verizon Wireless, United Accounts, US Bank and Wellmark Blue Cross Blue Shield.

ELECTION DATE AND COMBINE ELECTION - Moved by Carlson, second by Mound and carried, to set the annual municipal election date as April 9, 2024 and to combine the April 9, 2024 municipal election with Mobridge-Pollock School District school election.

GARBAGE BID – One bid was received for garbage service in the City from Heartland Waste at \$15.95 per household. Moved by Carlson, second by Cerney and carried, to approve the bid and 3-year contract for garbage service with Heartland Waste.

RESOLUTION 24-02, GARBAGE RATES – Moved by Carlson, second by Mound and carried, to approve Resolution 24-02, garbage rates.

RESOLUTION NO. 24-02

WHEREAS, pursuant to the City of Mobridge Ordinance 5-4A-2 paragraph A, the City is to set garbage collection rates for the residents of the City.

NOW THEREFORE, effective March 1, 2024, the garbage collection rate established for each residence, including each housing unit, to be billed on the resident’s or housing units utility bill shall be in the monthly sum of \$19.45.

For the purposes of this Resolution, a housing unit shall include all single and multiple family dwellings and each apartment located in an apartment building shall be considered a separate housing unit and all mobile homes located in a mobile home park shall be considered separate housing units.

STEP INCREASE – Moved by Reichert, second by Carlson and carried, to approve a step increase for dispatcher Cindy Rische, increasing her hourly wage \$.32 effective January 1, 2024.

DISCUSSION AND INFORMATION:

FINANCIAL STATEMENT – Beck presented a financial statement to the Council.

COUNCIL MEETING DATE – Due to a scheduling conflict, the Mayor asked for any objection to change the February meeting to February 7, 2024 instead of February 14, 2024. The February regular meeting of the Mobridge City Council will be held February 7, 2024.

DISCUSSION ON PARKING ORDINANCE – The Council discussed the parking ordinance regarding parking on a hard surface and not grass. Much of the discussion was held on commercial versus residential and the intent of the ordinance. Members of the public spoke to the council.

PAYMENT OF BILLS:

Moved by Kemnitz, second by Carlson and carried, to approve the following bills for payment: Accounts Management Inc., garnishment 113.70; Aflac, insurance 896.34; AT&T Mobility, utilities/telephone 426.58; Badger Meter, prof. services 107.40; Beadle's Chevrolet, repair & maintenance 835.56; Butler Machinery, snow removal/supplies 666.66; Cam Wal Electric, street lights/utilities 633.87; Cardmember Services, prof. services/travel & conference 64.86; CDW Government, computer hardware & software 3,515.40; CentralSquare Technology, prof. services 7,083.36; Century Business Products, supplies 92.44; Chamber of Commerce, other 11,406.81; Code Enforcement, prof. services 1,036.96; Credit

Collections Bureau, garnishment 460.02; Dakota Glass & Alignment, tires 815.96; Delta Dental of SD, dental 343.00; First Interstate Bank, HSA contributions/payroll taxes 18,958.82; Fisher Scientific, chemicals 594.45; Fleet Services, gasoline/vehicle maintenance 2,233.17; Grand Central, prof. services/vehicle maintenance 807.73; Gregg's Drilling & Excavating, prof. services/repair & maintenance 1,350.20; Hach Company, supplies 4,406.07; Hanna Instruments, supplies 660.00; Heartland Waste, prof services 21,044.60; High Point Network, computer software & hardware 3,164.35; Jensen Rentals, other services 60.00; KCL, insurance 505.66; KR Building Products, supplies 7.90; Language Line Services, prof. services 90.00; Mastercard, office supplies/other services/computer software & hardware/sup. inhouse repairs/supplies 827.29; McLeod's Printing & Office Supplies, supplies 185.54; MDU, street lights 3,383.50; Midco, utilities 185.39; Mobridge Hardware, repair & maintenance/supplies/building maintenance/uniforms 670.42; Mobridge Manufacturing, supplies 88.00; Mobridge Rotary Club, membership dues 90.00; Moore Engineering, other capital/prof. services 4,136.25; NAPA Auto Parts, supplies 109.83; Nate Pepin, refund 34.16; NECOG, prof. services 1,748.45; North Central Steel Systems, building maintenance/buildings 1,855.01; Oahe Vet, prof. services 290.00; Open Canvas, prof. services 21.00; Payment Service Networks, credit card fees 54.95; Plunkett Pest Control, prof. services 69.05; Premier Equipment, small tools 111.70; Rodenburg Law Firm, garnishment 287.62; Roesler Tree Services, prof. services 600.00; Runnings Supply, repair & maintenance/supplies/small tools 648.81; SD Airport Management Assoc, prof. services 50.00; SD Building Officials' Assoc, prof services 50.00; SD Child Support Payment Center, garnishment 279.69; SD City Management Assoc, prof. services 150.00; SD DANR, prof. services 3,550.00; SD Governmental Finance Officers' Assoc. 40.00; SD Municipal League, prof. services 2,948.89; SD Municipal Street Maintenance Assoc. 35.00; SD One Call, prof. services 5.25; SD Police Chiefs' Assoc., prof. services 200.00; SD State Treasurer, sales tax 1,642.43; SD Unemployment Insurance, unemployment compensation 202.45; SDRS Supplemental Retirement, retirement 175.00; Slater Oil & LP Gas, diesel/lp gas/gasoline 5,990.35; Tri-State Waters, supplies 44.40; US Bank, loan 43,224.48; US Postal Service, postage 772.45; USDA-Rural Development, loan payment 5,298.00; Valley Telecommunications, utilities 816.16; Voyager, gasoline/diesel 598.21; Walworth County Landfill, prof. services 84.64; West River Telecommunications, utilities 3,989.69.

Salaries: Administration – 6264.41; City Administrator – 1046.94; Police Dept – 37558.14; Fire Dept – 700.00; Street Dept- 6079.14; Culture & Recreation – 1716.25; Zoning – 502.93; Library -3092.80; 24/7 - 509.24; Water Department – 10545.65; Sewer Department -4967.47; and Airport – 813.75.

There being no further business to come before the council, the meeting adjourned at 7:01 PM on a motion by Cerney, second by Reichert and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

Published once at the total approximate cost of \$