

AGENDA

Mobridge City Council - Regular Meeting
Tuesday September 8, 2020 5:30 P.M.
Mobridge City Hall

- 1) **Call to Order & Roll Call**
- 2) **Pledge of Allegiance**
- 3) **Adopt Agenda**
- 4) **Approve Minutes** [1]
 - August 11, 2020 Regular Meeting
 - August 17, 2020 Special Meeting
 - August 25, 2020 Special Meeting
- 5) **Public Forum and Visitors***** [2]
 - Ted Dickey, NECOG – State Water Plan
 - Tom Dafnis and Dan Merkel – Trap Club
- 6) **Department Head Reports**
 - Police Department – Chief Shawn Madison**
 - Approve a step increase for Officer Ashton Norder increasing his hrly wage from \$22.73 to \$22.98 eff. 8/31/20
 - Water Department – Superintendent Kurt Schmaltz**
 - Approve step increase for Bo Kaiser, increasing his hrly wage from \$18.41 to \$18.93 eff. Aug. 31, 2020
 - Approve purchase of Beacon meter reading software at a cost of \$13,500 [3]
 - Zoning – Jacque Rawstern, Zoning Officer**
 - August Report [4]
- 7) **Unfinished Business** [5]
 - Approve 2nd reading of Ordinance No. 989, 2021 Appropriation Ordinance
- 8) **New Business**
 - Approve planned maintenance agreement for the City generators [7]
 - Approve budget increases due to insurance claims [8]
 - Approve the surplus of street dept trucks [9]
 - Approve final pay request to Morris Inc. in the amount of \$5,000 for airport runway reconstruction project [10]
 - Approve final review and acceptance of the airport runway reconstruction project [11]
- 9) **Discussion and Information Item**
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- 10) **Payment of Bills** [12]
- 11) **Adjournment**

**** The Public Forum and Visitors section offers the opportunity for anyone not listed on the Agenda to speak to the Councilpersons concerning important topics. The time will be limited to 5 minutes in length.*

****No action will be taken on items not on the Agenda due to the 24 hour public notice requirement.*

*****IF YOU WOULD LIKE TO ADDRESS THE COUNCIL YOU MUST COME TO THE PODIUM.**

1.

**MOBRIDGE CITY COUNCIL
REGULAR MEETING
August 11, 2020**

Pursuant to due call and notice thereof, a Regular Meeting of the Common Council of the City of Mobridge, South Dakota was held in City Hall in said City on Tuesday, August 11, 2020 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck and the following council persons were present: Mound, Laundreaux, Reichert, Jensen, Yellow Boy and Carlson.

AGENDA:

The agenda was approved on a motion by Yellow Boy, second by Reichert and carried.

MINUTES:

Moved by Yellow Boy, second by Mound and carried, to approve the minutes from the July 14, 2020 regular meeting.

PUBLIC FORUM & VISITORS:

Kevin Holgard, Walworth County Jail Task Force, was present to get the Council's consent to move the jail to Mobridge. After some discussion and questions from the Council, moved by Jensen, second by Carlson and carried, to approve the Jail Task Force moving forward with the concept of moving the jail to Mobridge.

DEPT HEAD REPORTS:

Police Department, Chief Shawn Madison –

PART TIME NEW HIRE – Moved by Carlson, second by Reichert and carried (5-1), to approve the hire of part time certified police officer Josh Zweber at \$19.60 per hour. Yellow Boy voted no.

JOB DESCRIPTIONS – Chief Madison presented job descriptions for 911 Coordinator/Lead Dispatch Supervisor and an updated version for the Dispatcher/E911 Operator. Moved by Mound, second by Laundreaux and carried, to approve the job descriptions.

Zoning – Jacque Rawstern, Zoning Officer

BUILDING PERMITS - The following building permits were approved by the Zoning Officer for the month of July: Eric Roshau, 1010 1st Ave West, 10x10 Shed; Terry Schlenker, 310 11th Ave East, New House; Boyd & Alicia Naasz, 608 7th Ave East, Moving 10x30 Shed; Rodney Moon, 219 Farmdale CRT, New 24x44 Garage and Driveway; Tate Merchant, 612 1st Ave East, Demolition of 15x22 Garage; Tim Frailing, 1615 N. Main Street, Concrete pad with footing wall; Tyler Schaeffbauer, 1101 1st Ave West, Replacing Pallet Fence; Thomas & Brittany Knudson, 902 North Main, Addition Fence & Concrete Driveway; Drew Ruedebusch, 26 5th Ave East, Lean-to onto Garage; Alice Hare, 702 7th Street West, Privacy Fence; Bryan & Lisa Zahn, 1006 3rd Ave West, New Kitchen cabinets; Mike Verhulst, 403 10th Street East, Covered Porch; Boyd & Alicia Naasz, 608 7th Ave East, Moving Trailer & Shed; Harlan & Shana Friesz, 921 2nd Ave East, Replacing concrete & 3 Decks; Harold & Danette Holmberg, 28775 Thunder Road, 40x60 Metal Shop Building; Michelle McCollan, 304 10th Street West, 12x20 Shed; Caitlin Friesz, 913 2nd Ave East, Replace Concrete Sidewalk & Patio; Tony Larsen, 1002 4th Ave East, Add/Replace 15x18 Atrium; Keith Kraft, 1102 4th Ave West, Permit Extension Reconstruction House.

OLD BUSINESS:

2nd READING ORDINANCE NO. 988, AMENDING TREES – Moved by Reichert, second by Mound and carried, to approve the 2nd reading of Ordinance No. 988, an ordinance in revision of Chapter 9-13 of the ordinances of the City of Mobridge, South Dakota amending 9-13-14 Nuisance Trees/Right to Inspect.

ORDINANCE NO. 988

AN ORDINANCE ENTITLED:

**AN ORDINANCE IN REVISION OF CHAPTER 9-13
OF THE ORDINANCES OF THE CITY
OF MOBRIDGE, SOUTH DAKOTA AMENDING 9-13-14
Nuisance Trees / Right to Inspect**

BE IT ORDAINED by the City of Mobridge, South Dakota:

That Ordinance 9-13-14 of CHAPTER 9-13 Nuisance Trees/Right to Inspect of the Revised Ordinances of the City of Mobridge, South Dakota shall be amended to read as follows:

9-13-14 Nuisance Trees / Right to Inspect

The state forester or his/her official designee has the authority to enter onto private property whereon there is located a tree, shrub, plant or plant part that is suspected to be a public nuisance. A public nuisance shall be any tree with an infectious disease or insect problem; dead or dying trees; trees or shrubs whose limbs obstruct street lights and utility poles, traffic signs, the free passage of pedestrians or vehicles or a tree that poses a safety hazard. The minimum clearance of any overhanging portion thereof over a sidewalk shall be eight (8) feet whenever practicable, and shall be fourteen (14) feet over all streets and alleys except truck thoroughfares when the clearance shall be sixteen (16) feet, unless otherwise designated by the City Council

NEW BUSINESS:

TRANSFER OF LIQUOR LICENSES – A public hearing was held to consider an application the transfer of two liquor licenses. Hearing no opinion for or against, moved by Laundreaux, second by Yellow Boy and carried, to approve transferring a package off sale liquor license from Bar None, Inc. to Diniz Enterprise, LLC located at Lot 10, Block 3, Original, Mobridge also known as 305 Main Street. Hearing no opinion for or against, moved by Carlson, second by Mound and carried, to approve transferring a retail on sale liquor license from Bar None, Inc. to Diniz Enterprise, LLC located at Lot 10, Block 3, Original, Mobridge also known as 305 Main Street.

STEP INCREASE – Having completed her six month probation period, moved by Reichert, second by Mound and carried, to approve a step increase for Jacquelyn Rawstern increasing her hourly wage from \$15.00 to \$15.35 per hour.

PART TIME PARK STAFF – Moved by Carlson, second by Mound and carried, to approve hiring part time park employees Bill Penny at an hourly wage of \$13.00 per hour and Otto Oster at an hourly wage of \$14.00 per hour.

STATE AGREEMENTS FOR AIRPORT GRANTS – Moved by Yellow Boy, second by Mound and carried, to approve agreements with the SD Aeronautics Commission and authorizing the Mayor to sign all documents.

CEMETERY DEED – Moved by Mound, second by Carlson and carried, to approve the following cemetery deeds: City of Mobridge to Allen Mertz and Jane Mertz, transferring Grave 7 & 8, Lot 33, Block Q in Greenwood Cemetery; and City of Mobridge to Linda Skeie and Debra Skeie Pool, transferring Grave 1, Lot 42, Block C in Greenwood Cemetery.

DISCUSSION & INFORMATION ITEMS:

TREES – Beck informed the Council that 70 letter requesting residents trim trees have been sent out and 15 dead tree letters.

BOARD RETREAT – The Council board retreat will be held on August 17th at 5:30 PM.

SPECIAL COUNCIL MEETING – A special council meeting will be held on August 25, 2020 at 5:30 PM to consider the 1st reading of the 2021 budget.

PAYMENT OF BILLS:

Moved by Yellow Boy, second by Carlson and carried, to approve the following bills for payment: Aflac, insurance 919.20; Aqua-Pure, prof. services 8,770.25; Banyon Data System Inc., prof. services 195.00; Bismarck Tribune, other services 169.00; Cain Law Office, attorney services 100.00; Cam Wal Electric, utilities 489.87; Capital Journal, other services 99.99; Cardmember Service, other 569.75; Central Diesel, vehicle maintenance 818.52; Chamber of Commerce, other 17,457.24; Clerk of Courts, garnishment 300.00; Coca-Cola, supplies 943.75; Credit Collections Bureau, garnishment 429.36; Dakota Glass &

Alignment, repairs/vehicle maintenance 501.38; Dakota Pump & Control, repairs/maintenance 14,891.42; Davis Martin, mowing contract/prof. services 560.00; Deputy Finance Officer, postage/supplies 41.51; DISH 37.29; Econo Signs, supplies 165.80; Eisemann Buildings, supplies 8.40; Fleet Services, gasoline 1,570.23; Gas-N-Goodies, gasoline/supplies 96.60; Gienger Sales, supplies 97.00; Grand Central, gasoline/other services/prof. services 1,706.45; Graymont, chemical 4,177.59; Great Western Bank, HSA contributions/payroll taxes/prof. services/repair & maintenance/ supplies 37,749.16; Gregg's Drilling & Excavating, prof. services 1,263.25; GTC Auto Parts, supplies 444.39; Hammer's Honda, repairs 699.80; Hawkins, chemical 9,469.45; Heartland Waste, prof services 20,784.50; Heiman fire equipment, training 57.96; High Point Networks, computer repairs 792.75; Homestead Building Supplies, supplies 23.99; Homestead, supplies 337.63; Ingram, books 93.74; Jensen Rock & Sand, prof services 44,031.50; KCL, insurance 468.59; KLJ, prof services 2,325.23; Language Line, Services, prof. service 90.00; Lindskov Implement, repair & maintenance 204.81; LiveViewGPS Inc., Machinery & Equipment 179.00; Lucky's Gas n More, gasoline/diesel 167.59; Mandy Stroehl, refund 35.49; Marco Inc., copier 334.89; MDU, utilities 22,136.57; Merkel's Foods, supplies 282.49; Mid-American Research Chemical, supplies 771.54; Midco, utilities 185.00; Milbank Winwater, supplies 430.92; Mobridge Economic Develop Corp, other services 5,000.00; Mobridge Candy Co. 2,953.55; Mobridge Chamber of Commerce, deposit refund 750.00; Mobridge Hardware, supplies 609.62; Mobridge Tribune, publishing 619.70; Moore Engineering, prof. services 5,529.00; N & W Auto parts, vehicle maintenance 1,819.12; Oahe Vet, prof services 340.00; Office Depot, supplies 277.11; Open Canvas, prof. service 25.05; Payless Foods, concession stand/supplies 725.62; Payment Service Network, credit card fees 4.95; Plunketts, prof services 127.76; Quenzer Electric, street lights 9,254.51; Roesler Tree Service, trees 2,300.00; Runnings, supplies 2,910.18; Sanitation Products, supplies 286.83; SD Dept. of Health, water samples 339.00; SD Division of Child Support, garnishment 513.24; SD Municipal League, travel & Conference 100.00; SD NENR, prof. services 20.00; SD One Call, prof. services 94.50; SD Retirement, retirement 14,506.16; SD Secretary of State, prof. services 30.00; SD State Treasurer, sales tax 2,565.94; SDENR, training & conf. 10.00; SDRS Supplemental Retirement, retirement 150.00; Servall, supplies 419.43; Share Corp., spraying 1,265.03; Sherwin Williams, supplies 33.72; Slater Oil, gasoline 3,505.36; Success Surveying, prof. services 1,282.50; Sunset Law Enforcement, training supplies 137.70; Tri State Water, supplies 27.30; Tyler Hearnen, prof services 3,950.00; United Postal Services, postage/supplies 938.72; USA Blue Book, supplies/chemical 221.40; USDA-Rural Development, loan payment 5,298.00; Valley Telecomm., utilities 834.16; Venture Communication, utilities 424.09; Verizon Wireless, cell phone 424.42; Voyager Fleet, gasoline 501.73; Walworth Co. Landfill, other services 64.19; Walworth Co. Treasure, other service 15.00; Wellmark BC/BS, health insurance 16,124.42; West River Telecommunications, utilities 2,327.28; Western Rancher, repairs 12.00; William Pollock, uniforms 80.00.

Salaries: Administration – 2692.32; City Administrator – 5433.34; Police Dept – 52019.30; Fire Dept – 550.00; Street Dept- 12132.05; Pool – 18218.57; Park -10395.86; Library -5280.52; Zoning – 528.00; 24/7 - 144.88; Water Department – 21608.62; and Sewer Department -11449.59.

There being no further business to come before the council, the meeting adjourned at 6:45 PM on a motion by Mound, second by Reichert and carried.

Heather Beck, Finance Officer

Gene Cox, Mayor

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**MOBRIDGE CITY COUNCIL
SPECIAL MEETING
August 17, 2020**

Pursuant to due call and notice thereof, a Special Meeting of the Common Council of the City of Mobridge, South Dakota was held at the City Hall in said City on Monday August 17, 2020 at 5:30 PM. Mayor Gene Cox, City Administrator/Finance Officer Heather Beck, and the following councilpersons were present: Mound, Laundreaux, Reichert, and Jensen. Yellow Boy and Carlson were absent.

BOARD RETREAT

The Council had a board retreat. No action was taken.

There being no further business to come before Council, moved by Reichert, second by Mound and carried to adjourn the meeting at 8:30 PM.

Heather Beck, Finance Officer

Gene Cox, Mayor

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